



# HOWARD COUNTY DEPARTMENT OF POLICE

3410 Court House Drive, Ellicott City, Maryland 21043

## LEOSA (Law Enforcement Officers Safety Act) Training & Instructions for Applying

2009 LEOSA training dates are listed below. All training will be conducted at the Police Training Center, located at 2200 Scott Wheeler Drive (formerly Alpha Center Drive), Marriottsville, Maryland 21104.

Those who wish to attend the course should e-mail Ms. Sue Klein at the Education and Training Division at [sklein@howardcountymd.gov](mailto:sklein@howardcountymd.gov) to sign up for the class.

All applicants, including those already certified under LEOSA, must adhere to the following phases in the sequence indicated in order to continue to be LEOSA-certified. This sequence has changed so please take note:

- FIRST** submit the 2-page HCPD Application for Certification to Carry a Concealed Firearm(\*)  
**(this must be done at least one week prior to the Training Date you select to qualify)**
- SECOND** successfully pass the Background Investigation check
- THIRD** report to the Outdoor Range and qualify two courses of fire: Day Light & Low Light
- FOURTH** you will be issued your LEOSA photo identification card by mail upon completion of Phases 1 thru 3.

**Each phase above must be completed in the order given – no exceptions.**

(\*)This 2-page application can be obtained from the Department's Web site - [www.hcpd.org](http://www.hcpd.org)

Look down the left-hand side of the HCPD Home Page and see the LEOSA link. Click on it and you will see LEOSA TRAINING SCHEDULE AND INSTRUCTIONS and LEOSA APPLICATION.

You may FAX your completed application – which does **NOT** have to be notarized – to the HCPD Recruitment and Screening Section at Northern District/HQ at 410-313-3212 or mail it to the department at **3410 Court House Drive, Ellicott City, MD 21043, ATTN: Recruitment and Screening Section**. All applicants must re-apply annually.

### Available 2009 Training dates:

April 3	8:30 a.m. – 11:30 a.m. & 12:30 p.m. – 3:30 p.m.
April 15	8:30 a.m. – 11:30 a.m. & 12:30 p.m. – 3:30 p.m.
May 6	8:30 a.m. – 11:30 a.m. & 12:30 p.m. – 3:30 p.m.
May 18	8:30 a.m. – 11:30 a.m. & 12:30 p.m. – 3:30 p.m.
June 3	8:30 a.m. – 11:30 a.m. & 12:30 p.m. – 3:30 p.m.
June 15	8:30 a.m. – 11:00 a.m. & 12:30 p.m. – 3:00 p.m.
July 1	8:30 a.m. – 11:30 a.m. & 12:30 p.m. – 3:30 p.m.
July 13	8:30 a.m. – 11:30 a.m. & 12:30 p.m. – 3:30 p.m.
August 10	8:30 a.m. – 11:30 a.m. & 12:30 p.m. – 3:30 p.m.
August 19	8:30 a.m. – 11:30 a.m. & 12:30 p.m. – 3:30 p.m.
September 9	8:30 a.m. – 11:30 a.m. & 12:30 p.m. – 3:30 p.m.
September 14	8:30 a.m. – 11:30 a.m. & 12:30 p.m. – 3:30 p.m.
October 1	8:30 a.m. – 11:30 a.m. & 12:30 p.m. – 3:30 p.m.
October 8	8:30 a.m. – 11:30 a.m. & 12:30 p.m. – 3:30 p.m.
November 16	8:30 a.m. – 11:30 a.m. & 12:30 p.m. – 3:30 p.m.
November 20	8:30 a.m. – 11:30 a.m. & 12:30 p.m. – 3:30 p.m.
December 1	8:30 a.m. – 11:30 a.m. & 12:30 p.m. – 3:30 p.m.
December 21	8:30 a.m. – 11:30 a.m. & 12:30 p.m. – 3:30 p.m.