

Howard County Design Advisory Panel

DAP

Meeting Summary December 10, 2008

Attendance:

Panel Members: Phillips Engelke, Chairman
Henry Alinger, Vice Chairman
Phyllis Cook
Rob Hollis
Mohammad Saleem
Don Taylor

DPZ Staff: Bill Mackey, Dace Blaumanis, Mary Smith

1. Call to Order - Mr. Mackey called this first meeting to order at 7:30 p.m., noting the need for this Panel to adopt the Rules of Procedure in order to appoint a Chairman and Vice Chairman.

2. Adoption of Rules of Procedure - After discussion among Panel members, it was concluded that the following corrections were needed: on Page 4, **102. Conduct of the Meetings – A** and on Page 6, **104. Pre-Application Advice – A**. the term “*licensed* architect” should be used. Also, on Page 5, **103. Recommendations – B**. the word “architect” should be corrected to read “applicant.”

Mr. Alinger moved and Mr. Hollis seconded a motion to substitute the term “landscaping and hardscape” in place of “landscaping” on Page 5, **103. Recommendations C.1**. Panel members voted 6-0 to approve the motion.

Mr. Saleem moved and Mr. Hollis seconded a motion for the addition of “Principles of sustainability and green design” on Page 9, **107. Guidelines A**. Panel members voted 6-0 to approve.

Mr. Engelke moved and Mr. Taylor seconded a motion to approve the Rules of Procedure as updated. The Panel voted 6-0 to approve.

Mr. Engelke was nominated for Chair. Mr. Alinger was nominated for Vice Chair. The Panel voted 6-0 to approve both.

3. Discussion on Proposed Revisions to the Route 1 Manual – Ms. Blaumanis distributed the preliminary draft of the Route 1 Manual. Ms. Blaumanis explained that these changes are needed due to the State Highway Administration study for Route 1 that established different right-of-way widths along US 1. There have also been zoning regulation changes to some corridor zoning districts. The draft Route 1 Manual includes these changes.

Ms. Blaumanis noted that on pages 3 and 4 the DAP review will be mandatory for all projects that must comply with the requirements of the Route 1 Manual. Ms. Blaumanis said that this Manual should be a tool for those presenting to this Panel.

Ms. Blaumanis proceeded with explanation of the changes to be inserted throughout the manual, from Chapter 1 through the Appendix.

Mr. Taylor made a motion for change on page 4 **Required Submission Materials** to read: "This analysis may include maps, aerial and site photographs and other plans showing significant activity generators." This motion was seconded by Mr. Alinger and Mr. Saleem. Panel members voted 6-0 to approve.

Mr. Taylor made a motion for change on page 49, **Recommendations**: To remove the first two sentences of #1, and remove figures 5.5 and 5.6. The first paragraph will read: "Design of new multistory buildings shall be based on creative solutions that are sensitive to scale, proportion and context." Mr. Saleem seconded. Panel members voted 6-0 to approve.

4. Questions and Answers.

Mr. Mackey distributed calendars and ARAH Conditions from the Zoning Regulations to the Panel members.

5. Adjournment.

Chairman Engelke called for adjournment at 9:35 p.m.