

Meeting Summary of the Elkridge High School Task Force

October 1, 2018

The Elkridge High School Task Force held a meeting on Monday, October 1, 2018 at 6:00pm in the Belmont Room of the Elkridge Library (6540 Washington Blvd, Elkridge, MD 21075). The following were present:

Sandy Roschli, Chair

Jose de la Mar

Dawn Popp

Becki Vivrette

Ananta Hejeebu

Kristi Mumma

Leslie Kornreich

Dave Sciamarelli

Julie Merson

Robert Judge

Andrew Howard, Office of the Howard County Executive

Renee Kamen, Howard County School System Office of School Planning

Chair Sandy Roschli called the meeting to order at 6:00pm.

Approve September 12 Meeting minutes

- Sandy Roschli moved to approve September 12 minutes
 - Dawn Popp seconded the motion
 - The Task Force approved (6/0)
 - * Kristi Mumma, Becki Vivrette, Jose de la Mar, and Robert Judge were not yet present

Meeting Summary of the Elkridge High School Task Force

October 1 minutes

Motion to move into Closed Session

Sandy Roschli motioned to close the meeting under General Provision Article Sections 3-305(b)(3)(13) in order, "to consider the acquisition of real property for a public purpose and matters directly related thereto; To comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosures about a particular proceeding or matter." The motion was seconded by Dawn Popp and approved by the Task Force (7/0). The Task Force entered Closed Session at 6:00pm. (See Closed Session Form)

Items considered

Also present:

Andrew Howard, Office of the Howard County Executive

Renee Kamen, Howard County School System Office of School Planning

Consider the acquisition of real property for a public purpose and matters directly related thereto.

The Task Force reviewed and edited the draft recommendation to the County Executive. Edits were related to the format of the report in addition to grammar and composition. Based on those edits, the Task Force approved the document for submission to the County Executive.

The Task Force returned to open session at 6:30pm.

Next Steps

- The Task Force is scheduled to meet with the County Executive on October 17 to officially present the recommendation.
- A location in Elkridge is preferred and will be announced.
- The Task Force desires to meet in Closed Session with the County Executive to have a candid discussion regarding the report before it is released to the public.
- The Task Force desires to have an opportunity for the public to be made aware of the contents of the report.
 - This opportunity ideally would be after the Closed Session.

October 1 minutes

Meeting Summary of the Elkridge High School Task Force

Adjournment

- The next meeting will be October 17 at 6pm.
 - The location will be announced.
- The proposed agenda is the following topics:
 - Review the Recommendation to the County Executive in Closed Session.
 - Provide the public the opportunity to receive the report.

By Task Force consensus, the meeting was adjourned at 6:47pm.

Meeting Summary of the Elkridge High School Task Force

September 12, 2018

The Elkridge High School Task Force held a meeting on Wednesday, September 12, 2018 at 6:00pm in the Media Center of Elkridge Landing Middle School (7085 Montgomery Road, Elkridge, MD 21075). The following were present:

Sandy Roschli, Chair

Jose De La Mar

Dawn Popp

Becki Vivrette

Ananta Hejeebu

Kristi Mumma

Leslie Kornreich

Dave Sciamarelli

Julie Merson

Allan Kittleman, County Executive

Andrew Howard, Office of the Howard County Executive

Renee Kamen, Howard County School System Office of School Planning

Chair Sandy Roschli called the meeting to order at 6:05pm.

Approve August 21 Meeting minutes

- Sandy Roschli moved to approve August 21 minutes
 - Jose de la Mar seconded the motion
 - The Task Force approved (9/0)

Clarify Task Force Process

County Executive Allan Kittleman met with the Task Force to discuss the recommendation he will receive.

- Explained confidential nature of the recommendation
- Confirmed the report will be made public once it is submitted
- Explained the role of the recommendation to acquire property for a high school
- The Task Force intends to submit the recommendation on October 24

September 12 minutes

Meeting Summary of the Elkridge High School Task Force

Sandy clarified the confidentiality of the work done in Closed Session.

Motion to move into Closed Session

Sandy Roschli motioned to close the meeting under General Provision Article Sections 3-305(b)(3)(13) in order, “to consider the acquisition of real property for a public purpose and matters directly related thereto; To comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosures about a particular proceeding or matter.”

The motion was seconded by Dave Sciamarelli and approved by the Task Force (9/0). The Task Force entered Closed Session at 6:18pm. (See Closed Session Form)

Items considered

Also present:

Andrew Howard, Office of the Howard County Executive

Renee Kamen, Howard County School System Office of School Planning

Consider the acquisition of real property for a public purpose and matters directly related thereto.

The Task Force reviewed and edited the draft recommendation to the County Executive. Edits were related to the format of the report, and how the properties are recommended. The priority of the two properties selected for recommendation changed order.

The Task Force returned to open session at 7:42pm.

Next Steps

- Task Force members will submit their edits to Andrew Howard in order to have a final draft for review at the October 1 meeting.
- The Task Force is scheduled to meet with the County Executive on October 24 to officially present the recommendation
 - Members request an earlier date if possible.

September 12 minutes

Adjournment

Meeting Summary of the Elkridge High School Task Force

- The next meeting will be October 1 at 6pm in the Belmont Room of the Elkridge Library.
- The proposed agenda is the following topics:
 - Review the draft of the Recommendation to the County Executive.
 - Members will submit their edits to Andrew Howard.
- The Task Force wishes to meet with the County Executive in order to personally present their report.

By Task Force consensus, the meeting was adjourned at 7:47pm.

Meeting Summary of the Elkridge High School Task Force

August 21, 2018

The Elkridge High School Task Force held a meeting on Tuesday, August 21, 2018 at 6:00pm in the Columbia/Ellicott City Room of the George Howard Building (3430 Court House Drive, Ellicott City, MD 21043). The following were present:

Sandy Roschli, Chair

Jose De La Mar

Dawn Popp

Becki Vivrette

Robert Judge

Kristi Mumma

Leslie Kornreich

Dave Sciamarelli

Julie Merson

Andrew Howard, Office of the Howard County Executive

Renee Kamen, Howard County School System Office of School Planning

Chair Sandy Roschli called the meeting to order at 6:01pm.

Approve August 6 Meeting minutes

- Dawn Popp moved to approve August 6 minutes
 - Robert Judge seconded the motion
 - The Task Force approved (9/0)

Motion to move into Closed Session

Sandy Roschli motioned to close the meeting under General Provision Article Sections 3-305(b)(3)(13) in order, "to consider the acquisition of real property for a public purpose and matters directly related thereto; To comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosures about a particular proceeding or matter." The motion was seconded by Robert Judge and approved by the Task Force (9/0). The Task Force entered Closed Session at 6:03pm. (See Closed Session Form)

August 21 minutes

Meeting Summary of the Elkridge High School Task Force

Items considered

Also present:

Andrew Howard, Office of the Howard County Executive

Renee Kamen, Howard County School System Office of School Planning

Consider the acquisition of real property for a public purpose and matters directly related thereto.

The Task Force reviewed the four properties determined from its August 6 meeting.

These properties were confirmed or rejected to be included in the final report to the County Executive. Two properties were confirmed to be included the recommendation to the County Executive. The Task Force also prioritized these two properties.

The Task Force returned to open session at 7:59pm.

Next Steps

- The Task Force desires to have a draft report ready to be reviewed at the September meeting
- The Task Force desires to submit a final report to the County Executive at its October meeting

Adjournment

- The next meeting will be September 11 at 6pm in the Belmont Room of the Elkridge Library.
- The proposed agenda is the following topics:
 - Review the draft of the Recommendation to the County Executive.
 - Andrew Howard has been charged with composing the report.
- The Task Force wishes to meet with the County Executive in order to personally present their report.

By Task Force consensus, the meeting was adjourned at 8:03pm.

Meeting Summary of the Elkridge High School Task Force

August 6, 2018

The Elkridge High School Task Force held a meeting on Monday, August 6, 2018 at 6:00pm in the Belmont Room of the Elkridge Library (6540 Washington Blvd, Elkridge, MD 21075). The following were present:

Sandy Roschli, Chair

Jose De La Mar

Dawn Popp

Becki Vivrette

Robert Judge

Kristi Mumma

Leslie Kornreich

Andrew Howard, Office of the Howard County Executive

Renee Kamen, Howard County School System Office of School Planning

Gary Kuc, Howard County Office of Law

Chair Sandy Roschli called the meeting to order at 6:02pm.

Approve July 16 Meeting minutes

- Jose De La Mar moved to approve July 16 minutes
 - Robert Judge seconded the motion
 - The Task Force approved (5/0)
 - Kristi Mumma abstained because she did not attend July 16 meeting
 - Becki Vivrett was not yet present

Eminent Domain

Gary Kuc provided information to the Task Force regarding Eminent Domain.

- Explained the legal process
- Explained funding process for land acquisition
- Explained basic requirements to initiate condemnation process

Meeting Summary of the Elkridge High School Task Force

August 6 minutes

Motion to move into Closed Session

The Chair allowed Dawn Popp to motion to close the meeting under General Provision Article Sections 3-305(b)(3)(7)(13) in order, “to consider the acquisition of real property for a public purpose and matters directly related thereto; To consult with counsel to obtain legal advice; To comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosures about a particular proceeding or matter.” The motion was seconded by Robert Judge and approved by the Task Force (7/0). The Task Force entered Closed Session at 6:32pm. (See Closed Session Form)

Items considered

Also present:

Andrew Howard, Office of the Howard County Executive

Renee Kamen, Howard County School System Office of School Planning

Gary Kuc, Howard County Office of Law

Consult with counsel to obtain legal advice.

The Task Force met with Gary Kuc, County Solicitor, to receive guidance on how to prepare the final report for the County Executive. Gary Kuc explained the Task Force’s responsibility to adhere to the guiding principles of Section 5 of the Executive Order when compiling this report.

Consider the acquisition of real property for a public purpose and matters directly related thereto.

The Task Force reviewed the three properties determined from its June 4 meeting. A fourth property was brought up by a Task Force member for consideration, the Task Force decided to include it as a potentially viable option.

The Task Force returned to open session at 7:51pm.

Meeting Summary of the Elkridge High School Task Force

August 6 minutes

Next Steps

- The Task Force determined a second meeting in August would be needed to further discuss the properties considered as viable options.
 - The date for this meeting will be announced.
- The Task Force desires to have a draft report ready to be reviewed at the September meeting
- The Task Force desires to submit a final report to the County Executive at its October meeting

Adjournment

- A second meeting in August will be held.
- The date for this meeting will be announced
- The proposed agenda is the following topics:
 - Further discuss properties considered to be viable options.

By Task Force consensus, the meeting was adjourned at 7:53pm.

Meeting Summary of the Elkridge High School Task Force

July 16, 2018

The Elkridge High School Task Force held a meeting on Monday, July 16, 2018 at 6:00pm in the Hockley Room of the Elkridge Library (6540 Washington Blvd, Elkridge, MD 21075). The following were present:

Sandy Roschli, Chair

Jose De La Mar

Julie Merson

Dawn Popp

Becki Vivrette

Robert Judge

Ananta Hejeebu

Andrew Howard, Office of the Howard County Executive

Bruce Gist, HCPSS Department of Capital Planning and Operations

Bryan Moody, Howard County Department of Recreation and Parks

Chair Sandy Roschli called the meeting to order at 6:12pm.

Updates from 2018 Feasibility Study

Bruce Gist provided information to the Task Force regarding the following topics:

- HCPSS 2018 Feasibility Study

The Task Force asked questions about:

- The study's effect on HCPSS Policy 6010
- The study's effect on the Board of Education's decision process for a high school in Elkridge

Meeting Summary of the Elkridge High School Task Force

July 16 minutes

Program Open Space

Bryan Moody provided information to the Task Force regarding Program Open Space (POS).

- Explained State of Maryland's involvement
- Explained funding process for POS development and land acquisition
- Explained conversion process if current POS is used in a construction project

Approve June 4 Meeting minutes

- Dawn Popp moved to approve June 4 minutes
 - Julie Merson seconded the motion
 - The Task Force approved (6/0)
 - Ananta Hejeebu was not yet present

Next Steps

- The next meeting will be August 6 at 6pm in the Belmont Room of the Elkridge Library
- Legal counsel: Eminent Domain, Questions related to submitting the final recommendation to the County Executive
- The Task Force will also discuss properties considered to be viable options

Adjournment

- Members of the Task Force were reminded the next meeting would be August 6 at 6pm in the Belmont Room of the Elkridge Library.
- The proposed agenda is the following topics:
 - Further discuss properties considered to be viable options.
 - Legal counsel: Eminent Domain, Questions related to submitting the final recommendation to the County Executive

By Task Force consensus, the meeting was adjourned at 7pm.

Meeting Summary of the Elkridge High School Task Force

June 4, 2018

The Elkridge High School Task Force held a meeting on Monday, June 4, 2018 at 6:00pm in the Belmont Room of the Elkridge Library (6540 Washington Blvd, Elkridge, MD 21075). The following were present:

Sandy Roschli, Chair

Jose De La Mar

Julie Merson

Leslie Kornreich

Kristy Mumma

Dawn Popp

David Sciamarelli

Becki Vivrette

Robert Judge

Andrew Howard, Office of the Howard County Executive

Chair Sandy Roschli called the meeting to order at 6:11pm.

Address Public comments

- Sandy Roschli clarified Rockburn Branch Park is not considered a viable option for a high school in Elkridge.
- The park will be included in an appendix of properties ruled out as viable options
 - Each property in that appendix will have an explanation as to why it is not viable.
- Sandy Roschli reiterated the process for the public to submit comments and questions via the Task Force webpage.

Approve May 21 Meeting minutes

- Sandy Roschli moved to approve May 21 minutes
 - Robert Judge seconded the motion
 - The Task Force approved (9/0)

Meeting Summary of the Elkridge High School Task Force

June 4 minutes

Approve Rubric for considering properties

- Section 5 (How would the property be acquired?) needs to include the cost of the property if it can be purchased.
- Sandy Roschli moved to approve May 21 minutes
 - Dawn Popp seconded the motion
 - The Task Force approved (9/0)
- Andrew Howard educated the Task Force on how to use Howard County's Interactive Map

Motion to move into Closed Session

The Chair motioned to close the meeting under General Provision Article Section 3-305(b)(3) in order, "to consider the acquisition of real property for a public purpose and matters directly related thereto." The motion was seconded by Jose De La Mar and approved by the Task Force (9/0). The Task Force entered Closed Session at 6:34pm. (See Closed Session Form)

Items considered

Also present: Andrew Howard (Office of the Howard County Executive)

Consider the acquisition of real property for a public purpose and matters directly related thereto.

The Task Force considered eleven properties suggested by the public. Eight properties were deemed to not be viable options, and three properties were deemed to be viable options for further consideration.

The Task Force returned to open session at 8:02pm.

Meeting Summary of the Elkridge High School Task Force

June 4 minutes

Next Steps

- The next meeting will be July 16 at 6pm in the Belmont Room of the Elkridge Library
- The Task Force intends to discuss the following topics at the June 16 meeting:
 - Program Open Space
 - *If the Department of Recreation and Parks is unavailable to discuss this topic, the Task Force would like to further discuss properties considered to be viable options.*
 - Legal counsel: Eminent Domain, Questions related to submitting the final recommendation to the County Executive
 - **The Chair clarified this topic would be discussed in a Closed Session.*
- Members also requested the following topics be considered for future meetings:
 - Eminent Domain
 - **The Chair clarified this topic is intended to be discussed at the meeting in July.*
 - Program Open Space

Adjournment

- Members of the Task Force were reminded the next meeting would be July 16 at 6pm in the Belmont Room of the Elkridge Library.
- The proposed agenda is the following topics:
 - Program Open Space
 - Further discuss properties considered to be viable options.
 - Legal counsel: Eminent Domain, Questions related to submitting the final recommendation to the County Executive

By Task Force consensus, the meeting was adjourned at 8:09pm.

Meeting Summary of the Elkridge High School Task Force

May 21, 2018

The Elkridge High School Task Force held a meeting on Monday, May 21, 2018 at 5:30pm in the Belmont Room of the Elkridge Library (6540 Washington Blvd, Elkridge, MD 21075). The following were present:

Sandy Roschli, Chair

Jose De La Mar

Julie Merson

Leslie Kornreich

Kristy Mumma

Dawn Popp

David Sciamarelli

Becki Vivrette

Renee Kamen, Howard County School System Office of School Planning

Andrew Howard, Office of the Howard County Executive

Dan Lubeley, Howard County School System Office of School Construction

Bruce Gist, Department of Capital Planning and Operations

Chair Sandy Roschli called the meeting to order at 5:35pm.

Introduction

- Julie Merson introduced herself.

Approve May 7 Meeting minutes

- Jose De La Mar moved to approve May 7 minutes
 - Dawn Popp seconded the motion
 - The Task Force approved (8/0)

Meeting Summary of the Elkridge High School Task Force

May 21 minutes

Presentation from HCPSS Department of Capital Planning and Operations (DCPO)

Renee Kamen, Dan Lubeley, and Bruce Gist provided information to the Task Force regarding the following topics:

- HCPSS Policy 6000
 - Site Acquisition Process
 - Implementation Procedures
 - Education Specifications
- HCPSS Policy 6010
 - Capital Planning Process
 - Feasibility Study

Recess: The meeting was recessed by the Chair at 6:44pm and reconvened at 6:52pm.

Questions and Answers from the Task Force

- The Task Force asked questions throughout the DCPO presentation.
- The Task Force asked questions regarding the DCPO presentation and its effect on the recommendation process.

Compose Rubric for considering properties

The Task Force determined the following factors would be used when considering a property for recommendation to the County Executive:

1. The property is within the boundaries of Elkridge as defined by the Greater Elkridge Community Association (GECA).
 - a. Starting at the point where Ilchester Road meets the Patapsco River (at the border with Baltimore County)
 - b. Following the Howard – Baltimore County Border east until it meets Deep Run (the border with Ann Arundel County).
 - c. Following the Howard – Ann Arundel County Border south to Md. Route 175.
 - d. Following Md. Route 175 to the west until intersecting Md. Route 108.
 - e. Following Md. Route 108 to the west until intersecting Md. Route 104.
 - f. Following Md. Route 104 to the north until intersecting Md. Route 103.
 - g. Following Md. Route 103 to the east until the intersection with Bonnie Branch Road.
 - h. Following Bonnie Branch Road to its intersection with Ilchester Road.
 - i. Following Ilchester Road North to the Patapsco River.

May 21 minutes

Meeting Summary of the Elkridge High School Task Force

2. Does the property meet Policy 6000 considerations?
 3. What are the constraints on the usable acreage?
 4. Is the usable property at least 36.25 acres?
 - a. Is this acreage contiguous?
 5. How would the property be acquired?
 6. Does the property contribute to Plan Howard 2030?
 - a. Does the property contribute to the Route 1 Corridor Plan?
- The Task Force determined it would approve the Rubric at its next meeting.

Next Steps

- The next meeting will be June 4 at the Elkridge Library.
- The time of the next meeting will be announced.
- The Task Force intends to discuss the following topics at the June 4 meeting:
 - The Rubric composed at the May 21 meeting
 - Properties suggested by the public for consideration
 - *The Chair clarified this topic would be discussed in a Closed Session.*
- Members also requested the following topics be considered for future meetings:
 - Eminent Domain
 - *The Chair clarified this topic is intended to be discussed at the meeting in July.*
 - Program Open Space

Adjournment

- Members of the Task Force were reminded the next meeting would be June at the Elkridge Library.
- A time for the meeting would be announced.
- The proposed agenda is the following topics:
 - Finalize rubric for considering properties
 - Review properties suggested by the public for consideration

By Task Force consensus, the meeting was adjourned at 7:37pm.

Meeting Summary of the Elkridge High School Task Force

May 7, 2018

The Elkridge High School Task Force held its inaugural meeting on Monday, May 7, 2018 at 6:30pm in the Columbia-Ellicott City Room of the George Howard Building (3430 Courthouse Drive, Ellicott City, Maryland). The following were present:

Sandy Roschli, Chair

Jose De La Mar

Ananta Hejeebu

Robert Judge

Leslie Kornreich

Kristy Mumma

Dawn Popp

David Sciamarelli

Becki Vivrette

Renee Kamen, Manager, Howard County School System Office of School Planning

Andrew Howard, Office of the Howard County Executive

Cynthia Peltzman, Howard County Office of Law

Meet and greet for Task Force members - 6:30pm

- Members of the Task Force did not discuss information related to its charge.

Chair Sandy Roschli called the meeting to order at 7:03pm.

Amendment to May 7 Agenda

- Sandy Roschli amended the agenda to a closed session of the meeting under General Provisions Article Section 3-305(b)(7).
- The Office of Law presentation on the Open Meetings Act and the Public Information Act was moved to the end of the meeting before adjournment.

May 7 minutes

Meeting Summary of the Elkridge High School Task Force

Introductions

- Task Force members introduced themselves

Review Executive Order

- Members received an electronic copy of the Executive Order.
- Members were expected to come prepared with any questions.
- The Chair clarified the High School in Elkridge would be a traditional high school, not a vocational school.
- Becki Vivrette requested the final recommendation to the County Executive include data to explain why Rockburn Branch Park was not considered as a potential site.
- The following questions were posited for further consideration:
 - How would the confidential nature of acquiring land affect the public nature of the Task Force's recommended list?
 - Would a public list of recommended properties hinder the County's purchasing power?
 - What is the level of specificity required for the Task Force's recommendation?
- The Task Force determined it would provide the County Executive periodic updates on its progress.

Rules and Procedures

- The Task Force determined it would meet on the 2nd Monday of every month at 5:30pm.
- A location in Elkridge would be found for future meetings.
- Notecards would be available for the public to submit comments and questions to be considered by the Task Force.
- The public also has the opportunity to submit input via the Task Force's web page or by emailing Andrew Howard.
- The Task Force determined 6 members would constitute a quorum.

Meeting Summary of the Elkridge High School Task Force

May 7 minutes

Next Steps

- The next meeting will be May 21st at 5:30pm.
- The location of the next meeting will be announced.
- The Task Force intends to discuss the following topics at the May 21st meeting:
 - HCPSS Policy 6000: Site Selection and Acquisition
 - The Task Force charged Renee Kamen to include information that also influences site selection.
 - HCPSS 2017 Feasibility Study
 - HCPSS policies and practices related to school construction
- The Task Force charged Renee Kamen to compile a list of potential sites previously suggested to the School System.
- Members also requested the following topics be considered for future meetings:
 - Program Open Space
 - Eminent Domain
 - The County's process of purchasing land

Recess: The meeting was recessed by the Chair at 7:51pm and reconvened at 8:06pm.

Motion to move into Closed Session

The Chair motioned to close the meeting under General Provision Article Section 3-305(b)(7) in order, "to consult with counsel to obtain legal advice." The motion was seconded by David Sciamarelli and approved by the Task Force (9/0). The Task Force entered Closed Session at 8:07pm. (See Closed Session Form)

Items considered

Also present: Renee Kamen (Office of School Planning, HCPSS), Andrew Howard (Office of the Howard County Executive), and Cynthia Peltzman (Howard County Office of Law).

Consult with counsel to obtain legal advice

Cynthia Peltzman informed the Task Force about the Public Information Act and the Open Meetings Act, and she advised the Task Force on its responsibilities as a public body. The Task Force asked questions and had discussion about this presentation.

May 7 minutes

Meeting Summary of the Elkridge High School Task Force

The Task Force returned to open session at 9:10pm.

Adjournment

- Members of the Task Force were reminded the next meeting would be May 21 at 5:30pm.
- A location for the meeting in Elkridge would be announced.
- The proposed agenda is the following topics:
 - HCPSS Policy 6000: Site Selection and Acquisition
 - HCPSS 2017 Feasibility Study
 - HCPSS policies and practices related to school construction

By Task Force consensus, the meeting was adjourned at 9:14pm.