



## HOWARD COUNTY DEPARTMENT OF FINANCE

3430 Court House Drive Ellicott City, Maryland 21043

410-313-3258

Rafiu O. Ighile, CPA, CGMA, MBA  
Director of Finance  
[righile@howardcountymd.gov](mailto:righile@howardcountymd.gov)

FAX 410-313-4064  
TDD 410-313-2323

### Howard County Bag Fee Annual Exemption Certification

This form is to be completed by business owners, or other authorized business personnel, to certify that they do not provide disposable plastic bags to customers at the point of sale and therefore are exempt from remitting fees to the Howard County Director of Finance as required by Section 20, Subtitle 13 of the Howard County Code (Sections 20.1300 et. Seq., "Disposable Bag Fee").

This form must be completed and submitted to the Department of Finance by July 31<sup>st</sup> on an annual basis to ensure program exemption and compliance.

Business Name:

Trader's License Number:

Bag Fee Customer Number:

Contact Name & Position:

Phone Number:

Email:

Date:

By clicking the box below, I certify that I possess all legal power and authority to execute this Certification on behalf of the Company listed herein and I certify, under the penalty of perjury, that the Company listed herein does not provide disposable plastic bags to customers at the point of sale and that all information herein is true, correct, and complete to the best of my knowledge, information and belief. ☐

**Please download and complete form. Email completed form  
to [bagfee@howardcountymd.gov](mailto:bagfee@howardcountymd.gov).**