



HOWARD COUNTY DEPARTMENT OF FIRE AND RESCUE SERVICES

2201 Warwick Way, Marriottsville, Maryland 21104
410-313-6000

To: All Fire Protection Contractors licensed in the State of Maryland

From: Gordon Wallace, Assistant Fire Chief

Re: Electronic Submission of Fire Protection Reports

Howard County has recently revised its locally amended Fire Code. One of the requirements of the 2015 code is that ALL fire protection contractors shall submit their maintenance, repair, and annual inspection reports electronically to the Howard County Fire and Rescue, Office of the Fire Marshal. All submissions will be required to be submitted through the Mobile-Eyes Inspection Software, Contractor Portal. The website for this software is <https://www.mobile-eyes.us.com/>

The requirement for electronic submissions began on July 1, 2016. The Office of the Fire Marshal held an informational seminar regarding this process on 5/17/2016. If you were unable to attend the seminar, it was recorded and is available via Ustream at <http://www.ustream.tv/recorded/86976294> or on YouTube at <https://m.youtube.com/watch?v=6emuAf8HFoU>.

As of July 1, 2016, there will be a \$5.00 charge for each report that the contractors are required to submit electronically. Please note that this requirement is mandatory. Failure to comply will result in a Class "C" civil citation not to exceed \$250.00 per occurrence. I look forward to working with each of you to help make this system an asset for all parties involved.

If there are any questions or concerns regarding this process please contact Captain Jeremy Clancy at (410) 313-6042 or via email at fd3628@howardcountymd.gov.

Sincerely,

Gordon Wallace
Assistant Fire Chief
Office of the Fire Marshal