

**Howard County Local Behavioral Health Authority (HCLBHA)**  
**Board Meeting Minutes**  
**October 10, 2018**

**BOARD MEMBERS PRESENT:** Brown, Davis (representing Walker), Donovan, Edelman, Ehrhardt, Filipczak, Foster, Giles, Helsel, Hull, Johnson, Joyner, Kavanagh, Kirk, LaPorte, Liu, Newman, Van Blarcom, Webb Scornaienchi.

**BOARD MEMBERS ABSENT:** Demidenko, MacDonald, Madden, Tucker

**STAFF MEMBERS PRESENT:** Rodgers-Bonaccorsy and Schaffer

**GUESTS PRESENT:** Dr. Rossman

Meeting started at 5:04 p.m.

1. **AGENDA:** A motion was made to approve the agenda for October 10, 2018. The motion was seconded and unanimously approved.
2. **BOARD MEETING MINUTES:** A motion was made to approve the Board Meeting Minutes for September 13, 2018. The motion was seconded and unanimously approved.
3. **ATTENDANCE REVIEW:** The following Board member was excused from the October 10, 2018 Board meeting: Judge Tucker. A motion was made to approve the attendance review. The motion was seconded and unanimously approved.
4. **WORKGROUP UPDATES:**

**OFFICER WORKGROUP:** After a lengthy discussion, it was decided to defer the election of officers and submit a slate of interim officers until the by-laws are approved. The slate of interim officers was presented as:

- Chairperson: Jim Filipczak
- Vice Chairperson: Mark Donovan
- Secretary: Janet Edelman

Donovan asked the floor for any additional nominations or self-nominations, none were given. **A motion was made to approve the slate of interim officers, the motion was seconded and unanimously approved.** An election to approve the interim officers will take place at the November Board meeting.

**BY LAWS WORKGROUP:** Edelman gave an overview on the progress of the by-laws committee. Some unanswered questions to forward to the county:

- There are inconsistencies between the Drug and Alcohol Advisory Board Maryland Code, the Mental Health Advisory Board Maryland Code and the County Code. Should the County Code be changed to align with the Maryland code, or wait for the Maryland Code to be edited?
- *“Reasonable and necessary expenses incurred by Board members in the course of their duties be reimbursed”* was in the MHA by-laws but not the ADAAB by-laws. Should this be included?
- All current appointed Board members are elected to a 5-year term per the County Code, however, the Mental Health Advisory Board via MD Code has a 4-year term and the Alcohol and Drug Advisory Board via the MD Code as a 3-year term. Should the County Code be changed to align with the MD Code?
- The terms of the County Code are not staggered; all appointed Board positions will end at the same time. Can the County Code be changed to allow staggered membership? If so, how to implement?
- The County Code that created the Board called for a quorum of 15 members. This raised concerns as not all of the board positions are filled at this point and not all members are present at all meetings. Can this be changed to a majority of members?
- The process for the Board Development Committee to recruit and notify the County Executive of potential new members needs to be clarified. Dr. Rossman shared that Constituent Services handles this now.

Additional questions may need to be forwarded to the county after further review and discussion.

**BEHAVIORAL HEALTH INTEGRATION SELF-ASSESSMENT TOOL WORKGROUP:** Rodgers-Bonaccorsy gave an overview of the Self-Assessment Tool which is due to BHA on October 31<sup>st</sup>. The tool will be used in future strategic planning. Examples of integration at the local level were given in the following 7 categories:

- Leadership and Governance
- Budgeting and Operations
- Planning and Data Driven Decision Making
- Quality
- Public Outreach, Individual and Family Education
- Stakeholder Collaboration
- Workforce

5. **EVENTS AND TRAININGS:** Rodgers-Bonaccorsy reviewed the upcoming events and trainings. LaPorte gave further information regarding the new Extreme Risk Protection Order (ERPO) that went into effect in Maryland on October 1<sup>st</sup>.

6. **ANNOUNCEMENTS:**

- Foster shared that the OOOMD Annual Meeting will be held on October 25<sup>th</sup>, 9:30-3:30
- Hull shared 50+ Expo will have an Emotional Wellness Booth and asked for volunteers to conduct depression screenings.

7. **ADJOURNMENT:** Meeting adjourned at 6:14 p.m.