

## **CR-05 - Goals and Outcomes**

### **Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)**

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

The FFY2018 Consolidated Annual Performance and Evaluation Report (CAPER) describes Howard County's affordable housing and community development activities carried out over the past program year running from July 1, 2018 through June 30, 2019. The CAPER also provides the community a concise breakdown of the federal funds used for activities that were undertaken during the program year and an evaluation of the County's progress in carrying out the goals and objectives as stated in the Four Year Consolidated Plan FFY 2016-2019. Howard County is designated as an entitlement jurisdiction for two funding programs administered by the U.S. Housing and Urban Development (HUD): Community Development Block Grant (CDBG) and HOME Investment Partnerships (HOME) Program.

Over the past year, Howard County has worked to preserve and retain the affordable housing stock through housing rehabilitation projects, and to increase the availability of affordable permanent housing for persons with disabilities, special needs populations and homeless residents in our community. To encourage homeownership, Howard County is working with income-eligible households to move towards the goal of homeownership by providing down payment assistance, therefore making the home purchase more affordable.

To address the complex issues contributing to homelessness in our community, the public service activities helped to provide a multi-faceted network of programs and support services that prevent homelessness as often as possible and coordinates care for homeless individuals and families, so they may become self-sufficient as quickly as possible.

In addition to these other activities, Howard County worked with nonprofit partners to upgrade aging and failing HVAC systems with newer and more energy-efficient systems on two buildings that serve persons with disabilities. Additional upgrades were made to an existing parking lot that will improve and create safer access to much-needed services.

### **Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)**

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee's program year goals.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
AM-1 Overall Coordination	Administration, Planning, and Management	CDBG: \$ / HOME: \$	Other	Other	8	6	75.00%	2	2	100.00%
AM-2 Fair Housing	Administration, Planning, and Management	CDBG: \$	Other	Other	4	3	75.00%	1	1	100.00%
CD-1 Community Facilities	Non-Housing Community Development	CDBG: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	2000	1500	75.00%	500	500	100.00%
CD-1 Community Facilities	Non-Housing Community Development	CDBG: \$	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit	Households Assisted	8	20	250.00%	8	20	250.00%
CD-1 Community Facilities	Non-Housing Community Development	CDBG: \$	Homeless Person Overnight Shelter	Persons Assisted	400	583	145.75%	100	153	153.00%
CD-2 Infrastructure	Non-Housing Community Development	CDBG: \$ / HOME: \$	Other	Other	0	0				

CD-3 Public Services	Non-Housing Community Development	CDBG: \$	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit	Households Assisted	0	0				
CD-3 Public Services	Non-Housing Community Development	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	240	70	29.17%	0	0	
CD-3 Public Services	Non-Housing Community Development	CDBG: \$	Public service activities for Low/Moderate Income Housing Benefit	Households Assisted	140	136	97.14%	35	44	125.71%
CD-4 Accessibility	Non-Housing Community Development	CDBG: \$ / HOME: \$	Other	Other	0	0				
CD-5 Public Safety	Non-Housing Community Development	CDBG: \$ / HOME: \$	Other	Other	0	0				
CD-6 Code Enforcement	Non-Housing Community Development	CDBG: \$ / HOME: \$	Other	Other	0	0				

CD-7 Clearance	Non-Housing Community Development	CDBG: \$/ HOME: \$	Other	Other	0	0				
CD-8 Revitalization	Non-Housing Community Development	CDBG: \$/ HOME: \$	Other	Other	0	0				
CD-9 Historic Preservation	Non-Housing Community Development	CDBG: \$/ HOME: \$	Other	Other	0	0				
ED-1 Employment	Economic Development	CDBG: \$/ HOME: \$	Other	Other	0	0				
ED-2 Financial Assistance	Economic Development	CDBG: \$/ HOME: \$	Other	Other	0	0				
ED-3 Redevelopment Program	Economic Development	CDBG: \$/ HOME: \$	Other	Other	0	0				
ED-4 Financial Incentives	Economic Development	CDBG: \$/ HOME: \$	Other	Other	0	0				

HO-1 Continuum of Care	Homeless	CDBG: \$ / HOME: \$	Tenant-based rental assistance / Rapid Rehousing	Households Assisted	16	9	56.25%	4	5	125.00%
HO-1 Continuum of Care	Homeless	CDBG: \$ / HOME: \$	Other	Other	0	0				
HO-2 Operation/Support	Homeless	CDBG: \$	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit	Households Assisted	0	0		0	0	
HO-2 Operation/Support	Homeless	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	400	449	112.25%	100	69	69.00%
HO-2 Operation/Support	Homeless	CDBG: \$	Public service activities for Low/Moderate Income Housing Benefit	Households Assisted	400	583	145.75%			
HO-2 Operation/Support	Homeless	CDBG: \$	Homeless Person Overnight Shelter	Persons Assisted	0	0		0	0	
HO-2 Operation/Support	Homeless	CDBG: \$	Overnight/Emergency Shelter/Transitional Housing Beds added	Beds	0	0		0	0	

HO-3 Prevention and Housing	Homeless	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	0		0	0	
HO-3 Prevention and Housing	Homeless	CDBG: \$	Public service activities for Low/Moderate Income Housing Benefit	Households Assisted	0	0				
HO-3 Prevention and Housing	Homeless	CDBG: \$	Homelessness Prevention	Persons Assisted	220	511	232.27%	55	173	314.55%
HO-4 Housing	Homeless	CDBG: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	400	583	145.75%	100	153	153.00%
HO-4 Housing	Homeless	CDBG: \$	Public service activities for Low/Moderate Income Housing Benefit	Households Assisted	0	0				
HO-4 Housing	Homeless	CDBG: \$	Rental units constructed	Household Housing Unit	0	0		0	0	
HO-4 Housing	Homeless	CDBG: \$	Rental units rehabilitated	Household Housing Unit	4	0	0.00%			

HO-4 Housing	Homeless	CDBG: \$	Homeowner Housing Added	Household Housing Unit	0	0		0	0	
HO-4 Housing	Homeless	CDBG: \$	Homeowner Housing Rehabilitated	Household Housing Unit	0	0		0	0	
HO-4 Housing	Homeless	CDBG: \$	Homeless Person Overnight Shelter	Persons Assisted	400	153	38.25%	100	153	153.00%
HO-4 Housing	Homeless	CDBG: \$	Overnight/Emergency Shelter/Transitional Housing Beds added	Beds	0	0		0	0	
HO-4 Housing	Homeless	CDBG: \$	Housing for Homeless added	Household Housing Unit	4	6	150.00%	1	2	200.00%
HO-4 Housing	Homeless	CDBG: \$	Housing for People with HIV/AIDS added	Household Housing Unit	0	0		0	0	
HO-4 Housing	Homeless	CDBG: \$	Other	Other	4	9	225.00%			
HO-5 Permanent Housing	Homeless	CDBG: \$/ HOME: \$	Other	Other	0	0				
HS-1 Housing Rehabilitation	Affordable Housing	CDBG: \$	Homeowner Housing Rehabilitated	Household Housing Unit	128	72	56.25%	32	23	71.88%

HS-2 Rental Rehabilitation	Affordable Housing	CDBG: \$ / HOME: \$	Other	Other	0	0				
HS-3 Housing Construction	Affordable Housing	CDBG: \$ / HOME: \$	Other	Other	0	0				
HS-4 Home Ownership	Affordable Housing	HOME: \$	Homeowner Housing Added	Household Housing Unit	0	0		0	0	
HS-4 Home Ownership	Affordable Housing	HOME: \$	Direct Financial Assistance to Homebuyers	Households Assisted	16	13	81.25%	4	6	150.00%
HS-5 Public Housing	Affordable Housing	CDBG: \$ / HOME: \$	Other	Other	0	0				
SN-1 Housing	Non-Homeless Special Needs	CDBG: \$ / HOME: \$	Rental units constructed	Household Housing Unit	0	0		3	0	0.00%
SN-1 Housing	Non-Homeless Special Needs	CDBG: \$ / HOME: \$	Rental units rehabilitated	Household Housing Unit	0	0		2	2	100.00%
SN-1 Housing	Non-Homeless Special Needs	CDBG: \$ / HOME: \$	Homeowner Housing Added	Household Housing Unit	0	0				

SN-1 Housing	Non-Homeless Special Needs	CDBG: \$ / HOME: \$	Homeless Person Overnight Shelter	Persons Assisted	400	583	145.75%	100	153	153.00%
SN-1 Housing	Non-Homeless Special Needs	CDBG: \$ / HOME: \$	Overnight/Emergency Shelter/Transitional Housing Beds added	Beds	0	0				
SN-1 Housing	Non-Homeless Special Needs	CDBG: \$ / HOME: \$	Other	Other	8	0	0.00%			
SN-2 Social Services	Non-Homeless Special Needs	CDBG: \$ / HOME: \$	Other	Other	0	0				
SN-3 Accessibility	Non-Homeless Special Needs	CDBG: \$ / HOME: \$	Other	Other	0	0				

**Table 1 - Accomplishments – Program Year & Strategic Plan to Date**

**For additional detail see “Project Descriptions and Outcomes” on page 50**

**Assess how the jurisdiction’s use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.**

**REPORTING NOTE:** Please see - “FFY18 Project Descriptions and Outcomes that has been uploaded into IDIS for detailed project outcomes by activity names and IDIS numbers.

**Howard County made good progress towards its Consolidated Plan goals over the last year:**

- Added 2 additional units of homeless rental housing through the acquisition of real property with CDBG funding to create affordable housing for 2 homeless families;
- Assisted 23 households with critical repairs to their homes. The majority of assisted homeowners have incomes below 60% AMI; 57% of the repairs assisted female-headed households and 65% of the repairs helped elderly homeowners remain housed in decent, safe and dry housing. As a result of this activity 9 income-eligible homeowners received new roofs;
- CDBG and HOME Program funds assisted in the preservation of 3 facilities that serve vulnerable populations;
- CDBG public service funds allowed for 173 people to be diverted from homelessness through housing stabilization funding, while 69 homeless individuals accessed critical social and support services for both the sheltered and unsheltered homeless and 197 victims of domestic violence/human trafficking were provided safe sheltering after fleeing situations of violence; and
- As a result of HOME Program funds, deferred loans were awarded to 6 income-eligible households, therefore, making homeownership more affordable.

**CR-10 - Racial and Ethnic composition of families assisted**

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

	<b>CDBG</b>	<b>HOME</b>
White	172	22
Black or African American	342	22
Asian	7	18
American Indian or American Native	4	1
Native Hawaiian or Other Pacific Islander	1	0
<b>Total</b>	<b>526</b>	<b>63</b>
Hispanic	52	1
Not Hispanic	361	54

**Table 2 – Table of assistance to racial and ethnic populations by source of funds**

**Narrative**

***PLEASE SEE TABLE AND NARRTIVES UPLODED IN CR-00 - ADMINISTRATION SCREEN FOR THIS SECTION ANSWER***

## CR-15 - Resources and Investments 91.520(a)

### Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	public - federal	1,370,150	1,300,070
HOME	public - federal	591,376	295,596

Table 3 - Resources Made Available

### Narrative

During FFY2018, Howard County had \$1,861,526.33 in available HUD funds. The Community Development Block Grant (CDBG) allocation was \$1,257,864. The County received \$10,778.81 in Program Income (PI) and reprogrammed \$101,507.52 from the prior year's allocation. The total amount of CDBG funding available was \$1,370,150.52. The HOME Program allocation was \$491,376 and the County did not use any HOME PI in FFY2018.

For FFY2018 the total expended in CDBG funding was \$1,300,069.82 and the total expended in HOME funding was \$295,596. Howard County spent a combined total of \$1,595,665.82 in HUD funding on activities benefitting income-eligible, at-risk and vulnerable residents throughout the county.

### Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
Howard County	100	100	

Table 4 – Identify the geographic distribution and location of investments

### Narrative

One hundred percent of the CDBG and HOME Program expenditures benefitted income-eligible Howard County residents

## Leveraging

**Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.**

Howard County Government provides additional funding through Howard County's Department of Housing and Community Development (DHCD), which supported the goals and outcomes of the CDBG and HOME Program activities. Howard County's Fiscal Year 2019's budget estimated an amount of \$3,004,000 to continue support for the County's Housing Initiative Loan Fund. In FFY2018 Howard County also provided additional funding to area non-profits through a new funding application, the County's MIHU Fee-In-Lieu Program, of which \$400,000 further supported the goals identified within the Consolidated Plan.

In addition, the County provides funding through its Community Service Partnerships Grant Program (CSP). This is a local, competitive grants program administered by the Howard County Department of Community Resources and Services (DCRS). In FFY18, DCRS awarded \$7,877,235 in CSP funding to local agencies, a portion of which supports the Plan to End Homelessness activities for the Continuum of Care (CoC), and the Coordinated System of Homeless Services (CSHS), the CoC's coordinated assessment system.

As the Lead Agency for the CoC, DCRS also administers the following Federal and state grants:

- The Homelessness Solutions Program grant - The Maryland Department of Housing and Community Development, Division of Neighborhood Revitalization, administers the Homelessness Solutions Program (HSP). HSP brings together six (6) different funding sources, including the State's ESG allocation, in order to provide one consolidated stream of funding for local Continuums of Care to address homelessness; and
- The Continuum of Care (CoC) Program funded by the U. S. Department of Housing and Urban Development.

Non-profits housing developers have utilized funds from private lenders and foundations to support HOME-assisted projects. For instance, the County's only certified CHDO has used State Bond financing when acquiring properties to house low-income disabled persons.

<b>Fiscal Year Summary – HOME Match</b>	
1. Excess match from prior Federal fiscal year	6,462,536
2. Match contributed during current Federal fiscal year	70,639
3. Total match available for current Federal fiscal year (Line 1 plus Line 2)	6,533,174
4. Match liability for current Federal fiscal year	39,858
5. Excess match carried over to next Federal fiscal year (Line 3 minus Line 4)	6,493,316

**Table 5 – Fiscal Year Summary - HOME Match Report**

Match Contribution for the Federal Fiscal Year								
Project No. or Other ID	Date of Contribution	Cash (non-Federal sources)	Foregone Taxes, Fees, Charges	Appraised Land/Real Property	Required Infrastructure	Site Preparation, Construction Materials, Donated labor	Bond Financing	Total Match
617	06/30/2019	9,034	0	0	0	0	0	0
619	10/29/2018	4,849	0	0	0	0	0	0
631	11/30/2018	10,000	0	0	0	0	0	0
632	11/28/2018	6,743	0	0	0	0	0	0
634	06/30/2019	11,415	0	0	0	0	0	0
635	06/30/2019	8,644	0	0	0	0	0	0
637	03/08/2019	5,364	0	0	0	0	0	0
638	12/28/2019	6,977	0	0	0	0	0	0
639	03/22/2019	7,622	0	0	0	0	0	0

Table 6 – Match Contribution for the Federal Fiscal Year

**HOME MBE/WBE report**

Program Income – Enter the program amounts for the reporting period				
Balance on hand at begin-ning of reporting period \$	Amount received during reporting period \$	Total amount expended during reporting period \$	Amount expended for TBRA \$	Balance on hand at end of reporting period \$
0	30,764	0	0	30,764

Table 7 – Program Income

<b>Minority Business Enterprises and Women Business Enterprises – Indicate the number and dollar value of contracts for HOME projects completed during the reporting period</b>						
	Total	Minority Business Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
<b>Contracts</b>						
Dollar Amount	0	0	0	0	0	0
Number	0	0	0	0	0	0
<b>Sub-Contracts</b>						
Number	0	0	0	0	0	0
Dollar Amount	0	0	0	0	0	0
	Total	Women Business Enterprises	Male			
<b>Contracts</b>						
Dollar Amount	0	0	0			
Number	0	0	0			
<b>Sub-Contracts</b>						
Number	0	0	0			
Dollar Amount	0	0	0			

**Table 8 - Minority Business and Women Business Enterprises**

<b>Minority Owners of Rental Property – Indicate the number of HOME assisted rental property owners and the total amount of HOME funds in these rental properties assisted</b>						
	Total	Minority Property Owners				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0	0	0	0	0	0
Dollar Amount	0	0	0	0	0	0

**Table 9 – Minority Owners of Rental Property**

<b>Relocation and Real Property Acquisition</b> – Indicate the number of persons displaced, the cost of relocation payments, the number of parcels acquired, and the cost of acquisition						
Parcels Acquired		0		0		
Businesses Displaced		0		0		
Nonprofit Organizations Displaced		0		0		
Households Temporarily Relocated, not Displaced		0		0		
Households Displaced	Total	Minority Property Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0	0	0	0	0	0
Cost	0	0	0	0	0	0

**Table 10 – Relocation and Real Property Acquisition**

## CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	5	7
Number of Non-Homeless households to be provided affordable housing units	35	26
Number of Special-Needs households to be provided affordable housing units	3	0
<b>Total</b>	<b>43</b>	<b>33</b>

Table 11 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	4	5
Number of households supported through The Production of New Units	7	6
Number of households supported through Rehab of Existing Units	35	26
Number of households supported through Acquisition of Existing Units	1	2
<b>Total</b>	<b>47</b>	<b>39</b>

Table 12 – Number of Households Supported

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

Howard County was successful in completing the following Affordable Goals for FFY2018:

- **Owner-Occupied Rehabilitation:** The County assisted 23 households (CDBG)
- **Special Needs Housing Rehabilitation:** The County assisted 3 units (CDBG & HOME)
- **First Time Homebuyer Assistance:** The County assisted 6 households (HOME)
- **Tenant Based Rental Assistance Housing:** The County assisted 5 households (HOME)

- **Homeless Housing:** The County assisted 2 households (CDBG)

During FFY2018, the County was able to preserve twenty-three (23) housing units, thus making them affordable for the existing residents by providing much-needed home rehabilitation assistance to low and moderate-income residents. This rehabilitation allowed low-income residents to remain in their homes and have much-needed repairs made to their properties at no cost. CDBG was also used to create two (2) additional units of housing for the homeless through the acquisition of two (2) existing condominium units. In addition, CDBG Program funds were used for the rehabilitation of a sober-living facility to preserve access to affordable housing for income-eligible Howard County residents recovering from addictions.

The County utilized HOME Program funds for a Tenant-based Rental Assistance (TBRA) program. The TBRA program has allowed five (5) households to maintain affordable housing for a 24-month period of time. This program is being managed by the Department of Community Resources and Services, who has a sub-recipient agreement with Humanim Inc. HOME Program funds are being used as match for the Continuum of Care (CoC) program. The County will continue to establish and maintain partnerships with other non-profit entities, County agencies, and housing developers to create and maintain affordable housing. In addition, HOME Program funds were used for the rehabilitation of two (2) facilities that serve extremely low-income persons with disabilities, therefore preserving the affordability of the units. Lastly, HOME Program funds were used to assist six (6), moderate-income households achieve homeownership with downpayment and closing cost assistance.

The County experienced a gap between its goals and outcomes in two (2) activities, the first in the homeowner rehabilitation program undertaken by Rebuilding Together Howard County. RTHC assisted 23 households instead of the anticipated 32 households. This is in part due to the cost of repairs. Secondly, iHomes, Inc., has not constructed the expected three (3) single-family units as noted in the Annual Action Plan. This is due to the lengthy subdivision process, and the overall timely process of new construction and selecting an eligible general contractor. This new construction project is anticipated to take at least 24-months to complete.

**Discuss how these outcomes will impact future annual action plans.**

Howard County does not anticipate future Annual Action Plans to be impacted by the current year's outcomes. The County will continue to implement affordable housing programs in the most efficient and effective ways possible. The County is committed to creating and maintaining partnerships that will foster the creation of more affordable units in the future.

**Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.**

Number of Households Served	CDBG Actual	HOME Actual
Extremely Low-income	32	36

Low-income	12	2
Moderate-income	1	6
<b>Total</b>	<b>45</b>	<b>44</b>

**Table 13 – Number of Households Served**

**Narrative Information**

***PLEASE SEE TABLE AND SEC 215 & WORST-CASE NEED NARRTTIVES UPLODED IN CR-00 - ADMINISTRATION SCREEN FOR THIS SECTION ANSWER***

## **CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)**

**Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:**

### **Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

The CoC's outreach covers 100% of the County, by means of year-round Outreach and annual Point in Time (PITs), Year-round Outreach: State-funded Homeless Solutions Grant Program (previously ESG) & PATH funded Street Outreach, Grassroots Day Resource Center (open 3 day/week), Mobile Crisis Team (24/7), ACT Team (24/7) focused on taking mental health services to persons with current and past homelessness, psychiatric hospitalization, and incarceration who are unable to access services. CoC outreach and emergency shelter have SOAR trained staff engaging with literally homeless households and assisting them in applying for SSI/SSDI.

Annual Activities: PIT Street Count canvasses entire geographic area for persons who are unsheltered, conduct surveys and distributes information on housing and services available in the community:

- 2017, 2018 and 2019 HUD PIT: multiple street outreach teams canvassed the County and engaged/conducted surveys with persons living outside, in encampments, in cars and at partner agencies. Groups of street surveyors also conducted street outreach.
- 2017 and 2018 Youth REACH: a 10-day event held in March, counts the number of unstably housed and homeless youth aged 14 – 25 in the County. Through site-based surveying, distribution of flyers with electronic access to the survey, in-person interviewing, and linking to Resource Fairs, Howard County has increased efforts to reach out to homeless youth.

Outreach Cards are distributed throughout the County which lists a brief description of services provided through CoC partners and a phone number to call for assessment and connection to agencies providing shelter, services, and housing. The cards are distributed across the County at libraries, DSS locations, convenience stores, hotels/motels, and other areas. The CoC's strategy implemented ensures that all persons regardless of race, color, national origin, religion, sex, gender identity, sexual orientation, age, familial status or disability have access to CoC resources. The CoC has taken measures to provide effective communication to all persons regardless of disability or language, including a language line for persons with LEP, and accessible CE access points for persons with disabilities.

### **Addressing the emergency shelter and transitional housing needs of homeless persons**

Howard County's Outreach efforts seek to address the short and long-term housing and sheltering needs of persons living in unsheltered environments. In addition to Outreach efforts, Howard County has a variety of emergency and transitional housing programs to address the immediate need for shelter and services for persons who are living in an unsheltered situation.

## Programs Meeting Emergency Shelter Needs

1. Grassroots Crisis Intervention Center, Inc., is the primary emergency shelter provider, operating the Family and Men's shelters, the Day Resource Center, the Motel Program (overflow shelter), and Cold Weather Shelter Programs each winter. When a unit or bed becomes available the program takes the household that is most vulnerable. In this way, those which present with the most severe service needs or who would be most vulnerable unsheltered are prioritized for shelter.
2. HopeWorks of Howard County Inc., operates a Safe House emergency shelter, transitional safe houses and rapid rehousing. Due to the confidentiality requirements, they do not enter into HMIS but they share aggregate numbers of households served, exits to housing, and types of services provided. HopeWorks is in year four of a Rapid Rehousing program for households who are homeless due to domestic violence to quickly address their housing needs from emergency shelter.
3. The Department of Corrections opened a four-bedroom house for homeless persons leaving the detention in 2018. The Department of Corrections is in year four of a Rapid Rehousing program for homeless households with a forensic background to quickly address their housing needs, and assist in lowering barriers to becoming permanently housed.

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs**

The CoC is working to increase the stock in housing options for persons experiencing homelessness to ensure persons exiting health care institutions are not discharged into homelessness whether they are literally homeless or at-risk. Currently, the CoC has the following programs and partnerships to help persons who are discharged from institutions avoid homelessness:

- 1) State Department of Human Resources/Department of Social Services.
  1. Foster Care focuses programming on youth in their custody who are not residing in their court-ordered placement and follows the State policy for out-of-home placement as found at COMAR Citation: 07.02.11.04.
  2. There are discharge policies on file for youths exiting systems of foster care to avoid homelessness.
- 2) The Howard County Department of Corrections Reentry Program.

1. This program is in place for offenders leaving local detention to “re-enter” the community. A variety of services are provided including case management, connection to mainstream resources and housing.
  2. If a person meets HUD’s definition of homeless they are eligible for programs in the CoC.
  3. The Reentry Program operates a Rapid Rehousing program through ESG FFY16 and FFY17. This allows persons exiting detention to have housing options and not be discharged into homelessness, if eligible per HUD’s definition.
  4. The Department of Corrections opened an emergency shelter for persons with a forensic background and a history of literal homelessness to avoid unsheltered homelessness and ease the rehousing process. This will also close a gap for persons who are unable to access shelter at Grassroots due to types of criminal histories.
- 3) The Howard County Department of Community Resources and Services (DCRS), CoC Lead Agency.
1. DCRS funds numerous non-profits in Howard County coordinating activities to ensure persons exiting correctional facilities, foster care, and health care facilities are being stabilized and provided as many services as possible, so that homelessness does not occur.
- 4) Community Partners.
1. Howard County General Hospital, the Local Children’s Board, and the Office of Workforce Development work closely with CoC partners to decrease homelessness incidents.
  2. It is the goal of the CoC to expand collaboration and coordination with all institutions in Howard County to decrease any exits to homelessness in the community.
- 5) The Community Action Council of Howard County, Inc., is the county’s primary prevention agency and provides eviction prevention for households who are extremely low and low-income and facing potential homelessness through eviction proceedings. Notably, CAC has a variety of in-house programs including Head Start and the local Food Bank and refer all households presenting for assistance to their in-house programs. CAC also refers to the CoC’s coordinated entry points for households with more intensive needs related to housing stability and homelessness.

The CoC was awarded Planning funds to update the Plan to End Homelessness, where it is identified to bolster the CoC’s coordination with all institutions to ensure discharge to homelessness is not an option.

**Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

In order to quickly house key subpopulations, the CoC has established a prioritization as follows:

1). Unsheltered minors (unaccompanied or in families); 2). Chronic Unaccompanied Youth, Veterans; 3). Chronic Unaccompanied Youth; 4). Chronic Families, Veterans; 5). Chronic Families; 6). Chronic Singles, Veterans; 7). Chronic Singles; 8). Non-Chronic Unaccompanied Youth, Veterans; 9). Non-Chronic Unaccompanied Youth; 10). Non-Chronic Families, Veterans; 11). Non-Chronic Families; 12). Non-Chronic Singles, Veterans; 13). Non-Chronic Singles

The following strategies and programs are in place to meet the needs of these subpopulations:

- 1) The CoC has a By-Name list for all persons experiencing homelessness. This list assists in ranking households according to the prioritization set by the CoC (above) and will be used to estimate the number of permanent housing programs needed.
- 2) Grassroots Crisis Intervention Center operates an emergency shelter for families and singles in Howard County. The CoC is actively working on strategies to decrease the length of stay in shelter in line with SySPM 1: *Reduce Length of Time Homeless*, by shifting to low-barrier and housing focused shelter, and linking shelter residents to rapid rehousing opportunities.
- 3) Permanent Housing.

**Permanent Supportive Housing.** 1). The Howard County Housing Commission (Commission) in partnership with VOA of the Chesapeake opened a 35-unit efficiency apartment building to rehouse chronically homeless persons in Fall 2017. Placements were taken from the CoC's By-Name list. The apartments are subsidized with Project Based Vouchers through the Housing Choice Voucher program. 2). Permanent Supportive Housing for Persons with Disabilities. The CoC commits all turned-over permanent supportive housing units to those who are chronically homeless. In the FFY18 CoC Competition, no new projects were awarded through the BONUS opportunity.

**Rapid Rehousing:** Funded for FFY17, an ESG grant was awarded to Howard County through the State's DHCD for Rapid Rehousing. This program targets homeless households that need medium-term rental assistance and case management. Three agencies operate the Rapid Rehousing program: Howard County Department of Corrections, HopeWorks of Howard County, and Bridges to Housing Stability, Inc.

**Local Funding-** Another strategy to reduce homeless episodes and reduce returns to homelessness is through flexible financial assistance provided through local grant funds. CoC case management partners can provide move-in funds, security deposit & 1st month's rent, as well as shallow rental assistance for literally homeless persons to gain access to permanent housing. The United Way of Central MD, in collaboration with the CoC, funds a "Shelter Diversion" program to quickly rehouse families with children. Housing Choice Voucher Program - Each year, the Commission provides up to 15 vouchers to CSHS to rehouse literally homeless households.

**Prevention**: Local Funding Prevention is a strategy for households to avoid returns to homelessness and is funded through flexible financial assistance (local grants) and State HSP grant. CoC case management partners can provide short and medium-term rental assistance to allow households to stay in their unit.

## **CR-30 - Public Housing 91.220(h); 91.320(j)**

### **Actions taken to address the needs of public housing**

#### **Introduction:**

The Howard County Housing Commission received \$10,438,852 in FFY 2019 funding. Funding for FFY 2019 was slightly increased as compared to FFY 2018's funding allocation of \$9,902,819. The average Housing Assistance Payment for voucher units in the calendar year 2018 was \$1,081.25 per unit month.

The Housing Commission anticipates the following financial resources during the upcoming fiscal year:

- HCV HAP Funds \$10,694,581
- HCV Administrative Fees \$745,458
- FSS Coordinator Funds \$61,056
- Portability HAP Funds \$8,111,714
- Portability Administration Fees \$331,718
- HOPWA Funds \$268,254

### **Actions planned during the next year to address the needs of public housing**

The Housing Authority identified the following new activities under its FFY 2018 Annual PHA Plan:

The Housing Commission will continue its participation in a regional initiative to project base one hundred (100) vouchers in opportunity areas in the Baltimore Region. Howard County will be contributing 3 project-based vouchers toward this initiative. The project is being coordinated by the Baltimore Regional Council and Howard County serves as the fiscal agent for the project. The Baltimore Region is considering an expansion of the program in 2020.

#### **Discussion**

Howard County has identified that there is a need for affordable, accessible, decent, safe, and sanitary housing to address the households affected by housing problems, severe housing problems, and housing cost burdens. The largest income group affected by housing problems in the County are extremely low-income households. The Howard County Housing Commission is a vital part of the County's housing strategy. The Housing Commission is the primary assisted housing provider of housing for extremely low income, very low income, and lower-income residents of Howard County.

### **Actions taken to encourage public housing residents to become more involved in management and participate in homeownership**

The Howard County Housing Commission operates a Homeownership Voucher Program. The Commission does not limit the number of families participating in the program. The program eligibility

requirements are as follows:

Families participating in the Section 8 Homeownership Program must be in good standing, and must have participated in the Section 8 Program, or other Howard County or Housing Commission programs for at least 2 years prior to execution of the Contract of Sale. The family must also have participated in the Family Self Sufficiency Program for a period of at least 6 months prior to the date of settlement.

The minimum income required for program participation is \$24,000.00. If the family meets the HUD minimum income requirements of the Federal Minimum hourly wage rate multiplied by 2,000 hours, and has been pre-qualified for financing with a lending institution which meets the requirements of Section 25.7 of this plan, they are exempted from the \$24,000.00 minimum income requirement.

Welfare assistance shall not be counted towards the \$24,000.00 minimum income requirement unless the head of household is elderly or disabled, as defined in the Administrative Plan.

Eligible families must demonstrate that at least one adult member of the family who will own the home at commencement of homeownership assistance is currently employed at least 30 hours per week and has been continuously employed for at least one year prior to commencement of homeownership assistance. This requirement does not apply for families where the head of household is elderly or disabled.

In order to qualify for participation in the Section 8 Homeownership Program, the family must qualify as a "first-time homeowner". A first-time homeowner is defined as a family, of which no member owned or presently has any ownership interest in a unit during the three years before the beginning of homeownership assistance. A first-time homeowner also includes a single parent or displaced homemaker who while married, owned a home with his or her spouse, or resided in a home owned by his or her spouse.

Eligible families shall not include any family with a member who has previously received assistance under the homeownership option and has defaulted on a mortgage securing debt incurred to purchase the home.

Prior to the beginning of homeownership assistance, the family must attend and satisfactorily complete pre-assistance homeownership counseling with a HUD approved counseling agency, or an equivalent program of counseling activities as designated by the Commission.

The Housing Commission sponsors a "Getting Ahead" Program that targets Family Self Sufficiency Participants, Zero Income Families and other low-income families residing in Howard County. The "Getting Ahead" Initiative examines the causes of poverty and helps participants understand that poverty is not simply caused by the choices of the individual, but is both "generational" and "situational". Program participants perform a self-assessment, identify personal strengths and establish a personal plan for building resources. The initiative takes on a "Bridges out of Poverty" approach and

examines what the community has to offer as well as what participants can contribute to the community.

HCHC's HUD required FSS program size is sixty-nine families; however, this number is reduced each time a program participant graduates. This number will be expanded to comply with the minimum program size required by HUD as HCHC is awarded additional units. The required program size minus program graduations is currently forty-three (43) families. The actual number of families currently enrolled in FSS is forty-one (41). HCHC will assist additional families above the HUD required program size provided the resources and support network is available to meet the needs of participating families.

### **Actions taken to provide assistance to troubled PHAs**

Not applicable; the Housing Authority is not designated a "troubled" in its most recent SEMAP assessment.

## **CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)**

**Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)**

Howard County continued to work both locally as well as regionally to improve public opinion and public policy which create barriers to affordable housing. Howard County along with Baltimore City, Anne Arundel, Baltimore, and Harford County fund a portion of the salary for a Housing Policy Coordinator who is responsible with coordinating and guiding the implementation of the regional initiatives to address identified potential impediments to Fair Housing Choice. Due to space restriction, the following initiatives are some that the Baltimore Regional Fair Housing Implementation Plan collaborative worked on in FFY2018:

### **FFY 2018 Highlights**

- Regional Housing Partnership (BRHP), and the Baltimore Metropolitan Council (BMC):
- Awarded 26 project-based vouchers (PBVs) to two proposed developments through a new February 2019 RFP, for a total of 70 vouchers awarded from our original pool of 100. The Housing Commission of Anne Arundel County (HCAAC), the Housing Authority of the City of Annapolis (HACA), BRHP, and BMC signed the first operating and management agreement committing specific vouchers from HCAAC and HACA to the Towne Courts development in Annapolis.
- Regional Fair Housing Group conducted significant work developing a new 2019 Regional Analysis of Impediments to Fair Housing Choice (AI):
- Finalized all Community Participation Plans. Issued a request for proposals for consultant assistance and selected a team led by Root Policy Research out of Denver. Assembled a regionally balanced AI Stakeholder Work Group and then convened that group eight times to review data analysis conducted by the Root Policy team and BMC. The BMC Housing Committee went on hiatus in calendar year 2019 as this group, which includes most Housing Committee members, became the main stakeholder input for the Fair Housing Group during the creation of the AI. Conducted at least seven public meetings around the region to gather local stakeholder input prior to the release of a draft AI. With assistance from Root Policy Research and the AI Stakeholder Work Group, the Fair Housing Group created and PHAs circulated to waiting lists a survey to inform the AI with views from low income residents in the region.
- Fair Housing Group, working with fair housing and disability stakeholders and the Maryland Department of Housing and Community Development (DHCD), agreed on actions local governments and DHCD would take, incorporating the online Md. Housing Search tool, to implement key elements of the Fair Housing Group's FY 2017 affirmative fair housing marketing suggestions. Fair Housing Group and DHCD shared these actions with the BMC Housing Committee in December 2018.

- Fair Housing Group continued its analysis of Low Income Housing Tax Credit awards/applications, showing that DHCD’s 2018 incentives to make substantial progress on carrying out its 2017 voluntary conciliation agreement had its desired effect of incentivizing awards in Baltimore-area Communities of Opportunity, while still making four awards in Baltimore City (three in Communities of Opportunity). Removal of opportunity-area incentives in the 2019 QAP and Guide, however, drove the share of Baltimore-area 2019 tax credit applications in Communities of Opportunity down to 33 percent.

**Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)**

The most common housing problem in Howard County is housing affordability. The need for accessible, decent, safe, and sanitary housing exceeds the supply of housing; especially for cost-burdened and low-income (6,039 households with a housing problem), very low-income (5,265 households with a housing problem), and extremely low-income (4,330 households with a housing problem) households in the County.

Howard County continued to partner with and provide funding to local nonprofits for the development of affordable housing to create housing opportunities for the income-eligible households and special needs populations throughout the county. Howard County worked on the following strategies during the program year:

- Continued to support efforts to create affordable housing through funding provided to Bridges to Housing Stability and Homes for the Homeless (2 unit homeless family);
- Continued to support the preservation of affordable housing through funding provided to Rebuilding Together for the rehabilitation of homes owned by low-income homeowners (23 units);
- Continued to support the preservation of facilities serving vulnerable populations through funding provided to The Arc of Howard County and Living in Recovery Inc. (3 units special-needs housing); and
- Continued to provide funding for homeownership through the County's Settlement and Downpayment Assistance Program (SDLP) (6 units).

**Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)**

The Howard County Health Department continues to case manage children under the age of 6 with blood lead levels of 5 µg/dL or more. The Maryland Guidelines for Assessment and Management of Childhood Lead Exposure mandate testing for all children at ages 12 and 24 months. These children can be tested by capillary (“finger stick”) testing at their provider’s offices or sent out for venous blood draws. All children who are identified as having elevated blood lead levels via capillary test are then sent for confirmatory venous blood testing. All lead levels of 5 µg/dL or greater, whether venous or capillary, are reported to Childhood Lead Registry at the Maryland Department of the Environment (MDE). MDE then notifies the local health department in the county where the child resides.

For Fiscal Year '19, 19 children under the age of 6 were identified as having blood lead levels between 5-9 µg/dL. A total of 17 children under the age of 6 were identified as having blood lead levels of 10 µg/dL or above. For each new case that is identified, the Nurse Case Manager confirms the level with the pediatrician and makes recommendations for follow up as outlined in the Maryland Guidelines. The case manager then contacts the family to provide education about the effects of lead on children, identify possible sources of exposure through a detailed assessment, and make recommendations on reducing exposure and seeking appropriate follow-up testing. For children with levels above 10 µg/dL, the case manager also arranges and attends a home visit with an inspector from MDE to identify sources of lead in the home.

Homes in Howard County are generally a low risk for lead exposure, as the majority of the housing stock was built after 1978 when lead in paint was banned. Instead, the most prevalent sources of lead exposure identified in recent home inspections include imported spices, imported gold and silver jewelry, and religious and ceremonial powders like Kumkum and Kajal. The Health Department created and distributed an infographic reviewing multiple possible sources of lead exposure and are currently working on further educational materials specifically addressing imported goods. A memo regarding non-paint based lead exposure risks were also distributed to area pediatricians.

### **Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)**

Howard County's anti-poverty strategy is based on addressing factors that cause poverty. Poverty is realized when a household's basic needs for food, clothing and shelter are not being met. Poverty is a function of income stability, which is related to a number of other factors such as access to affordable housing, rental assistance, homelessness prevention, emergency food and shelter, health care, children's services, job training and employment development, and transportation. Through partnering with non-profits in our community Howard County implemented the following strategies:

- Continued to support efforts to create affordable housing through funding provided to Bridges to Housing Stability and Homes for the Homeless (2 units - homeless family); and Howard County Settlement Downpayment Loan Program (SDLP) (6 units);
- Continued to support the preservation of affordable housing through funding provided to Rebuilding Together allowing low-income homeowners to remain in their homes (23 units);
- Continued to support housing stability for income-eligible families through funding provided to the Community Action Council of Howard County (173 people) ;
- Continued to support programs providing emergency and transitional housing through funding provided to HopeWorks (197 people);
- Continued to support homeless service providers that connect Howard County homeless residents to housing and services to help stabilize them as they transition to self-sufficiency through funding provided to Grassroots Crisis Intervention Center (69 people); and
- Continued to support the preservation of facilities serving vulnerable populations through funding provided to the Arc of Howard County and Living in Recovery (3 units - special-needs housing).

### **Actions taken to develop institutional structure. 91.220(k); 91.320(j)**

In FFY2018, Howard County funded 10 non-profit partners with CDBG and HOME Program funds to support the development or preservation of affordable housing as well as to provide critical services to at-risk populations. The activities of FFY2018 are listed below:

- Public service dollars were used for homeless residents and families fleeing domestic violence, and families in crisis trying to sustain their housing;
- Bridges to Housing Stability Inc. and Help End Homelessness Inc. broke down barriers to housing for formerly homeless families;
- Rebuilding Together Howard County continues to preserve affordable housing for income-eligible homeowners throughout the County with support from CDBG to offer much-needed home repairs; and
- Continued to support the preservation of facilities serving vulnerable populations through funding provided to The Arc of Howard County and Living in Recovery (3 units - special-needs housing).

Howard County Government provides additional funding resources through Howard County's Department of Housing and Community Development (DHCD), which supported the goals and outcomes of the CDBG and HOME Program activities. The Howard County's Fiscal Year's 2019 budget made \$3,004,000 available to continue support for the County's Housing Initiative Loan Fund. In FFY2018 Howard County provided funding to area non-profits through a newly created funding application, the County's MIHU Fee-In-Lieu Program, of which \$400,000 further supported the goals set within the Annual Action Plan and 4- Year Consolidated Plan.

In addition, the County provides funding through its' Community Service Partnerships Grant Program (CSP). This is a local, competitive grants program administered by the Howard County Department of Community Resources and Services (DCRS). In FFY18, DCRS awarded \$7,877,235 in CSP funding to local agencies, a portion of which supports the Plan to End Homelessness activities for the Continuum of Care (CoC), and the Coordinated System of Homeless Services (CSHS), the CoC's coordinated assessment system.

### **Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)**

Howard County Departments, Committees and Boards focused on coordinating housing and social service resources in the county:

- The **Howard County Department of Housing and Community Development (DHCD)** functions as the lead agency for community development and affordable housing programs in Howard County. As the lead agency, the Community Planning and Grants Division plans, administers and implements the federally funded Community Development Block Grant (CDBG) and HOME Investment Partnership (HOME) Program. Each year, as a part of the CDBG and HOME application process, local agencies/organizations are invited to submit proposals for grant eligible activities and to participate in the consultation process through attending a public hearing or responding directly to the correspondence or survey. DCRS staff participate in the development of the Needs Hearings, and the annual application process for CDBG and HOME Program funding to ensure continuity in funding priorities.
- The **Howard County Department of Community Resources and Services (DCRS)** is the lead agency for both the Howard County CoC and HMIS. DCRS receives CoC funding on behalf of Howard County Government, and works with partner agencies to further the goals of HUD. DCRS prepares and submits the CoC Collaborative Application to HUD. The DCRS staffs the Homeless Services Steering Committee. The committee provides a forum for discussing the Plan to End Homelessness, educating the community on homeless issues, eliciting input on the operations of homeless services and programs, and advocates on federal, state, and county levels regarding income-eligible affecting homelessness and at-risk of homelessness.
- **Howard County Coordinated System of Homeless Services (CSHS)** is a network of community services and supports coordinating efforts to end homelessness in Howard County through the Continuum of Care. The goals of the system are to efficiently use community resources to reduce the number of homeless families and individuals, reduce the number of newly homeless, shorten the length of homeless episodes, and reduce the number of returns to homelessness. CSHS is comprised of 15 service providers and government agencies which offer resources to households in need, to prevent loss of stable housing or regain housing that has been lost.
- The **Board to Promote Self-Sufficiency** was created in 2008 to act as a planning and coordinating body for initiatives that promote the economic stability of individuals and families and reduce the incidence of poverty in Howard County. The Board envisions a community where those in need have the opportunities and pathways for getting ahead. The Board meets each month. Board members include key stakeholders from both the public and private sectors. Examples of the partners serving on the committee are: Community Action Council of Howard County, Department of Social Services, Association of Community Services, Howard County General Hospital, Howard County Department of Corrections, Grassroots Crisis Intervention Center, HopeWorks of Howard County, Howard County Department of Housing and Community Development, Howard County Department of Community Resources and Services.
- The **Howard County Local Children's Board** is comprised of public and private members working collaboratively to ensure a strong continuum of services for families and children in our community. Also known as the Local Management Board, there is a functioning board in all 24 jurisdictions in Maryland that work in partnership with the Governor's Office for Children to

ensure children grow up healthy, secure and successful.

**Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)**

Howard County used CDBG funding for two separate fair housing activities which both work to address fair housing efforts both locally as well as a regional approach.

**The Fair Housing - AI Coordinator** Activity is funded through the CDBG Planning/Administrative Activity. Howard County used CDBG funding to support Howard County's portion of the AI Coordinator's salary. Howard County, along with Baltimore City, Anne Arundel, Baltimore, and Harford County, fund a portion of the salary for a Regional AI Coordinator. Howard County in cooperation with these jurisdictions contracted with a consultant to complete a regional and jurisdiction-specific Analysis of Impediments to Fair Housing (AI) which was formally accepted in February 2012.

The AI Coordinator works to guide the implementation of the regional initiatives to address identified potential impediments to Fair Housing Choice. FY2017 outcomes appear above in the 1st question as it relates to improving public policy which impacts affordable housing.

**Affirmative Fair Housing Marketing Training:**

On January 10, 2019 Howard County provided a 4-hour training for County staff and its CDBG Subgrantees and local landlord on how to develop sound Affirmative Fair Housing Marketing Plans. The training was conducted by International Development and Planning, L.L.C. (IDP, LLC). The training included a brief history of Fair Housing and Civil Rights in the United States, an overview of the Fair Housing Act, as amended and the important components of Affirmative Fair Housing Marketing Plan.

**Additionally, through the Howard County Office of Human Rights (OHR)**

The Howard County Office of Human Rights (OHR) is an essential agency of Howard County Government that is tasked with investigating complaints of discrimination, enforcing the Howard County Human Rights Law, and helping educate residents, businesses, and other community members about the importance of and legal requirements related to human rights. The Human Rights Commission hears cases brought forth by investigators in OHR and helps conduct education and outreach to the community about the importance of equal opportunities.

## **CR-40 - Monitoring 91.220 and 91.230**

**Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements**

The Department continued to strengthen its programs through the ongoing development of its policies and procedures. The Division of Community Planning and Grants facilitates the administration of the CDBG and HOME Programs through ongoing, consistent application of procedures put in place to ensure the program requirements are met. Through desk audits, on-site visits, program reporting reviews, maintaining contact with grant recipients and by providing technical assistance when needed, the Division keeps both programs performing with expected outcomes in a timely manner.

In the area of sub-recipient management, applications for funding are received on an annual basis from nonprofit organizations. The applications are graded and approved or denied by the Grant Review Committee (GRC). Applications are reviewed against the goals and objectives identified in the Consolidated Plan to determine the project's impact on the community. All applicants ensure that eligible activities meet the requirements of the applicable federal regulations. Organizations receiving funding under the CDBG and HOME programs are obligated to provide both programmatic and fiscal reports to ensure that activities are being carried out in the manner prescribed in Grant and Subrecipient Agreement Statements of Work. Quarterly reports, on-site monitoring and technical assistance visits along with regular communication provide opportunities to observe the effectiveness of project/ service delivery. All organizations submitting applications for CDBG and HOME funding are required to submit the most recent copy of their organization's audit report. The County is required to conduct an annual single audit, which is performed by an independent auditor, to ensure fiscal accountability.

## **Citizen Participation Plan 91.105(d); 91.115(d)**

### **Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.**

In accordance with federal requirements, Howard County's Consolidated Annual Performance Report submission was released for a fifteen (15) day public comment period commencing on September 06, 2019 and continuing through September 20, 2019. A public hearing was held at the Department of Housing and Community Development on Thursday, September 19, 2019. The public hearing was advertised in The Howard County Times and Columbia Flier on Thursday, September 06, 2019. The public hearing provides residents with an opportunity to discuss the programs and to offer their suggestions on future program priorities.

A "Draft CAPER" was placed on display at the Department of Housing and Community Development, 9820 Patuxent Woods Drive, Suite 224, Columbia, MD 21046 from September 06, 2018 until September 20, 2019, for review and comment. The advertisement was also published on the Department's webpage and the Draft CAPER was maintained on the Department website throughout the 15-Day Comment Period.

**See attached documents uploaded into IDIS.**

**CR-45 - CDBG 91.520(c)**

**Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.**

Howard County made no changes to our program objectives this past program year.

**Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?**

No

**[BEDI grantees] Describe accomplishments and program outcomes during the last year.**

N/A

## **CR-50 - HOME 91.520(d)**

### **Include the results of on-site inspections of affordable rental housing assisted under the program to determine compliance with housing codes and other applicable regulations**

Please list those projects that should have been inspected on-site this program year based upon the schedule in §92.504(d). Indicate which of these were inspected and a summary of issues that were detected during the inspection. For those that were not inspected, please indicate the reason and how you will remedy the situation.

Of the 74 HOME-assisted rental units in the County, per the final HOME rule and §92.504(d) the following projects were due for an on-site inspection during FFY2018;

1. Burgess Mill Station;
2. Monarch Mills;
3. Bridges to Housing Stability Scattered Site Rental Housing; and
4. Heritage Housing Partnership.

### **Provide an assessment of the jurisdiction's affirmative marketing actions for HOME units. 92.351(b)**

Please see attachment for more details.

During FFY2018, the County hosted an affirmative marketing training for its housing partners.

The Affirmative Marketing training was well attended with a total of 13 attendees which was comprised of the Department's staff, non-profit partners as well as the staff of local rental communities. The training offered attendees an in-depth background of fair housing law, demonstrated how to use census tract data and lastly, how to complete an affirmative marketing plan. Attendees left with a better understanding of the affirmative marketing plan. Due to the training offered, one of the FFY2019 grantee applicants has already completed an affirmative marketing plan and submitted along with their FFY2019 grant application. The County intends to offer this training annually and each grantee will submit the plan once their project has been vetted by the Grant Review Committee (GRC).

### **Refer to IDIS reports to describe the amount and use of program income for projects, including the number of projects and owner and tenant characteristics**

Howard County did not utilize any program income for HOME-assisted projects in program year FFY2018. However, program income has been earmarked for activities in the current program year and has been identified in the FFY2019 Annual Action Plan.

**Describe other actions taken to foster and maintain affordable housing. 91.220(k) (STATES ONLY: Including the coordination of LIHTC with the development of affordable housing). 91.320(j)**


In FFY2018, Howard County worked with organizations such as Rebuilding Together, Howard County. This nonprofit used CDBG program funds to provide free home repairs to low and moderate-income homeowners to preserve the stock of affordable single-family homes in Howard County. Rebuilding Together clients include veterans, people with disabilities, families with small children and the elderly. This project served 23 households in Howard County in FFY2018.

During FFY2018, the County supported the rehabilitation on two properties managed by the Arc. of Howard County. The extensive rehabilitation done on these houses has extended the useful life of these structures but ensured the properties are safe, energy-efficient, accessible and operable during inclement weather. Properties that serve persons with physical disabilities are usually worn down faster due to many of the mobility aids used for everyday living such as wheelchairs or other mobility tools.

Lastly, the County funded Living in Recovery Inc., a local non-profit organization, that assists persons recovering from drug and alcohol addiction. Living in Recovery made some much-needed repairs on one house that houses 8 persons recovering from drug and alcohol addiction. These repairs have extended the useful life of the house, ensuring that more individuals can access the house safely and that the house remains a decent and safe haven for its vulnerable clientele.

## Attachments Next Page:

# PR26 CDBG Financial Summary Report

	Office of Community Planning and Development	DATE: 06-05-18
	U.S. Department of Housing and Urban Development	TIME: 1:28
	3400 State Boulevard and Information System	PAGE: 1
	PR26 - CDBG Financial Summary Report Program Year 2018 HOWARD COUNTY, MD	

**PART 1: SUMMARY OF CDBG RESOURCES**

01 UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR	390,772.94
02 ENTITLEMENT GRANT	1,237,864.00
03 SURPLUS BUDGET REVENUE	0.00
04 SECTION 108 GUARANTEED LOAN FUNDS	0.00
05 CURRENT YEAR PROGRAM INCOME	26,852.13
05a CURRENT YEAR SECTION 108 PROGRAM INCOME (POLICITY2)	0.00
06 FUNDS RETURNED TO THE LOAN-OR-CREDIT	0.00
06a FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT	0.00
07 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE	1.00
08 TOTAL AVAILABLE (SUM, LINES 01-07)	1,655,489.07

**PART 2: SUMMARY OF LOAN EXPENDITURES**

09 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING ADMINISTRATION	1,088,727.18
10 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT	(33,747.52)
11 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 09 + LINE 10)	1,054,979.66
12 DISBURSED TO DATE FOR PLANNING ADMINISTRATION	129,458.32
13 DISBURSED IN LIES FOR SECTION 108 REPAYMENTS	0.00
14 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES	(18,888.14)
15 TOTAL EXPENDITURES (SUM, LINES 11-14)	1,130,599.84
16 UNEXPENDED BALANCE (LINE 08 - LINE 15)	524,889.23

**PART 3: LOW/MOD BENEFIT THIS AND OTHER PERIODS**

17 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
18 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	0.00
19 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	1,056,727.16
20 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT	(36,747.52)
21 TOTAL LOW/MOD CREDIT (SUM, LINES 17-20)	1,020,979.64
22 PERCENT LOW/MOD CREDIT (LINE 21/LINE 11)	96.83%

**LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS**

23 PROGRAM YEAR(S) COVERED BY CERTIFICATION	PP: 18/PP: 17/
24 CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION	1,000,069.62
25 CUMULATIVE EXPENDITURES BENEFITTING LOW/MOD PERSONS	1,228,579.66
26 PERCENT BENEFIT TO LOW/MOD PERSONS (LINE 25/LINE 24)	94.53%

**PART 4: PUBLIC SERVICES (PS) CAP CALCULATIONS**

27 DISBURSED IN 2018 FOR PUBLIC SERVICES	121,750.85
28 PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
29 PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	23,130.85
30 ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS	0.00
31 TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 - LINE 29 + LINE 30)	144,881.70
32 ENTITLEMENT GRANT	1,237,864.00
33 PRIOR YEAR PROGRAM INCOME	10,776.81
34 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP	0.00
35 TOTAL SUBJECT TO PS CAP (SUM, LINES 32-34)	1,348,640.81
36 PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31/LINE 35)	10.74%

**PART 5: HOUSING AND ADMINISTRATION (HA) CAP**

37 DISBURSED IN 2018 FOR PLANNING ADMINISTRATION	169,458.32
38 HA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	171,132.64
39 HA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	38,368.16
40 ADJUSTMENT TO COMPUTE TOTAL HA OBLIGATIONS	0.00
41 TOTAL HA OBLIGATIONS (LINE 37 + LINE 38 - LINE 39 + LINE 40)	378,959.12
42 ENTITLEMENT GRANT	1,237,864.00
43 CURRENT YEAR PROGRAM INCOME	26,852.13
44 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO HA CAP	0.00
45 TOTAL SUBJECT TO HA CAP (SUM, LINES 42-44)	1,593,676.15
46 PERCENT FUNDS OBLIGATED FOR HA ACTIVITIES (LINE 41/LINE 45)	23.80%

**LINE 17 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 17**  
Report returned no data.

**LINE 18 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 18**  
Report returned no data.

**LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19**



## Additional CR10 and CR 20

### Additional Narrative for CR-10 & CR-20

#### Additional CR-10 Narrative

##### CDBG & HOME Beneficiaries FFY2018

Race	CDBG	HOME	Total in Racial Category	Percentages
White	172	22	194	30%
Black or African American	342	22	364	56%
Asian	7	18	25	4%
American Indian or Alaskan Native	4	1	5	1%
Native Hawaiian or Other Pacific Islander	1		1	0.2%
Black or African American and White	8	2	10	2%
Asian and White		2	2	0.3%
American Indian or Alaskan Native and White	2		2	0.3%
Other	47	1	48	7%
<b>Total</b>	<b>583</b>	<b>68</b>	<b>651</b>	<b>100%</b>
Hispanic	52	1	53	8%
Not Hispanic	531	67	598	

#### Narrative:

Due to the CAPER template not allowing additional racial classifications to be added, we have expanded the table above to include the racial classifications of the beneficiaries served.

Of the households served during program year FFY2018, 30% were White, 56% were Black/African American, 7% were Other race, 4% were Asian, 2% were Black/African American and White, 1% were American Indian/Alaskan Native, and less than 1% in other racial categories such as the Native Hawaiian or Other Pacific Islander, American Indian/Alaskan Native and White.

Of the total individuals served, 8% identified themselves as Hispanic, while the rest identified themselves as non-Hispanic.

Over this past program year, most of the household incomes of the families receiving assistance through our Community Development Block Grant (CDBG) and Home Investment Partnership (HOME) Programs were extremely low income with incomes between 0-30 percent area median income (AMI).

Howard County data breakdown for combined CDBG and HOME families served shows that household incomes of 80% of the families fell into the <30% AMI (extremely low income), 17% fell into the 31% -50% AMI (low-income) and 3% of the families fell into the 51-80% AMI (low-moderate income).

**Additional Narrative for CR-20 Affordable Housing**

Category	Extremely Low-Income	Low-Income	Moderate-Income
Renter Households Served	53	6	1
Owner Households Served	15	8	6
Homeless Households Served (Part of the Renter households demographic)	2		

**SECTION 215 HOUSING**

Section 215 refers to the qualifications as affordable housing pursuant to Section 215 of the HOME Investment Partnerships Act. HUD’s regulations at 24 CFR 92.252 and 2 CFR 92.254 further defines the qualification:

- Affordable rental housing is that which does not exceed the fair market rent in the area or which does not exceed 30 % of household income for a household earning 65% area’s median income (AMI).
- Affordable owner-occupied housing - the regulation also defines affordable owner-occupied housing as that which has an initial purchase price that does not exceed 95 % of the median purchase price of a comparable unit for the jurisdiction or has an estimated appraised value at acquisition that does not exceed the limit.
- Rehabilitation not involving acquisition – housing currently owned by a family qualifies if the estimated value after rehabilitation does not exceed 95% of the median purchase price of the area, and the housing is the principal residence of an owner whose family qualifies as a low-income household

All projects being reported on meet the Section 215 housing definitions. The accomplishments include assistance provided to very low, low- and moderate-income renters and homeowners, as well as the number of homeless families served.

**WORST CASE NEEDS / SPECIAL NEEDS POPULATIONS**

Howard County defines “persons with special needs” as including individuals and families who are at risk of homelessness, persons with physical and mental disabilities, persons with HIV/AIDS and frail extremely to low-income seniors.

Consistent with our Consolidated Plan, we continue to look at special needs populations in terms of:

1. Households with extreme cost burdens, and therefore at-risk of homelessness;
2. Persons with mental or physical disabilities; including the elderly; and
3. Other special needs populations.

In FFY18, through the CDBG funded public service activities; 197 homeless clients were provided emergency and transitional sheltering and another 173 residents received eviction prevention funding to stabilize the household and avoid homelessness. CDBG funding was also used to acquire two (2) units to create affordable rental housing for a homeless family.

# Additional CR50 Narrative - AM & MBE

FFY2018 CAPER - Additional Narrative for CR50

Provide an assessment of the jurisdiction's affirmative marketing actions for HOME units. 92.351(b)

FFY18 HOME Projects	Project Type	Number of Units	Targeted Race/Ethnicity	Actual Initial Occupants	IDIS Activity Number
SDLP-9840 Whiskey Run, Laurel MD 20723	Homebuyer Assistance	1	Hispanic	African American Household size of 1	619
SDLP-8123 Woodward Street, Savage MD 20763	Homebuyer Assistance	1	Hispanic	African American Household size of 2	631
SDLP-8826 Baltimore Street, Savage MD 20763	Homebuyer Assistance	1	Hispanic	Asian Household size of 6	632
SDLO-6023 Rowanberry Drive, Elkridge MD 21075	Homebuyer	1	Hispanic	Asian Household of 5	637
SDLP 94212 Royal Path Cove	Homebuyer	1	Hispanic	White Household of 1	638
SDLP 8822 Glenrobbin Place, Jessup MD 20794	Homebuyer	1	Hispanic	Asian Household of 5	639

Howard County's DHCD is committed to affirmatively furthering fair housing by promoting fair and equal access to housing for persons residing in Howard County without regard to race, color, national origin, religion, age, gender, familial status, income or disability. This commitment extends to all housing projects and programs supported by grant funds. In order to affirmatively further fair housing the County has implemented:

1. Include HUD-approved "Equal Housing Opportunity" logo in solicitation and advertising the availability of Housing Projects, Programs and forms;
2. Analyze demographic data of housing activities and identify potential tenants and

homebuyers who are least likely to apply to rent or purchase housing;

3. Conduct outreach and make contact with organizations whose clientele consists primarily of diverse and underserved populations;
4. Publicize the availability of housing opportunities to minorities by utilizing media normally accessed by minorities, including newspaper advertisements, public service announcements, distribution of fair housing brochures at community events, community-based presentations, and other appropriate outreach activities designed to inform the public about fair housing rights and responsibilities;
5. Provide on-going training on local, state and federal fair housing laws to all County's staff and non-profit and for-profit housing partners involved in the development and maintenance of HOME-assisted rental units;
6. Create information on fair housing policies, practices, and procedures for Renters and Homebuyers and post on the County's website;
7. Collect, analyze and report on information of the race and ethnicity of the individuals who have applied to purchase or rent units at the project, in order to determine the results of the affirmative marketing efforts;

#### Rental & Homebuyer:

Howard County will adopt affirmative marketing requirements for all rental projects with five or more HOME units and for all HOME- funded programs per §24 CFR92.351. Any entity applying for HOME program funds for rental housing-related activities must adopt affirmative marketing procedures for all HOME-assisted housing and submit for review the Affirmative Marketing Plan along with HOME program application. An approved Affirmative Marketing Plan and compliance with HOME-assisted housing requirements must be in place prior to the disbursement of HOME program funds.

Affirmative marketing requirements include:

1. A description of what owners and/or the program administrator will do to affirmatively market housing assisted with HOME program funds;
2. A description of what owners and/or the program administrator will do to inform persons least likely to apply for housing without special outreach;
3. Maintenance of records to document actions taken to affirmatively market HOME-assisted units and to assess marketing effectiveness; and
4. A description of how efforts will be assessed and what corrective actions will be taken when requirements are not met.

In order to ascertain the marketing needs of the Settlement and Down Payment Assistance Program (SDLP) program, the County will conduct a study to determine which native languages, other than English are most spoken by County residents. This will allow the County to have its

marketing materials in other languages besides English.

#### Regional Analysis of Impediments to Fair Housing Choice (AI)

To affirmatively further fair housing, DHCD continues to participate in the Regional Fair Housing Group hosted by the Baltimore Metropolitan Council (BMC) in creating a fair housing plan for all its housing related programs. Over the past year, Howard County has hosted two workgroups for the affordable housing and community development community. The workgroups have yielded feedback, which will inform the strategies utilized by Howard County in affirmatively further fair housing. The top ten strategies are listed below;

- Explore existing County policies that may inhibit the creation of affordable housing;
- Support fair housing enforcement, testing and outreach in the County;
- Invest in older communities to support revitalization, commerce, jobs and homeownership, as well as preservation of affordable housing units;
- Open up new land use opportunities through zoning changes (e.g. commercial and industrial zones could allow affordable units) and/or through donated land;
- Continue or increase funding for creating units and/or subsidizing tenant rents (e.g. dedicated funding source for affordable housing);
- Consider increase in exception payment standards and use of mobility counseling to deconcentrate poverty and spread vouchers more equitably around the County;
- Prioritize County funding and other resources (PILOTs, APFO exceptions) in areas with lower minority and poverty concentrations OR for preservation in all areas;
- Include an affordable housing element when disposing of County-owned land;
- Provide Planning and Zoning fast track for affordable housing projects; and
- Encourage redistricting or other methods to reduce the impact of APFO in the County.

#### MBE/WBE Narrative Directions:

The MBE/WBE assessment narrative would address how successful the PJ has been on its MBE/WBE outreach based on the results shown in the CAPER table. In the context of assessing performance, it might be useful for the PJ to describe any MBE/WBE procurement goals or targets it might have as part of its outreach efforts.

Of the two projects completed in program year FFY2018 Howard County worked with zero (0) Minority Business Enterprise (MBE) and Women-Owned Business Enterprise (WBE) for the IDIS projects 634 and 635. Howard County also encourages and promotes participation by MBEs, WBEs and DBEs in its procurement process through the Equal Business Opportunity (EBO) Program.

If a total contract award is \$50,000 or more annually, the Prime Contractor shall make a genuine good faith effort to comply with the Howard County Equal Business Opportunity (EBO) program's 15% subcontracting goal. The Prime Contractor shall make a good faith effort to obtain minority subcontractor participation even if the Prime Contractor has the capability to

complete the work with its own workforce. Certified MBE/WBE/DBE prime contractors can count 100% of the work they self-perform on contracts with EBO subcontracting goals. The subcontracting goal percentage may vary if the contract is funded by a federal or state agency.

Having assessed the County's response in utilizing MBE/WBE contractors on HOME activities in FFY2018, the County will continue to engage in the following strategies to increase the use of MBE/WBE contractors;

- Expand upon the language in the HOME agreement making it a requirement to provide proof of outreach to MBE/WBE contractors;
- Encourage all grantees to utilize the County's MBE/WBE directory; and
- Have all grantees certify that reasonable effort will be made to MBE/WBE contractors for all eligible HOME activities when applicable.

# Project Descriptions and Outcomes

## CAPER - PROJECT DESCRIPTIONS & OUTCOMES

### CDBG SPECIFIC ACTIVITY

Howard County used CDBG funds to address the following Consolidated Plan objectives during FFY2018. Activities carried out the past year are listed below by national objective.

#### LOW TO MODERATE HOUSING (LMH) ACTIVITIES:

The following activities provided or improved permanent residential structures to be occupied by low to moderate-income households under 570.208(a)(3):

**HOMEOWNER REHAB PROGRAM** \$175,266.00  
 IDIS Project # 624

Rebuilding Together Howard County, Inc., a 501 (c)(3) nonprofit, used CDBG funding to administer the Year-Round Homeowner Rehab program throughout Howard County. The program was developed as a key tool in Howard County's toolbox to preserve affordable housing stock for income-eligible homeowners in the county. The CDBG funding has allowed Rebuilding Together to address rehabilitation needs that mitigate situations within the home that compromise the health and safety of residents living there. These upgrades allow the homeowner to remain in the home for many years to come; and stabilize the neighborhood as well.

Accomplishment Data: During this program year, homeowner rehabilitation projects were completed for 23 households. Of those completed:

- 9 new roofs were installed
- 13 repairs provided new energy efficient windows
- 3 repairs provided new HVAC systems
- 15 repairs assisted elderly homeowners, and
- 13 repairs assisted female-headed households.

National Objective: 24 CFR 570.208(a)(3) – Low to Moderate Housing Benefit

Eligible Activity: 24 CFR 570.202 – Rehab single units, residential

Beneficiaries	Race (households)	Hispanic	Elderly	Female HH	% AMI
23 Households	16 White 5 Black 1 Amer. Ind. / Al. Native 1 Other Multi-racial	8	65%	57%	0-80%

**AFFORDABLE HOMES FOR THE HOMELESS PROJECTS:**

Help End Homelessness Howard County \$175,000  
 IDIS Activity # 636 (\$164,668.71 FFY2017 & \$10,613.24 /FFY2018)

Help End Homelessness Howard County (HEH), a 501 (c)(3) nonprofit, used CDBG funds to provide funding for the acquisition of a single-family unit to provide an affordable rental unit to provide housing for a homeless Howard County family.

Accomplishment Data: During this program year, HEH purchased one (1) 3- bedroom, 2 bath condominium unit in an area of opportunity. HEH coordinated the donation of household goods and kitchen items to prepare the residence for occupancy. This affordable rental unit that was created provided a homeless family of three with a smooth transition for the family from homelessness into a stable, permanent home.

National Objective: 24 CFR 570.208(a)(3) – Low to Moderate Housing Benefit  
 Eligible Activity: 24 CFR 570.201(a) – Acquisition of Real Property

Beneficiaries	Race (persons/households)	Hispanic	Elderly	Female HH	% AMI
1 Households	White	0	0	1	<60%

BRIDGES ALLIANCE SCATTERED SITE ACQUISITION \$228,855.47  
 IDIS # 626 (\$64,604.47 FFY2017 & \$164,250.88 /FFY2018)

Bridges to Housing Stability (Bridges), Inc., a 501 (c)(3) nonprofit, used \$64,604.47 in FFY2017 and \$164,250.88 in FFY2018 CDBG Program funds to acquire one (1) housing unit in FFY18 to rent to persons working in Howard County earning between 30 percent and 80 percent AMI as defined by HUD.

Accomplishment Data: During this program year, Bridges purchased one 2-bedroom, 2 bath condominium property in an area of opportunity in Howard County. This affordable rental unit that was created provided an income-eligible household of four, working in Howard County with stable, affordable rental housing.

National Objective: 24 CFR 570.208(a)(3) – Low to Moderate Housing Benefit  
 Eligible Activity: 24 CFR 570.201(a) – Acquisition of Real Property

Beneficiaries	Race (persons/households)	Hispanic	Elderly	Female HH	% AMI
1 Households	Black	0	0	0	<80%

**LOW TO MODERATE CLIENTELE (LMC) ACTIVITIES:**

The following activities benefited low to moderate-income clientele pursuant to 91.520(a) and (c):

**EMERGENCY PUBLIC FACILITY PROJECT \$24,000**  
**IDIS #621**

The Howard County Housing Commission, a 501 (c)(3) nonprofit, invests annual CDBG funds under an approved Pre-award strategy for this project. This activity will allocate funds to support the property acquired by long-term leasing of a public facility being utilized as a provision of emergency housing. This activity is administered by Hope Works of Howard County, Inc., another 501 (c)(3) nonprofit. The activity provides safety to Howard County residents who are struggling with domestic abuse.

**Accomplishment Data:** During this activity program year, 153 persons fleeing domestic violence situations received emergency sheltering and supportive services.

**National Objective:** 24 CFR 570.208(a)(2) – Low-Mod Limited Clientele  
**Eligible Activity:** 24 CFR 570.201(e) – Homeless Facilities

Beneficiaries	Race (persons)	Hispanic	Female HH	% AMI
153	15 White 115 Black 1 Amer. Ind./Alaskan & White 1 Native Haw. /Other Pacific 6 Black/White 15 Other Multi-racial	11	68	Presumed Benefit - Homeless

**LIVING IN RECOVERY FACILITIES IMPROVEMENT \$67,666.00**  
**IDIS #628**

Living in Recovery Inc., a 501 (c) (3) non-profit in Howard County used CDBG funds to replace the existing HVAC system, install insulation and air sealing measures and expand the parking area. The facility serves income-eligible Howard County residents recovering from addictions that earn between zero and eighty percent of the area median income (AMI) for the HUD Baltimore- Columbia-Towson Metropolitan Statistical Area (MSA).

**Accomplishment Data:** During this activity program year, 20 persons recovering from addictions received access to sober sheltering and supportive services.

**National Objective:** 24 CFR 570.208(a)(2) – Low-Mod Limited Clientele  
**Eligible Activity:** 24 CFR 570.201(c) – Facilities for Persons with Disabilities

Beneficiaries	Race (persons)	Hispanic	Female HH	% AMI
20	14 White 6 Black	11	0	0 – 80%

**THE ARC OF HOWARD COUNTY HVAC SYSTEM REPLACEMENT \$225,266.00  
IDIS # 627**

The Arc of Howard County, a 501 (c) (3) nonprofit used CDBG funds for the planning, design, acquisition, construction and installation of a new HVAC system to replace older existing system on a facility that supports many activities and programs for persons with severe intellectual and developmental disabilities.

**Accomplishment Data:** During this activity program year, 99 income-eligible persons with severe disabilities received access to supportive services.

**National Objective:** 24 CFR 570.208(a)(2) – Low-Mod Limited Clientele  
**Eligible Activity:** 24 CFR 570.201(c) – Facilities for Persons with Disabilities

Beneficiaries	Race (persons)	Hispanic	Female HH	% AMI
99	65 White 24 Black 3 Asian 7 Other multi-racial	2	0	0-30 % AMI

**ROUTE ONE DAY RESOURCE CENTER - \$42,000  
IDIS # 620**

Grassroots Crisis Intervention Center, Inc. (Grassroots), a 501 (c)(3) nonprofit, used CDBG funds for utility expenses associated with the Day Resource Center where critical social and human services are provided to both sheltered and unsheltered homeless individuals. Grassroots operates the Center as a low-barrier facility and homeless clients are encouraged to drop in during the 3 days per week they are open. The Center averages about 100 clients a day throughout the year as they work to build a relationship with extremely vulnerable Howard County homeless. Until the homeless clients except services, extensive demographic data is not known of everyone that drops in for services. Of the clients that Grassroots was able to engage:

**Accomplishment Data:** During this program year, 69 homeless persons were given access to services to help facilitate movement toward self-sufficiency. Volunteers provide guests with access to meals, medical care, food and clothing pantries, showers, laundry facilities and the internet. Other providers who offer services at the Center include the VA who assist with housing and employment for veterans, an outreach worker from the Health Department who facilitates referrals for treatment for addictions, and a caseworker from Humanim who assists

guests with food stamp applications. In addition, an outreach worker from Grassroots works with clients who are applying for Social Security Disability.

National Objective: 24 CFR 570.208(a)(2) – Limited Clientele Benefit  
 Eligible Activity: 24 CFR 570.201(e)(1) – Public Service - Homeless

Beneficiaries	Race (persons)	Hispanic	Female HH	% AMI
69	34 White 26 Black 1 Asian 2 Black/White 2 Amer. Ind. / Al. Native 1 Amer. Ind./Alaskan & White 3 Other multi-racial	4	26	Presumed Benefit - Homeless

TRANSITIONAL HOUSING PROGRAM  
 IDIS #623

\$35,621.13

Hope Works of Howard County, Inc., a 501 (c)(3) nonprofit, will use CDBG funding to provide partial salary for the Transitional Housing Victims Advocate and partial utility payments for their transitional houses to operate their program. The Transitional Housing Program provides housing to Howard County residents that are made homeless due to experienced violence and allows for available stays up to 1 year. Clients have access to all Hope Works services such as legal advocacy/representation, clinical counseling and case management. Referrals for employment training, education and other community services are also available.

Accomplishment Data: During this activity program year, 44 persons fleeing domestic violence situations received emergency sheltering and supportive services. Of those receiving services, 18 were female-headed households.

National Objective: 24 CFR 570.208(a)(2) – Low-Mod Limited Clientele  
 Eligible Activity: 24 CFR 570.201(e) – Homeless Facilities

Beneficiaries	Race (persons)	Hispanic	Female HH	% AMI
44	4 White 30 Black 3 Asian 1 Amer. Ind. / Al. Native 6 Other Multi-racial	3	16	Presumed Benefit - Homeless

HOUSING STABILITY PROJECT -  
IDIS # 622

\$ 83,000

The Community Action Council of Howard County, Inc., a 501 (c)(3) nonprofit, will use CDBG funding to provide housing stability for low and moderate-income Howard County residents through eviction prevention. Direct payment to landlords and/or mortgage companies will be determined by an eviction judgment.

Accomplishment Data: During this program year, 173 people were diverted from becoming homeless and maintained housing by accessing prevention funding to halt evictions.

National Objective: 24 CFR 570.208(a)(2) – Limited Clientele Benefit  
Eligible Activity: 24 CFR 570.201(e) – Public Service

Beneficiaries	Race (persons)	Hispanic	Female HH	% AMI
173	23 White 135 Black 15 Other multi-racial	13	68	< 80%

FAIR HOUSING REGIONAL AI COORDINATOR & AFFIRMATIVE FAIR HOUSING  
MARKETING PLAN TRAINING  
IDIS # 614

\$19,000.00

**Fair Housing Regional AI Coordinator:**

Howard County along with Baltimore City, Anne Arundel, Baltimore, and Harford County fund a portion of the salary for a Regional AI Coordinator. Howard County in cooperation with these jurisdictions contracted with a consultant to complete a regional and jurisdiction specific Analysis of Impediments to Fair Housing (AI) which was formally accepted in February 2012. The AI Coordinator works to guide the implementation of the regional initiatives to address identified potential impediments to Fair Housing Choice.

**Affirmative Fair Housing Marketing Training:**

On January 10, 2019 Howard County provided a 4-hour training for County staff and its CDBG Subgrantees and local landlord on how to develop sound Affirmative Fair Housing Marketing Plans. The training was conducted by International Development and Planning, L.L.C. (IDP, LLC). The training included a brief history of Fair Housing and Civil Rights in the United States, an overview of the Fair Housing Act, as amended and the important components of Affirmative Fair Housing Marketing Plan.

These activities are funded out of the 20% Administration cap.

**HOME PROGRAM SPECIFIC ACTIVITIES**

**SETTLEMENT AND DOWNPAYMENT LOAN PROGRAM (SDLP)- \$160,000**

Howard County Department of Housing and Community Development  
 Division of Housing Opportunities- \$ 160,000.00

Howard County’s DHCD used HOME Program funds internally to provide down payment and closing cost assistance to income eligible households. HOME Program funds were awarded settlement or down payment assistance as deferred loans, payable only upon the sale, foreclosure or change from a non-primary residence. All properties were vetted for environmental impact before any program funds were disbursed to eligible buyers. All eligible candidates of the homebuyer program participated in and completed homebuyer classes offered by Making Change Inc., a non-profit organization within the County that offers financial literacy classes and workshops.

Accomplishment Data: The Division of Housing Opportunities assisted six (6) households to purchase single-family residential units within the County, and the addresses are listed below;

- o 9840 Whiskey Run Road – IDIS # 619
- o 8123 Woodward Street – IDIS # 631
- o 8826 Baltimore Street – IDIS # 632
- o 6023 Rowanberry Drive – IDIS # 637
- o 9421 Royal Path Cove– IDIS # 638
- o 8822 Glenrobbin Place – IDIS #639

Beneficiaries/Households	Race (persons)	Hispanic	Female HH	% AMI
6	1 White 3Black/African American 16 Asian	0	0	< 80%

**TENANT BASED RENTAL ASSISTANCE (TBRA) - \$100,000.00**

Department of Community Resources and Services & Humanim

Howard County’s DHCD entered into a Memorandum of Understanding (MOU) with the Department of Community Resources and Services (DCRS) to manage a tenant based rental assistance (TBRA) program. DCRS has partnered with Humanim Inc., a non-profit organization in the County that is not only part of Howard County’s Continuum of Care (CoC), but has a history of housing persons with developmental disabilities while providing wrap around and

support services. HOME program funds are eligible for and have been used as match for CoC program funds and as a direct rental subsidy for income eligible households.

**Accomplishment Data:**

During the program year, five (5) income-eligible families sustained affordable rental housing, and will continue to receive rental assistance unit November 2019, when the 24-month TBRA period ends. The County will provide additional funding to this project from its FFY2019 allocation to ensure the subsidy continues until the TBRA 24-month period ends. The households are listed below, identified with the last name of the head of the household;

- o Household Doe. – IDIS # 617
- o Household Haywood – IDIS # 617
- o Household Melton- IDIS # 617
- o Household Navarrete – IDIS # 617
- o Household Randolph - IDIS # 617

Beneficiaries/Households	Race (persons)	Hispanic	Female HH	% AMI
5	2 White 8 Black/African American 1 American Indian/Alaskan Native	0	2	< 50%

**COMMUNITY HOUSING DEVELOPMENT ORGANIZATION (CHDO) - \$202,000.00**

At present, Howard County has one (1) established and certified CHDO in the County. iHomes Inc. a 501 3 (c) non-profit organization that developed several other affordable housing projects in the County. iHomes Inc. will utilize FFY2018 HOME program funds for the new construction of three single family, energy- efficient and affordable dwelling units for persons with varying degrees of developmental and physical disabilities.

**Accomplishment Data:**

This project will take at least 24-months to complete and at the time of the writing of this document, the project is currently in the sub-division phase.

Beneficiaries/Households	Race (persons)	Hispanic	Female HH	% AMI
0	0	0	0	< 30%

**BRIGHT PLUME HOUSE RENOVATION**

The Arc. of Howard County, a 501 (c ) (3) nonprofit has utilized HOME funds for the renovation of an existing nursing home with the installation of a natural gas powered generator and a larger accessible bathroom to meet the demands of the program. The facility is home to 4 individuals with profound disabilities which require the need of full time nursing staff and care. The installation of a gas-powered generator will ensure that in the event of an electrical outage, the medical needs of the individuals living in this house would continue without interruption. The larger accessible bathroom will allow residents who are most immobile to have a shower on a shower trolley in a safe and reliable manner.

**Accomplishment Data:**

The project served a total of 4 individuals in FFY18.

Beneficiaries/Households	Race (persons)	Hispanic	Female HH	% AMI
1	4 White	0	0	< 30%

**VALLEY ROAD HOUSE RENOVATION**

The Arc. of Howard County, a 501 (c ) (3) nonprofit utilized HOME funds for the renovation of an existing respite care home. HOME Program funds were used for very essential improvements to ensure the facility is sustainable, accessible and safe. The Respite Care Program is one of the many programs provided by the Arc. of Howard County. This program offers families a safe, comfortable and reliable place for children and adults with disabilities to stay, while primary caretakers are afforded short-term relief from their responsibilities either for planned or emergency need.

The project served approximately 29 families in FFY18.

Beneficiaries/Households	Race (persons)	Hispanic	Female HH	% AMI
29	15 White 11 Black or African American 2Asian 2 Black or African American and White 2 Asian & White 1 Other	1	0	< 30%

# Citizen Participation Backup

## PUBLIC NOTICE AND NOTICE OF PUBLIC HEARING

Howard County Department of Housing and Community Development  
9820 Patuxent Woods Drive, Suite 224  
Columbia, MD 21046

### FFY 2018 CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT (CAPER)

On September 6, 2019, the Howard County Department of Housing and Community Development will release a draft Consolidated Annual Performance and Evaluation Report (CAPER) for two federally-funded programs – the Community Development Block Grant Program (CDBG) and the HOME Investment Partnership (HOME) Program. The draft CAPER covers activities undertaken during July 1, 2018 through June 30, 2019. The CAPER describes activities funded through these programs, their relationship to community development objectives and assesses the County's success in meeting the goals outlined in the FFY 2016 - FFY 2019 Consolidated Plan.

On Thursday, September 19, 2019, a Public Hearing will be held at 6:00 PM at 9820 Patuxent Woods Drive, Suite 224, Columbia, Maryland, Housing Conference Room, to obtain comments on the draft CAPER. If you plan on testifying, you should provide a copy of your testimony in writing. If you cannot attend the Public Hearing, written comments must be directed to Kelly Cimino, Director, Howard County Department of Housing and Community Development or to Elizabeth Meadows, Chief of Community Planning and Grants, at the address listed below.

The draft CAPER will be available for public review and comment beginning September 6, 2019 through September 20, 2019. Copies of the draft CAPER may be obtained from the Howard County Housing office located at the address below between 8:00 AM and 5:00 PM Monday through Friday. The draft CAPER will also be available on the Howard County website at [www.howardcountymd.gov](http://www.howardcountymd.gov) under "Departments" on the Department of Housing and Community Development's webpage. Any and all comments must be submitted in writing and mailed to:

Kelly A. Cimino, Director  
Howard County Department of Housing and Community Development  
9820 Patuxent Woods Drive, Suite 224  
Columbia, Maryland 21046

The deadline for written comments is September 20, 2019. A summary of all comments received, and responses will be included in the final CAPER document that will be submitted to the U.S. Department of Housing and Urban Development (HUD) on or about September 27, 2019.

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9820 Patuxent Woods Drive, Suite 224, Columbia, Maryland 21046 Telephone (410) 313-6320 FAX (410) 313-5064

## CAPER SCHEDULE

### FFY18 Consolidated Annual Performance Evaluation Report

July 1, 2019	<i>Begin CAPER &amp; Submit Section-3 Report in SPEARS</i>
August 22, 2019	<b>Submit</b> Public Notice and Notice of Public Hearing to Paper to be published on Thursday, August 29, 2019.
August 29, 2019	<b>Publish &amp; Post to Grants Webpage</b> - Public Notice and Notice of Public Hearing.
Friday, August 30, 2019	<b>Email</b> Quanita the Draft CAPER for the Web-site to be on prior to 9/5. <b>Print</b> CAPER for display in Housing Department Office (9820 Patuxent Woods, Suite 224)
September 3, 2019	<b>Draft</b> CAPER completion date
September 6, 2019	CAPER Public Comment Period <b>begins</b> ; 15 days (September 6 – September 20, 2019)
September 19, 2019	Public Hearing Date 6 p.m. (9820 Patuxent Woods, Suite 224 / Housing Conference Room)
September 20, 2019	Public Comment Period Ends at 11:59.99 pm / All Public Responses due
September 25, 2019	Submit in IDIS and Mail CAPER documents to HUD
September 27, 2019	Final CAPER submission due to HUD (Housing and Urban Development)



HOWARD COUNTY DEPARTMENT OF HOUSING & COMMUNITY DEVELOPMENT  
9820 Patuxent Woods Drive, Suite 224 ■ Columbia, Maryland 21046 ■ 410-313-6318  
Voice/Relay

Kelly A. Cimino, Director

FAX 410-313-5960

## **FFY2018 Consolidated Annual Performance and Evaluation Report (CAPER) Public Hearing**

**Thursday, September 19, 2018 6pm  
9820 Patuxent Woods Drive, Suite 224,  
Columbia, MD 21046**

- **Introduction of Staff and Overview** – by Elizabeth Meadows
  - Elizabeth Meadows, Chief, Community Planning and Grants
- **Needs Hearing Requirement**
  - Purpose of the CAPER
  - CDBG Program Overview
  - HOME Program Overview
- **Open for Questions and Answers**
  - Questions from Attendees
  - Notetaking for Staff
- **Exit**
  - If Questions, contact Elizabeth Meadows – [emeadows@howardcountymd.gov](mailto:emeadows@howardcountymd.gov)

**FFY2018 CAPER PUBLIC HEARING SIGN IN SHEET  
SEPTEMBER 19, 2019**

Name	Address	Contact information (phone or email)

*These will be updated after the public hearings*

**Meadows, Elizabeth**

---

**From:** Meadows, Elizabeth  
**Sent:** Wednesday, August 21, 2019 2:11 PM  
**To:** Alfred, Alexis  
**Cc:** Animashaun, Nkechi; Wall, Thomas F; Deik, Tracy  
**Subject:** RE: Public Notice / Notice of Public Hearing

Hi Alex;

These both look good. You are fine to print them.

Thanks for all your help, Elizabeth

**M. Elizabeth Meadows, Chief**  
Community Planning and Grants  
HOWARD COUNTY DEPARTMENT OF  
HOUSING AND COMMUNITY DEVELOPMENT  
9820 Patuxent Woods Drive, Suite 224  
Direct Dial: 410-313-6324  
[emeadows@howardcountymd.gov](mailto:emeadows@howardcountymd.gov)

**From:** Alfred, Alexis <aalfred@tribpub.com>  
**Sent:** Wednesday, August 21, 2019 1:32 PM  
**To:** Meadows, Elizabeth <emeadows@howardcountymd.gov>  
**Cc:** Animashaun, Nkechi <Nanimashaun@howardcountymd.gov>; Wall, Thomas F <Tfwall@howardcountymd.gov>;  
Deik, Tracy <tdeik@howardcountymd.gov>  
**Subject:** RE: Public Notice / Notice of Public Hearing

[Note: This email originated from outside of the organization. Please only click on links or attachments if you know the sender.]

Good afternoon,

Thank you for your legal notice request.

A **proof** is attached for your review and approval. *Please carefully review the proof to ensure that all text is accurate for publication.* Your response is needed on **08/27 before 12pm** deadline to ensure the notice is printed on **08/29** in the **Columbia Filer and Howard County times**. If approved, I can go ahead and invoice the account, **CU00168892**

Ad number for reference: **6417405** for the amount of **\$188.34**  
6417411 for the amount of **\$172.79**

*\*The notice will not be printed without approval. Please let me know if you have any questions.*

Thank you,  
**Alexis Alfred**  
Inbound Advertising Representative

Baltimore Sun, 410-539-7700 • Capital Gazette, 410-286-7000  
Carroll County Times, 410-857-5581 • Chicago Tribune, 312-222-2222 • Daily Press, 757-247-4700  
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Morning Call, 610-820-6565 • Orlando Sentinel, 407-420-5160 • San Diego Union-Tribune, 866-411-4140  
Sun Sentinel, 800-250-2000 • Tidewater Review, 757-253-8125 • Virginia Gazette, 757-253-8125



Communication may be reviewed for quality & training purposes.  
Great Customer Service is our top priority.  
Share your feedback at [excellence@tribpub.com](mailto:excellence@tribpub.com)

**From:** Meadows, Elizabeth <[emeadows@howardcountymd.gov](mailto:emeadows@howardcountymd.gov)>  
**Sent:** Wednesday, August 21, 2019 11:47 AM  
**To:** Harris, Ellen <[ceharris@baltsun.com](mailto:ceharris@baltsun.com)>; Welenc, Charlie <[cwelenc@tribpub.com](mailto:cwelenc@tribpub.com)>; [cnglegal@tronc.com](mailto:cnglegal@tronc.com)  
<[cnglegal@tribpub.com](mailto:cnglegal@tribpub.com)>  
**Cc:** Animashaun, Nkechi <[Nanimashaun@howardcountymd.gov](mailto:Nanimashaun@howardcountymd.gov)>; Wall, Thomas F <[Tfwall@howardcountymd.gov](mailto:Tfwall@howardcountymd.gov)>;  
Deik, Tracy <[tdeik@howardcountymd.gov](mailto:tdeik@howardcountymd.gov)>  
**Subject:** Public Notice / Notice of Public Hearing

EXTERNAL SOURCE

Good Afternoon;

Customer ID # CU00168892

Please publish the attached Public Notice/Notice of Public Meeting in the **August 29, 2019** issues of the Howard County Times and Columbia Flier.

The notice only needs to run 1 time and I will need a legal certification follow the publication. Can you please confirm back to me that you have received this request and it will be processed?

Thanks very much, Elizabeth

**M. Elizabeth Meadows, Chief**  
Community Planning and Grants  
HOWARD COUNTY DEPARTMENT OF  
HOUSING AND COMMUNITY DEVELOPMENT  
9820 Patuxent Woods Drive, Suite 224  
Direct Dial: 410-313-6324  
[emeadows@howardcountymd.gov](mailto:emeadows@howardcountymd.gov)



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\* Agency Commission not included



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\* Agency Commission not included

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AdSize(s): 2 Column (8TAB)

Run Date(s): Thursday, August 29, 2019

Color Spec: BMW

Preview

**PUBLIC NOTICE**

**AND  
NOTICE OF PUBLIC HEARING**  
Howard County Department of Housing and Community  
Development  
9820 Patuxent Woods Drive, Suite 224  
Columbia, MD 21046

**FFY 2018 CONSOLIDATED ANNUAL PERFORMANCE AND  
EVALUATION REPORT (CAPER)**

On September 6, 2019, the Howard County Department of Housing and Community Development will release a draft Consolidated Annual Performance and Evaluation Report (CAPER) for two federally-funded programs – the Community Development Block Grant Program (CDBG) and the HOME Investment Partnership (HOME) Program. The draft CAPER covers activities undertaken during July 1, 2018 through June 30, 2019. The CAPER describes activities funded through these programs, their relationship to community development objectives and assesses the County's success in meeting the goals outlined in the FFY 2016 - FFY 2019 Consolidated Plan.

On Thursday, September 19, 2019, a Public Hearing will be held at 6:00 PM at 9820 Patuxent Woods Drive, Suite 224, Columbia, Maryland, Housing Conference Room. To obtain comments on this draft CAPER, if you plan on testifying, you should provide a copy of your testimony in writing. If you cannot attend the public hearing, written comments must be directed to Kelly Cimino, Director, Howard County Department of Housing and Community Development or



Order ID: 6417411

GROSS PRICE \* :

\$172.79

PACKAGE NAME: CNG Columbia Flier Single

to Elizabeth Meadows, Chief of Community Planning and Grants, at the address listed below.

The draft CAPER will be available for public review and comment beginning September 6, 2019 through September 20, 2019. Copies of the draft CAPER may be obtained from the Howard County Housing office located at the address below between 8:00 AM and 5:00 PM, Monday through Friday. The draft CAPER will also be available on the Howard County website at [www.howardcountymd.gov](http://www.howardcountymd.gov) under "Departments" on the Department of Housing and Community Development's webpage. Any and all comments must be submitted in writing and mailed to:

Kelly A. Cirrino, Director  
Howard County Department of Housing and Community Development  
9820 Patuxent Woods Drive, Suite 224  
Columbia, Maryland 21046

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Page 3 of 3

\* Agency Commission not included



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PACKAGE NAME: CNG Howard County Times Single

Product(s): Howard County Times, classified CNG.com, classified MDDC.com\_CNG

AdSize(s): 2 Column (8TAB)

Run Date(s): Thursday, August 29, 2019

Color Spec: BW

Preview

**PUBLIC NOTICE**

**AND  
NOTICE OF PUBLIC HEARING**  
Howard County Department of Housing and Community  
Development  
9820 Pertuxent Woods Drive, Suite 224  
Columbia, MD 21046  
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6417405 08/29/19