



**CHAIRPERSON**  
Vivian M. Lawyer

**VICE-CHAIRPERSON**  
Jeanne Zarnoch

**MEMBERS**  
Michael Richardson  
Susan Mascaro

**ALTERNATE MEMBER**  
Matthew Burns

**EXECUTIVE SECRETARY**  
Wanda Hutchinson

**RECORDING SECRETARY**  
Linda Bennett

**PERSONNEL BOARD**  
3430 Court House Drive  
Ellicott City, MD 21043  
(410) 313-2033, Fax (410) 313-3470

**HOWARD COUNTY PERSONNEL BOARD  
MEETING OF THE BOARD  
October 29, 2018**

A meeting of the Howard County Personnel Board was held on Monday, October 29, 2018 at 5:30 p.m. in the Columbia/Ellicott City Room of the George Howard Building, 3430 Court House Drive, Ellicott City, MD 21043.

**Present**

Vivian Lawyer, Chairperson  
Jeanne Zarnoch, Vice- Chairperson  
Susan Mascaro, Member  
Michael Richardson, Member  
Wanda Hutchinson, Executive Secretary  
Faith Adelman, Counsel  
Linda Bennett, Recording Secretary

- I. The meeting was called to order at 5:33 p.m.
- II. The agenda was approved unanimously as presented.
- III. The minutes from meeting held on June 5, 2018 were approved unanimously as presented.
- IV. Wanda Hutchinson, Human Resources Administrator, presented:
  - a. Proposal to remove pay plan from Employee Manual, pages 26 through 58, except for page 50, because the plan changes regularly making it impractical to keep current in Manual
  - b. Proposed that instead, the pay plan be accessible to employees through a link directing them to the full current pay plan information which is always available
  - c. Faith Adelman, Counsel for the Board, advised that this change is not subject to a vote because it is not changing content, just where information is available

- d. Board Members discussed, looked up the link and agreed that the plan is easy to access, making this proposal agreeable
- V. No employees participated in the Speak-Out
- VI. Meeting was adjourned at 5:45 p.m.

**ALL EMPLOYEES ARE ENCOURAGED TO ATTEND  
PLEASE POST ON ALL BULLETIN BOARDS**