

DAP Emergency Declaration During the COVID-19 State of Emergency

Department of Planning and Zoning Division of Land Development

Following Executive Order 20-003 and County Executive Calvin Ball's Emergency Declaration as well as the closure of the George Howard Building to the public, the Department of Planning and Zoning continues to operate through remote service. Given state and local mandates to practice social distancing, the DAP is unable to conduct public in-person meetings. To allow for continuity of department operations related to essential functions, DAP is proposing to temporarily operate through virtual project reviews which will be conducted via Webex. To facilitate virtual project reviews, the following modifications are to go into effect immediately and remain in effect until such time social distancing is no longer required.

During this period of emergency and until further notice, DAP will host all meetings virtually through Webex with the following requirements:

Posting and submission requirements:

DAP will continue its regularly scheduled meetings on the second and fourth Wednesday of each month, at 7:00p.m via Webex. Notice of the specific date and time with a link to the meeting will be posted on DAP's website which can be accessed at <https://www.howardcountymd.gov/Departments/Planning-and-Zoning/Boards-and-Commissions/Design-Advisory-Panel>.

For online meetings, only the digital version in pdf is required to be submitted 20 calendar days prior to the meeting (print copies will not be accepted). This pdf will be sent to the DAP and will be available for public review.

Virtual meeting participation, comments, and meeting minutes:

For online meetings, applicants and their licensed architects, landscape architects, and/or engineers (as applicable) must participate in the Webex virtual meeting to present their applications and answer questions from the DAP.

There are no changes to how the public may submit comments for DAP consideration in writing or through the existing online web comment form or how those submitted comments will be distributed to DAP members.

There are no changes to how official meeting summaries will be posted online and available to the public within 15 calendar days of the virtual meeting.

Digital project material submissions required:

For online meetings, the required submission is a digital pdf of all documents to DAP Executive Secretary at the Department of Planning and Zoning – Division of Land Development.

For questions or concerns, please contact Mr. Nicholas Haines
nhaines@howardcountymd.gov – 410-313-4333

*To be approved and adopted by DAP at their public meeting on May 27, 2020