



HOWARD COUNTY HISTORIC PRESERVATION COMMISSION
ELlicott City Historic District ■ LAWYERS HILL Historic District
 3430 Court House Drive ■ Ellicott City, Maryland 21043

Administered by the Department of Planning and Zoning

www.howardcountymd.gov
 410-313-2350
 FAX 410-313-3467
 TDD 410-313-2323


**HPC EXECUTIVE SECRETARY
 EXEMPTION DETERMINATION FOR MINOR ALTERATIONS
 AND TAX CREDIT PRE-APPROVAL**

APPLICANT INFORMATION:	PROPERTY INFORMATION:
Jackie Everett 1485 MacClintock Drive Glenwood, MD 21738	Property Address: 8098 Main Street, Ellicott City Minor Alteration Case Number: MA-20-44 Property Information: Map 25A, Parcel 14
OWNER INFORMATION:	HISTORIC DISTRICT INFORMATION
Bank Bldg Limited Partnership c/o Jacinta Everett 1485 MacClintock Drive Glenwood, MD 21738	Ellicott City Historic District <input checked="" type="checkbox"/> Lawyers Hill Historic District <input type="checkbox"/>

PROPOSED WORK:
The Applicant proposes to repoint damaged mortar on the building, which was damaged in the 2016 and 2018 floods. The Applicant also proposes to enclose two window openings on the first floor of the side alley. The window openings will be filled in with brick to prevent flood water from entering the building. The brick and mortar are to match the existing as closely as possible .

COMPLIANCE WITH GUIDELINES:
The Executive Secretary has determined that the proposed work is considered a minor alteration and is consistent with the Guidelines as referenced below.
Chapter 6.C: Rehabilitation and Maintenance of Existing Buildings, Masonry <ol style="list-style-type: none"> 1) Maintain or restore original brick, stone, concrete block or stucco. Make repairs with materials that match the original as closely as possible. 2) Repair, rather than replace masonry walls, through repointing and limited replacement of masonry with units that match the size, color and texture of damaged or missing units. 3) If a masonry wall or feature must be replaced, use material as similar to the original as possible, particularly if the materials are visible from a public road or are key elements of the building’s style or character.
Chapter 6.H: Windows <ol style="list-style-type: none"> 4) Not Recommended – Removing, adding or altering a window opening on a building’s primary façade or in any location where it affects historic features key to the building’s character. <p>The windows to be closed up are not located on a primary façade or on a façade where they affect historic features key to the building’s character. The windows are located on the narrow side alley and have been breached during flood events.</p>

COMPLIANCE WITH COUNTY CODE SECTION 20.112 FOR TAX CREDIT PRE-APPROVAL:
The Executive Secretary has determined that the proposed work is eligible for historic property tax credits and is consistent with the County Code as referenced below.
1) The repair or replacement of exterior features of the structure;
2) Work that is necessary to maintain the physical integrity of the structure with regard to safety, durability, or weatherproofing;
3) Maintenance of the exterior of the structure, including routine maintenance as defined in section 16.601 of the County Code.

Date Posted to HPC Website:	Executive Secretary Signature
9/30/2020	DocuSigned by:  2009CCB91D534A7 Beth Burgess, Executive Secretary Historic Preservation Commission

8098 Main Street, Ellicott City Minor Alteration Determination		
AFTER 5 DAYS POSTING ON WEBSITE:		
Written Objection WAS NOT Received:	Written Objection WAS Received:	Date Issued:
<input type="checkbox"/> No written objection was received and the proposed work was determined to be a minor alteration, not requiring Commission approval.	<input type="checkbox"/> Yes, a written objection was received. A Certificate of Approval is required.	
Executive Secretary Signature		
<hr/> Beth Burgess, Executive Secretary Historic Preservation Commission		

IMPORTANT APPLICANT INFORMATION
<ol style="list-style-type: none"> As the work progresses, if you find that changes to the pre-approved work are necessary, you must contact the Historic Preservation Commission Staff representative to determine if the proposed changes must be approved. In order for labor to be eligible for the tax credit, the contractor must hold an active MHIC license or other applicable license. All invoices must include the contractor's license number and a clear, itemized scope of work for each item being claimed. Submit receipts and canceled checks for materials or contracts showing that the invoice has been paid. Copies of receipts are acceptable. Indicate the total amount of tax credit being claimed on the application form. Submit photographs showing the completed work. <p>When the work has been completed, submit the Final Tax Credit Application form and your application will be scheduled for the next available Commission meeting for which it meets the application deadline. A dollar amount of tax credit will be approved based on the receipts, checks, contracts, and documentation submitted. The final approval will then be forwarded to Howard County Department of Finance.</p>

HOWARD COUNTY HISTORIC PRESERVATION COMMISSION

GENERAL APPLICATION FOR CERTIFICATE OF APPROVAL AND TAX CREDIT PRE-APPROVAL

SUBMIT 10 COPIES of this application package, including all supporting materials required on pages 2-5 of this application to Howard County Department of Planning and Zoning. Applications must be received no later than 5:00 pm 22 days prior to the meeting. Applications can be submitted via mail, but may result in missing the deadline. Applications are not accepted via email or fax.

Address: 3430 Court House Drive, Ellicott City, MD 21043

Meeting Information

The Historic Preservation Commission (HPC) meets at 7:00 pm generally on the first Thursday of each month at 3430 Court House Dr., Ellicott City, MD. Please contact us regarding emergency applications.

Questions

Please contact Samantha Holmes, Historic Preservation Planner at 410-313-4428 or sholmes@howardcountymd.gov.

FOR STAFF USE ONLY

Application #:

HPC -

MA - 20-44

Meeting Date:

posted online

Date Received:

RECEIVED

By Samantha Holmes at 9:06 am, Sep 29, 2020

PROPERTY INFORMATION

Address of Subject Property: 8098 MAIN STREET, ELLICOTT CITY, MD

Name of Property Owner: JACKIE EVERETT

Historic District (please check): Ellicott City Local Historic District Lawyers Hill Local Historic District

Is this property listed on the Howard County Historic Sites Inventory? Y N #HO- _____

APPLICANT INFORMATION

Name of Applicant (please only provide one name for contact purposes): JACKIE EVERETT

Mailing address: 14585 Mac CLINTOCK DRIVE, GLENWOOD, MD 21738

Phone No. (W) (443) 695-2780 (H) (410) 489-5061

Email: jackiemom4@aol.com Contact Preference: email

BELOW FOR STAFF USE ONLY

Tax Account Number: _____

Map _____ Parcel _____

Part 1: General Application for Certificate of Approval

ALL APPLICATIONS MUST INCLUDE: The information required in this checklist must be provided or the application will be incomplete and may be rejected for consideration by the Commission. Please check each box below to confirm you have provided this information.

- Labeled, color photographs of existing property conditions, printed on 8.5x11 paper, no more than two images per page. Do not submit individual 4x6 photographs.
- A detailed description of the proposed work (include below or provide on a separate sheet of paper if more space is needed— do not add proposed work into the Guidelines justification section).
- Product specification sheets/photographs of product that clearly shows materials, colors, and dimensions.
- Plot plan of property, site plans, or elevations (as applicable to proposal; but required for any new construction).
- For major alterations: elevation drawings of proposed structure indicating dimensions, design, height, color, and materials. Product spec sheets are required for all new elements.
- A completed Part 2 of this application (page 3-4). Application may be rejected if not complete. If Part 2 is not suitable for your project, please type up a detailed explanation on a separate piece of paper.
- A completed Part 3 of this application (page 5) if you seek tax credits for any work.
- A completed Part 4 of this application (page 5). If the owner is not the applicant, the owner's signature is also required.
- I have read the Ellicott City or Lawyers Hill Design Guidelines and find my proposal complies with the recommendations in the Guidelines, as indicated below.

DESCRIPTION OF PROPOSAL: If more room is required, please provide write up on a separate sheet of paper to best organize proposed work. Continue to Part 2 (page 3-5) to complete required checklists.

REPAIR OF MORTAR DAMAGED FROM 2016 + 2018 FLOODS.

BRICK ENCLOSURE OF FIRST FLOOR OPENING

DESIGN GUIDELINES: Consult the Ellicott City or Lawyers Hill Design Guidelines on the Howard County website at <https://www.howardcountymd.gov/Departments/Planning-and-Zoning/Conservation-and-Preservation/Historic> and provide a brief description of how the proposal meets the recommendations of the Guidelines, including the applicable chapter and section. Please type up on a separate sheet of paper if more space is needed.

Part 2: General Application for Certificate of Approval Checklist

TYPE OF ALTERATION: Please check the appropriate box for the proposed work and fill in required blanks. You may create your own document if it better explains the project, be sure to include details such as materials and colors for all existing/previously existing and proposed features.

PAINTING: Refer to page 50 of the Ellicott City Guidelines and page 31 of the Lawyers Hill Guidelines.

Existing Color: _____ Proposed Color: _____

Paint Chip Included: Yes No Area(s) to be painted: _____

Additional Info Included: Yes No _____

I seek tax credit pre-approval for this item.

ROOF: Refer to page 31 of the Ellicott City Guidelines and page 26 of the Lawyers Hill Guidelines.

Existing Material: _____ Proposed Material: _____

Existing Color: _____ Proposed Color: _____

Additional Info Included: Yes No Specs/Photos Included: Yes No

Is this item being repaired? Yes No Is this item being replaced? Yes No

I seek tax credit pre-approval for this item.

SHUTTERS: Refer to page 42 of the Ellicott City Guidelines and page 28 of the Lawyers Hill Guidelines.

Existing Type: _____ Proposed Type: _____

Existing Color: _____ Proposed Color: _____

Existing Material: _____ Proposed Material: _____

Additional Info Included: Yes No Specs/Photos Included: Yes No

Is this item being repaired? Yes No Is this item being replaced? Yes No

I seek tax credit pre-approval for this item.

OTHER (such as lighting, railings, other repairs, tree removal, demolition, etc. Please explain in detail): Refer to applicable Guidelines. For signs please use separate Sign Application. For New Construction use separate New Construction Application. Please attach additional pages as necessary or write up separate document.

Description: REPAIR OF MORTAR DAMAGED FROM 2016 - 2018 FLOODS.

BRICK ENCLOSURE OF FIRST FLOOR OPENING

Specs/Photos Included: Yes No Additional Info Included: Yes No

Is this item being repaired? Yes No Is this item being replaced? Yes No

I seek tax credit pre-approval for this item.

Part 3: Historic Property Tax Credits

Historic Property Tax Credits 20.112 and 20.113 Eligibility Requirements

Please check the appropriate box:

In accordance with Sections 16.606, 20.112 and 20.113 of the Howard County Code, I request the pre-approval of eligible work to qualify for property tax credits for the following preservation and restoration work:

- A structure listed on (or eligible for inclusion in) the Howard County Historic Sites Inventory and is designated by the Commission as historically significant.
- An existing principal structure or historic outbuilding located within a local historic district in Howard County, which is determined by the Commission to be of historic or architectural significance, or to be architecturally compatible with the historic structures in the district.
- A landscape feature located within a local historic district or listed on the Historic Sites Inventory, which is determined by the Commission to be of historic or architectural significance.
- A cemetery, at least 50 years old, not operated as a business, which is listed on the Howard County Cemetery and Gravesites Inventory under Section 16.1303 of the County Code.

Please Note: There is a separate application for final tax credit approval. Copies of cancelled checks, receipts and paid invoices are required for final approval. Invoices should be itemized to separate repairs to the items pre-approved from those that are not eligible for the tax credit.

Part 4: Authorizing Signature to Submit Application:

I hereby certify by the below signatures(s) that the information supplied herewith is correct and complete and authorizes such periodic on-site inspections by the Department of Planning and Zoning and its agents as may be necessary to review this application and any petitions filed in connection herewith and to enforce the Historic District Guidelines and other applicable laws. This right-of-entry shall continue until all administrative appeals pertaining to the property have been exhausted. I have read and understand the above terms regarding the Historic Property Tax Credit Programs.

SIGNATURE(S):

If the Applicant is not the owner of the subject property, the owner's signature authorizing the proposed work is required.

<u>Jackie Everett</u>	<u>9/28/2020</u>	_____	_____
Applicant or Authorized Agent	Date	Owner (if different than Applicant)	Date



ESTIMATE

Two Generations of Professional Masonry Experience

Ceresville Masonry LLC
7905 Longmeadow Drive
Frederick, Maryland 21701
United States

Phone: 240 513 5166
Mobile: 240 772 7990
www.ceresvillemasonry.com

BILL TO
Jacki Everett
8098 Mainstreet
Ellicott City MD,

443 695 2780
jackiemom4@aol.com

Estimate Number: E20240
Estimate Date: September 28, 2020
Expires On: October 28, 2020
Grand Total (USD): \$3,054.00

Items	Amount
Maintenance/Repair	\$2,994.00
Prep and close up window on right side of house with brick, approx 16x16 opening. Prep and point up mortar joints in approx 28 brick at front and side of house. Brick and mortar to match as close as possible, samples can be provided.	
Add	\$60.00
Add close up of one additional window, 8"x8". Work to be done at same time as above work.	
Total:	\$3,054.00
Grand Total (USD):	\$3,054.00

Notes / Terms

To accept this quotation, sign here and return (or email confirmation) for us to proceed to schedule, purchase materials and equipment and complete the work for the amount above, due day of completion. Payment in form of check made out to Ceresville Masonry LLC is preferred. Credit Cards are accepted, but will have a additional 3.5% for processing fees.

Ceresville Masonry provides free estimates to home owners. We do charge a estimate fee to others, such as realtors, builders and contractors. This estimate is not intended and cannot be used for other purposes such as negotiations, loan, insurance, information, report or any other purpose without our consent and it being noted on estimate. This estimate is not to be shared with anyone other than the home owner .

Exclusions (additional pricing can be provided if requested):

Any and all needed permits (if needed) to be provided by customer. Our recommendations for fixes and repairs are based on our 50 plus years of commercial and residential masonry installation, restoration and management experience, but we are not licensed structural engineers. Damage or Repair to adjacent structures and landscaping (care will be taken to try to prevent damages). Water and electric will need to be made available. Any accessories or items not listed above. A slight difference in color and/or texture of new materials could be noticeable. We always recommend owner to verify materials (color, texture and type) in person before work is preformed. If this is a partial/spot point up, we always recommend a full or 100% repair for a uniformed result and more complete repair (Pricing for a full point up or repair can be provided if requested). Estimate is based on conditions when reviewed.



ESTIMATE

Two Generations of Professional Masonry Experience

Ceresville Masonry LLC
7905 Longmeadow Drive
Frederick, Maryland 21701
United States

Phone: 240 513 5166
Mobile: 240 772 7990
www.ceresvillemasonry.com

Notes / Terms

\$100 returned check fees apply. %30 of contract (or \$1000) restocking/rescheduling fee charged if the job is cancelled withing 72 hours of the agreed upon installation start date.

We warranty all our new work for 1 year for craftsmanship.

Our warranty for repair work is limited and does not cover additional or re-accruing damage.

Payment in full due day of completion, required deposit will be noted above.



Windows in alley to be bricked in







