



HOWARD COUNTY HISTORIC PRESERVATION COMMISSION

ELlicott City Historic District ■ LAWYERS HILL Historic District

3430 Court House Drive ■ Ellicott City, Maryland 21043

Administered by the Department of Planning and Zoning

www.howardcountymd.gov

410-313-2350

FAX 410-313-3467

TDD 410-313-2323

**HPC EXECUTIVE SECRETARY
EXEMPTION DETERMINATION FOR MINOR ALTERATIONS
AND TAX CREDIT PRE-APPROVAL**

APPLICANT INFORMATION: Arnold Sanders 3794 Church Road Ellicott City, MD 21043	PROPERTY INFORMATION: Property Address: 3794 Church Road, Ellicott City Minor Alteration Case Number: MA-17-13 Property Information: Map 251, Parcel 198
OWNER INFORMATION: Arnold Sanders 3794 Church Road Ellicott City, MD 21043	HISTORIC DISTRICT INFORMATION Ellicott City Historic District <input checked="" type="checkbox"/> Lawyers Hill Historic District <input type="checkbox"/>

PROPOSED WORK: Paint the exterior of the building: siding to be Sherwin Williams Colonial Revival Gray, Trim to be Sherwin Williams Classical White, Shutters to be Sherwin Williams Marea Baja, Front storm door to be Wild Currant
--

COMPLIANCE WITH GUIDELINES: The Executive Secretary has determined that the proposed roof replacement and gutter work/cleaning is considered a minor alteration and is consistent with the Guidelines as referenced below.
Chapter 6 – Rehabilitation and Maintenance of Existing Buildings
1) Chapter 6.N Colors and Painting – Use colors appropriate to the period and style of the building.
2) Chapter 6.N Colors and Painting – Use colors that are generally compatible with (and do not clash with) the colors used in the district, particularly on neighboring buildings...In general, use calm or subdued colors, reserving bright colors for small, important details, such as doors or trim.
3) Chapter 6.I Shutters and Blinds – Maintaining or repairing shutters or blinds.
4) Chapter 6.H Windows – Maintain and repair original windows openings, frames, sashes, sills, lintels and trim. Maintain glass, putty and paint in good condition.

COMPLIANCE WITH COUNTY CODE SECTION 20.112 FOR TAX CREDIT PRE-APPROVAL: The Executive Secretary has determined that the proposed roof replacement and gutter work/cleaning is eligible for historic property tax credits and is consistent with the County Code as referenced below.
1) The repair or replacement of exterior features of the structure;
2) Work that is necessary to maintain the physical integrity of the structure with regard to safety, durability, or weatherproofing;
3) Maintenance of the exterior of the structure, including routine maintenance as defined in section 16.601 of the County Code.

Date Posted to HPC Website: 3/13/17	Executive Secretary Signature Beth Burgess 3/13/17 Beth Burgess, Executive Secretary Date Historic Preservation Commission
---	---

3794 Church Road, Ellicott City
Minor Alteration Determination

AFTER 5 DAYS POSTING ON WEBSITE:

Written Objection WAS NOT Received:	Written Objection WAS Received:	Date Issued:
<input type="checkbox"/> No written objection was received and the proposed work was determined to be a minor alteration, not requiring Commission approval.	<input type="checkbox"/> Yes, a written objection was received. A Certificate of Approval is required.	

Executive Secretary Signature

Beth Burgess, Executive Secretary Date
Historic Preservation Commission

cc: 3794 Church Road File
T:\Shared\Resource Conservation Division\HPC\Minor Alterations and Exec Secretary Tax Credits\2017\MA-17-13_3794 Church Road\MA-17-13_3794 Church Road determination.docx

Combined Application for Approval

Historic Preservation Commission, Façade Improvement Program and Tax Credit Pre-Approval Applications for Approval

SUBMIT 10 COPIES of this application package, including all supporting materials required on pages 2-3 of this application to Howard County Department of Planning and Zoning. Applications must be received no later than 5:00 pm 22 days prior to the meeting. Applications can be submitted via mail, but may result in missing the deadline. Applications are not accepted via email or fax.

Address: 3430 Court House Drive, Ellicott City, MD 21043

Meeting Information

The Historic Preservation Commission (HPC) meets at 7:00 pm generally on the first Thursday of each month at 3430 Court House Dr., Ellicott City, MD. Emergency meetings are being scheduled, please check the website.

Questions

Please contact Samantha Holmes, Historic Preservation Planner at 410-313-4428 or sholmes@howardcountymd.gov.

FOR STAFF USE ONLY

Application #:

MA-17-13

FIP-

Meeting Date:

posted online

Date Received:

RECEIVED

MAR 06 2017

PROPERTY INFORMATION

Address of Subject Property: 3794 Church Road, Ellicott City, MD 21043

Name of Property Owner: LAURA N. PROVAN & ARNOLD SANDERS

Tax Account Number: 02-192918

Map 0251 Parcel 0198

Is this property listed on the Howard County Historic Sites Inventory? Y N #HO- _____

Please list all current businesses or number of apartment units in the building: 0

APPLICANT INFORMATION

Name of Applicant (please only provide one name for contact purposes): ARNOLD SANDERS

Mailing address: 3794 Church Road, Ellicott City, MD 21043

Phone No. (W) 443-852-1869 (H) 410-461-6272

Email: asanders@goucher.edu Contact Preference: cell phone or email

Part 1: General Application for Certificate of Approval

ALL APPLICATIONS MUST INCLUDE: The information required in this checklist must be provided or the application will be incomplete and may be rejected for consideration by the Commission. Please check each box below to confirm you have provided this information.

- Labeled, color photographs of existing property conditions, printed on 8.5x11 paper, no more than two images per page. Do not submit individual 4x6 photographs.
- A detailed description of the proposed work (see below or provide separate sheet of paper if needed).
- Product specification sheets/ photographs of product that clearly shows materials, colors, and dimensions.
- Plot plan of property, site plans, or elevations (as applicable to proposal; but required for any new construction).
- For new construction or major alteration: elevation drawings of proposed structure indicating dimensions, design, height, color, and materials. Product spec sheets are required for all new elements.
- A completed Part 2 of this application (page 4-5). Application may be rejected if not complete. If Part 2 is not suitable for your project, please type up a detailed explanation on a separate piece of paper.
- I have read the Ellicott City or Lawyers Hill Design Guidelines and find my proposal complies with the recommendations in the Guidelines.

DESCRIPTION OF PROPOSAL: For complex applications, please provide write up on a separate sheet of paper to best organize proposed work. Continue to Part 2 (page 4-5) to complete required checklists.

*Exterior wood & caulk repair, and repainting by Columbia Finishers.
All colors Sherwin Williams.*

Walls: Colonial Revival Gray SW2832

Trim: Classical White SW2829

Shutters: Marea Baja SW9185

Front Storm Door: Wild Currant SW7583



Part 2: General Application for Certificate of Approval Checklist

TYPE OF ALTERATION: Please check the appropriate box for the proposed work and fill in required blanks. Specs sheets and photos must be provided or the application may be considered incomplete and rejected for consideration by the Commission.

DOORS AND STORM DOORS Refer to page 35 of the Ellicott City Guidelines and pages 26-29 of the Lawyers Hill Guidelines.

Existing Type: _____

Proposed Type: _____

Existing Color: ~~Black~~ Blue

Proposed Color: "Wild Currant"

Existing Material: _____

Proposed Material: _____

Additional Info Included: Yes No

Specs/Photos Included: Yes No

Is this item being repaired? Yes No

Is this item being replaced? Yes No

I seek tax credit pre-approval for this item.

I seek Façade Improvement Funds for this item.

WINDOWS Refer to page 38 of the Ellicott City Guidelines and page 26 of the Lawyers Hill Guidelines.

Existing Material: _____

Proposed Material: _____

Existing Color: White

Proposed Color: Classical White

Existing Sash Arrangement: _____

Proposed Sash Arrangement: _____

Additional Info Included: Yes No

Specs/Photos Included: Yes No

Is this item being repaired? Yes No

Is this item being replaced? Yes No

I seek tax credit pre-approval for this item.

I seek Façade Improvement Funds for this item.

WALLS/ SIDING Refer to pages 25-30 of the Ellicott City Guidelines and pages 21-24 of the Lawyers Hill Guidelines.

Existing Material: _____

Proposed Material: _____

Existing Color: light green

Proposed Color: Colonial Revival Gray

Additional Info Included: Yes No

Specs/Photos Included: Yes No

Is this item being repaired? Yes No

Is this item being replaced? Yes No

I seek tax credit pre-approval for this item.

I seek Façade Improvement Funds for this item.

PAINTING: Refer to page 50 of the Ellicott City Guidelines. See above

Existing Color: _____

Proposed Color: _____

Paint Chip Included: Yes No

Area(s) to be painted: _____

Additional Info Included: Yes No

I seek tax credit pre-approval for this item.

I seek Façade Improvement Funds for this item.

Part 2: General Application for Certificate of Approval Checklist

TYPE OF ALTERATION: Please check the appropriate box for the proposed work and fill in required blanks

ROOF: Refer to page 31 of the Ellicott City Guidelines.

Existing Material: _____

Proposed Material: _____

Existing Color: _____

Proposed Color: _____

Additional Info Included: Yes No

Specs/ Photos Included: Yes No

Is this item being repaired? Yes No

Is this item being replaced? Yes No

I seek tax credit pre-approval for this item.

I seek Façade Improvement Funds for this item
(only porch roofs/ storefront window roofs qualify).

SHUTTERS: Refer to page 42 of the Ellicott City Guidelines.

Existing Type: _____

Proposed Type: _____

Existing Color: Grey

Proposed Color: Grey

Existing Material: _____

Proposed Material: _____

Additional Info Included: Yes No

Specs/ Photos Included: Yes No

Is this item being repaired? Yes No

Is this item being replaced? Yes No

I seek tax credit pre-approval for this item.

I seek Façade Improvement Funds for this item.

OTHER (such as lighting, railings, other repairs, tree removal, etc. Please explain in detail): Refer to applicable Guidelines. For signs please use separate Sign Application. Please attach additional pages as necessary or write up separate document.

Description: Painting + minor wood repairs - see Part One.

Specs/ Photos Included: Yes No

Additional Info Included: Yes No

Is this item being repaired? Yes No

Is this item being replaced? Yes No

I seek tax credit pre-approval for this item.

I seek Façade Improvement Funds for this item.

PLEASE SUBMIT ADDITIONAL PAGES AS NECESSARY. You may create your own document if it better explains the project, be sure to include details such as materials and colors for all existing/ previously existing and proposed features.


Historic Property Tax Credits

1. The Howard County Historic Property Tax Credit program provides a tax credit equal to 25% of the cost of Eligible, pre-approved work. This type of tax credit may be applied to projects costing \$500 or more.
2. The property tax credit applies to the repair/ replacement of exterior features of the entire building (doors, windows, siding, masonry, painting, etc). The interior only qualifies if it is to repair/ replace an element that contributes to the structural stability of the building.
3. Invoices should be itemized to separate repairs to the items pre-approved from those that are not eligible for the tax credit.

Facade Improvement Program

1. This program is offered as a grant through the Maryland Department of Housing and Community Development and the Maryland Historical Trust.
2. The funding for this program only applies to the front of the building; sides and rear do not qualify.
3. While damage may have occurred to the entire building, invoices for payment should be itemized to separate the repairs to the front of the building from the remainder of construction work. Invoices that are not itemized for the front of the building will not get reimbursed.
4. Two quotes from licensed contractors are required to participate in this program. Funding will be based on the lowest of the two quotes although you can use whichever contractor you prefer.
5. The program provides up to \$10,000 in matching funds, or 50% of the cost of the work, for facade repair or restoration. Funds are available on a first come first serve basis. Approval for funding expires 6 months after HFC approval is issued.

SIGNATURE(S):

 3/6/17

Applicant or Authorized Agent

Date

Owner (if different than Applicant)

Date

I hereby certify by the above signatures(s) that the information supplied herewith is correct and complete and authorizes such periodic on-site inspections by the Department of Planning and Zoning and its agents as may be necessary to review this application and any petitions filed in connection herewith and to enforce the Historic District Guidelines and other applicable laws. This right-of-entry shall continue until all administrative appeals pertaining to the property have been exhausted. I have read and understand the above terms regarding the Historic Property Tax Credit and Façade Improvement Program.

Please provide a brief description of damage to the interior of the building, not withstanding merchandise. For example, 'all interior wood floors must be replaced. Plaster or drywall walls and ceilings must be replaced.' While the County program does not provide funding for these items, we may be able to connect you with programs that can assist.

Weathered exterior paint to be repainted.



3794 Church Road, Ellicott City