



HOWARD COUNTY HISTORIC PRESERVATION COMMISSION

ELLICOTT CITY HISTORIC DISTRICT ■ LAWYERS HILL HISTORIC DISTRICT

3430 Court House Drive ■ Ellicott City, Maryland 21043

Administered by the Department of Planning and Zoning

www.howardcountymd.gov

410-313-2350

FAX 410-313-3467

TDD 410-313-2323


HPC EXECUTIVE SECRETARY EXEMPTION DETERMINATION FOR MINOR ALTERATIONS

APPLICANT INFORMATION:	PROPERTY INFORMATION:
John Cappelletti, Howard County DPW	Property Address: 8360 Court Avenue
9250 Bendix Road	Minor Alteration Case Number: MA-17-29
Columbia, MD 21045	Property Information: Map 25, Parcel 302

OWNER INFORMATION:	HISTORIC DISTRICT INFORMATION
Howard County Government 3430 Court House Drive Ellicott City, MD 21043	Ellicott City Historic District <input checked="" type="checkbox"/> Lawyers Hill Historic District <input type="checkbox"/>

PROPOSED WORK:
<p>The Applicant proposes to install two pet waste street signs. Sign #1 will be located on the side of the Court House, by a parking area and will have a 5 feet high post. Sign #2 will be located around the corner from sign #1 and will be added to an existing post. The proposed signs will be 12x18 inches and will contain a waste bag dispenser. The signs will have a brown background with yellow lettering to match the other signs found around the Court House, as shown in the application.</p> <p>The signs will be 12x18 and will read: Please clean up after your pet. Failure to do so can subject you to a fine of \$50 Howard County Code sect. 17.302(a)(4); sect. 17.318(g)</p>

COMPLIANCE WITH GUIDELINES:
<p>The Executive Secretary has determined that the proposed work is a considered minor alteration and is consistent with the Guidelines as referenced below.</p> <p>Chapter 11.D – Traffic, Directional and Other Public Signage</p> <ol style="list-style-type: none"> 1) Use directional and informational signs conservatively, in locations that will maximize their effectiveness. Limit the number of freestanding poles to minimize streetscape clutter. 2) Design signs of a particular type (e.g. all street name signs or all signs directing visitors to parking area or public buildings) with a consistent style, lettering, size, color and logo. 3) When possible, mount signs on existing poles or poles of a traditional design and material.

Date Posted to HPC Website:	Executive Secretary Signature
6/1/17	 Beth Burgess, Executive Secretary Date Historic Preservation Commission

**8360 Court Avenue, Ellicott City
Minor Alteration Determination**

AFTER 5 DAYS POSTING ON WEBSITE:

Written Objection WAS NOT Received:

No written objection was received and the proposed work was determined to be a minor alteration, not requiring Commission approval.

Written Objection WAS Received:

Yes, a written objection was received. A Certificate of Approval is required.

Date Issued:

Executive Secretary Signature

Beth Burgess, Executive Secretary
Historic Preservation Commission

Date

cc: 8360 Court Avenue File

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HOWARD COUNTY HISTORIC PRESERVATION COMMISSION

GENERAL APPLICATION FOR CERTIFICATE OF APPROVAL

SUBMIT 10 COPIES of this application package, including all supporting materials required on pages 3-5 of this application to Howard County Department of Planning and Zoning. Applications must be received no later than 5:00 pm 22 days prior to the meeting. Applications can be submitted via mail, but may result in missing the deadline. Applications are not accepted via email or fax.

Address: 3430 Court House Drive, Ellicott City, MD 21043

Meeting Information

The Historic Preservation Commission (HPC) meets at 7:00 pm generally on the first Thursday of each month at 3430 Court House Dr., Ellicott City, MD.

Questions

Please contact Samantha Holmes, Historic Preservation Planner at 410-313-4428 or sholmes@howardcountymd.gov.

FOR STAFF USE ONLY

Application #:

MA-17-29

Meeting Date:

posted online

Date Received:

5/31/17

PROPERTY INFORMATION

Address of Subject Property: _____

Name of Property Owner: _____

Is this property listed on the Howard County Historic Sites Inventory? Y N #HO- _____

Historic District (please check): Ellicott City Local Historic District Lawyers Hill Local Historic District

APPLICANT INFORMATION

Name of Applicant (please only provide one name for contact purposes): _____

Mailing address: _____

Phone No. (W) _____ (H) _____

Email: _____ Contact Preference: _____

If the Applicant is not the owner of the subject property, the owner's signature authorizing the proposed work is required .

SIGNATURE(S)/CERTIFICATION:

John Cappellatti _____
Applicant or Authorized Agent Date Owner (if different than Applicant) Date

I hereby certify by the above signatures(s) that the information supplied herewith is correct and complete and authorizes such periodic on-site inspections by the Department of Planning and Zoning and its agents as may be necessary to review this application and any petitions filed in connection herewith and to enforce the Historic District Guidelines and other applicable laws. This right-of-entry shall continue until all administrative appeals pertaining to the property have been exhausted.

General Application for Certificate of Approval: Part 1

ALL APPLICATIONS MUST INCLUDE:

- Labeled photograph(s) of existing property conditions.
- A detailed description and samples/photographs of materials, colors, and dimensions for proposed work.
- Plot plans, site plans, or elevations (as applicable to proposal).
- A completed Part 2 of this application (page 4-5). Application may be rejected if not complete. If Part 2 is not suitable for your project, please type up a detailed explanation on a separate piece of paper.

DESCRIPTION OF PROPOSAL: Attach additional pages if necessary. Continue to Part 2 (page 4-5) to complete required checklists.

DESIGN GUIDELINES: Consult the Ellicott City or Lawyers Hill Design Guidelines on the Howard County website at <http://www.howardcountymd.gov/DPZ/historicpreservation.htm> and provide a brief description of how the proposal meets the recommendations of the Guidelines, including the applicable chapter and section.

NEW CONSTRUCTION/ADDITIONS: Such as construction of principal structure; major addition to principal structure, including room additions and attached garages; or construction of decks, porches, and detached accessory structures (i.e., fences, sheds, barns, detached garages, swimming pools, etc.). Please consult the appropriate guidelines. **Please complete Part 2 Checklist (pages 4-5) as applicable to additions/new construction and submit additional pages if necessary.**

- Scaled plot plan of property, showing clearly labeled existing and proposed structures, parking areas, fences, landscaping and other significant features.
- Elevation drawings of proposed structure or addition indicating dimensions, design, height, color, and materials.
- Manufacturer's literature for proposed features (window, siding, roof, etc. spec sheets/photos). **Photos required.**

Description:

★ = location of sign



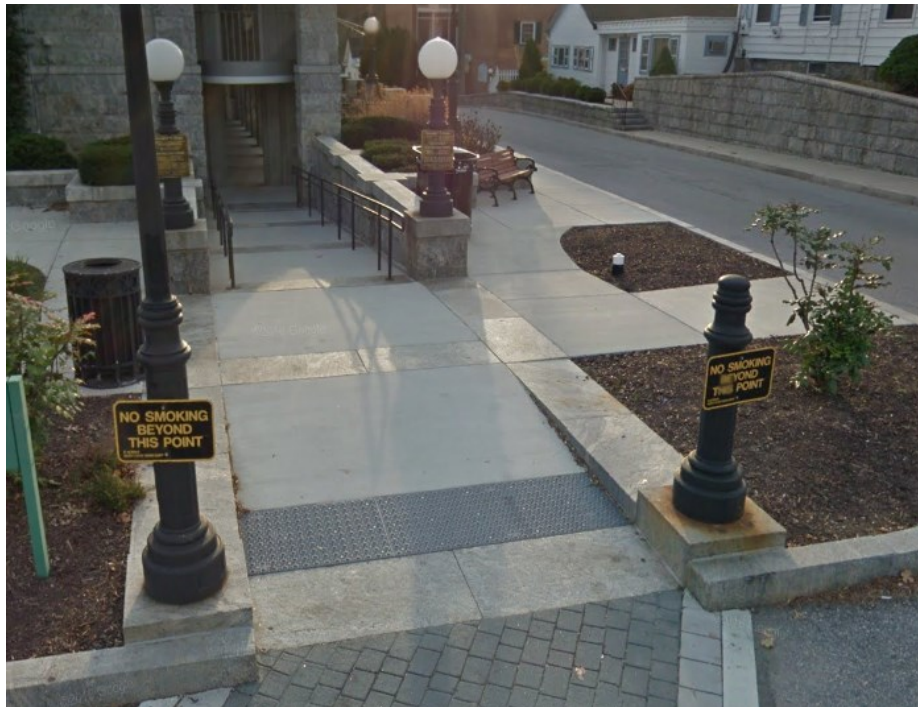
The proposed signs will look similar to the image on the right, but will not have the attached trash can. The signs will contain the pet waste bags. The sign at the top will be a brown sign, with yellow lettering to match other signs found around the Court House (see image below).

The signs will be 12x18 and will read:

Please clean up after your pet.

Failure to do so can subject you to a fine of \$50

Howard County Code sect. 17.302(a)(4) ; sect. 17.318(g)





Park Ave



Exit Street View

new sign
HERE
5ft high



Location of
new sign to
be added to
existing post



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Google Earth

[Report a problem](#)

39°16'07.41" N 76°47'52.84" W elev 246 ft eye alt 254 ft



Location of sign #1 on the side of the Court House. The sign will be 5 feet high.



Location of sign #1 on the side of the Court House (looking from the opposite view). The sign will be 5 feet high.



Location of sign #2 on the front of the Court House, opposite the main entrance. The sign will be added to the existing street sign



Location of sign #2 on the front of the Court House, opposite the main entrance. This sign will be added to the existing street sign (looking from the opposite view).