



**HOWARD COUNTY HISTORIC PRESERVATION COMMISSION**  
*ELLCOTT CITY HISTORIC DISTRICT ■ LAWYERS HILL HISTORIC DISTRICT*  
 3430 Court House Drive ■ Ellicott City, Maryland 21043

*Administered by the Department of Planning and Zoning*

www.howardcountymd.gov  
 410-313-2350  
 FAX 410-313-3467  
 TDD 410-313-2323

**HPC EXECUTIVE SECRETARY  
 EXEMPTION DETERMINATION FOR MINOR ALTERATIONS**

APPLICANT INFORMATION:	PROPERTY INFORMATION:
Emily Kowalski	Property Address: 3776 Church Road
3776 Church Road	Minor Alteration Case Number: MA-17-39
Ellicott City, MD 21043	Property Information: Map 251, Parcel 318

APPLICANT INFORMATION:	HISTORIC DISTRICT INFORMATION
Emily Kowalski	Ellicott City Historic District <input checked="" type="checkbox"/>
3776 Church Road	
Ellicott City, MD 21043	Lawyers Hill Historic District <input type="checkbox"/>
Emily Kowalski	

PROPOSED WORK:
The Applicant proposes to replace the broken and cracked concrete pathway to the front door with a Pennsylvania flagstone pathway. The house is not historic, but is located within the Historic District.

COMPLIANCE WITH GUIDELINES:
The Executive Secretary has determined that the proposed work is a considered minor alteration and is consistent with the Guidelines as referenced below.
Chapter 9: Landscape and Site Elements
1) Construct new site features using materials compatible with the setting and with nearby historic structures.
2) Recommended against – new patios of poured concrete slabs in readily visible locations.

Date Posted to HPC Website:	Executive Secretary Signature
7/31/17	<u>Beth Burgess</u> 7/24/17 Beth Burgess, Executive Secretary Date Historic Preservation Commission

3776 Church Road, Ellicott City  
Minor Alteration Determination

AFTER 5 DAYS POSTING ON WEBSITE:

Written Objection WAS NOT Received:	Written Objection WAS Received:	Date Issued:
<input type="checkbox"/> No written objection was received and the proposed work was determined to be a minor alteration, not requiring Commission approval.	<input type="checkbox"/> Yes, a written objection was received. A Certificate of Approval is required.	Wednesday, November 23, 2016

Executive Secretary Signature

\_\_\_\_\_  
Beth Burgess, Executive Secretary      Date  
Historic Preservation Commission

cc: 3776 Church Road File

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# HOWARD COUNTY HISTORIC PRESERVATION COMMISSION

## GENERAL APPLICATION FOR CERTIFICATE OF APPROVAL

**SUBMIT 10 COPIES** of this application package, including all supporting materials required on pages 3-5 of this application to Howard County Department of Planning and Zoning. Applications must be received no later than 5:00 pm 22 days prior to the meeting. Applications can be submitted via mail, but may result in missing the deadline. Applications are not accepted via email or fax.

Address: 3430 Court House Drive, Ellicott City, MD 21043

### Meeting Information

The Historic Preservation Commission (HPC) meets at 7:00 pm generally on the first Thursday of each month at 3430 Court House Dr., Ellicott City, MD.

### Questions

Please contact Samantha Holmes, Historic Preservation Planner at 410-313-4428 or sholmes@howardcountymd.gov.

### FOR STAFF USE ONLY

Application #:

MA-17-39

Meeting Date:

posted online

Date Received:

RECEIVED

JUL 24 2017

### PROPERTY INFORMATION

Address of Subject Property: 3776 Church Road

Name of Property Owner: Emily & Matt Kowalski

Is this property listed on the Howard County Historic Sites Inventory?  Y  N #HO- \_\_\_\_\_

Historic District (please check):  Ellicott City Local Historic District  Lawyers Hill Local Historic District

### APPLICANT INFORMATION

Name of Applicant (please only provide one name for contact purposes): Emily Kowalski

Mailing address: 3776 Church Road Ellicott City 21043

Phone No. (W) 203 940 3045 (H) 203 428 5716

Email: esheakowalski@gmail.com Contact Preference: email

If the Applicant is not the owner of the subject property, the owner's signature authorizing the proposed work is required.

### SIGNATURE(S)/CERTIFICATION:

<u>Emily S Kowalski</u>	<u>7/21/17</u>	_____	_____
Applicant or Authorized Agent	Date	Owner (if different than Applicant)	Date

I hereby certify by the above signatures(s) that the information supplied herewith is correct and complete and authorizes such periodic on-site inspections by the Department of Planning and Zoning and its agents as may be necessary to review this application and any petitions filed in connection herewith and to enforce the Historic District Guidelines and other applicable laws. This right-of-entry shall continue until all administrative appeals pertaining to the property have been exhausted.

# General Application for Certificate of Approval: Part 1

## ALL APPLICATIONS MUST INCLUDE:

- Labeled photograph(s) of existing property conditions.
- A detailed description and samples/photographs of materials, colors, and dimensions for proposed work.
- Plot plans, site plans, or elevations (as applicable to proposal).
- A completed Part 2 of this application (page 4-5). Application may be rejected if not complete. If Part 2 is not suitable for your project, please type up a detailed explanation on a separate piece of paper.

**DESCRIPTION OF PROPOSAL:** Attach additional pages if necessary. Continue to Part 2 (page 4-5) to complete required checklists.

Remove concrete path (broken/cracked) & replace with a natural stone (PA flagstone)  
path

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**DESIGN GUIDELINES:** Consult the Ellicott City or Lawyers Hill Design Guidelines on the Howard County website at <http://www.howardcountymd.gov/DPZ/historicpreservation.htm> and provide a brief description of how the proposal meets the recommendations of the Guidelines, including the applicable chapter and section.

Not visible from road, maybe from Mt Ida? Replacing broken concrete (safety  
and aesthetic issue) with natural stone - pg 70

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**NEW CONSTRUCTION/ADDITIONS:** Such as construction of principal structure; major addition to principal structure, including room additions and attached garages; or construction of decks, porches, and detached accessory structures (i.e., fences, sheds, barns, detached garages, swimming pools, etc.). Please consult the appropriate guidelines. **Please complete Part 2 Checklist (pages 4-5) as applicable to additions/new construction and submit additional pages if necessary.**

- Scaled plot plan of property, showing clearly labeled existing and proposed structures, parking areas, fences, landscaping and other significant features.
- Elevation drawings of proposed structure or addition indicating dimensions, design, height, color, and materials.
- Manufacturer's literature for proposed features (window, siding, roof, etc. spec sheets/photos). **Photos required.**

Description:

N/A

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## General Application for Certificate of Approval: Part 2

**TYPE OF ALTERATION:** Please check the appropriate box for the proposed work and fill in required blanks

**PAINTING:** Refer to page 50 of the Ellicott City Guidelines and page 31 of the Lawyers Hill Guidelines.

Existing Color: \_\_\_\_\_

Proposed Color: \_\_\_\_\_

Paint Chip Included:  Yes  No

Area(s) to be painted: \_\_\_\_\_

Additional Info Included:  Yes  No

\_\_\_\_\_

**ROOF:** Refer to page 31 of the Ellicott City Guidelines and page 26 of the Lawyers Hill Guidelines.

Existing Material: \_\_\_\_\_

Proposed Material: \_\_\_\_\_

Existing Color: \_\_\_\_\_

Proposed Color: \_\_\_\_\_

Additional Info Included:  Yes  No

Specs/Photos Included:  Yes  No

**WINDOWS:** Refer to page 38 of the Ellicott City Guidelines and page 26 of the Lawyers Hill Guidelines.

Existing Material: \_\_\_\_\_

Proposed Material: \_\_\_\_\_

Existing Color: \_\_\_\_\_

Proposed Color: \_\_\_\_\_

Existing Sash Arrangement: \_\_\_\_\_

Proposed Sash Arrangement: \_\_\_\_\_

Additional Info Included:  Yes  No

Specs/Photos Included:  Yes  No

**SHUTTERS:** Refer to page 42 of the Ellicott City Guidelines and page 28 of the Lawyers Hill Guidelines.

Existing Type: \_\_\_\_\_

Proposed Type: \_\_\_\_\_

Existing Color: \_\_\_\_\_

Proposed Color: \_\_\_\_\_

Existing Material: \_\_\_\_\_

Proposed Material: \_\_\_\_\_

Additional Info Included:  Yes  No

Specs/Photos Included:  Yes  No

**WALLS/SIDING:** Refer to pages 25-30 of the Ellicott City Guidelines and pages 21-24 of the Lawyers Hill Guidelines.

Existing Material: \_\_\_\_\_

Proposed Material: \_\_\_\_\_

Existing Color: \_\_\_\_\_

Proposed Color: \_\_\_\_\_

Additional Info Included:  Yes  No

Specs/Photos Included:  Yes  No

**DOORS AND STORMS DOORS:** Refer to page 35 of the Ellicott City Guidelines and pages 26-29 of the Lawyers Hill Guidelines.

Existing Type: \_\_\_\_\_

Proposed Type: \_\_\_\_\_

Existing Color: \_\_\_\_\_

Proposed Color: \_\_\_\_\_

Existing Material: \_\_\_\_\_

Proposed Material: \_\_\_\_\_

Additional Info Included:  Yes  No

Specs/Photos Included:  Yes  No

General Application for Certificate of Approval: Part 2

TYPE OF ALTERATION: Please check the appropriate box for the proposed work and fill in required blanks

LIGHTING: Refer to page 71 of the Ellicott City Guidelines and page 47 of the Lawyers Hill Guidelines.

Type: \_\_\_\_\_ Location: \_\_\_\_\_

Color: \_\_\_\_\_ Installation Method: \_\_\_\_\_

Material: \_\_\_\_\_

Specs/Photos Included:  Yes  No

SITE LANDSCAPE FEATURES (tree removal, fences, walls, terraces, paving): Refer to Chapters 9 & 10 of the Ellicott City Guidelines and Chapter 9 of the Lawyers Hill Guidelines.

Description: \_\_\_\_\_

\_\_\_\_\_

Plans/Specs/Photos Included:  Yes  No

DEMOLITION: Refer to Section 300 of the Howard County Historic District Commission Rules of Procedure. Provide justification for proposed demolition, including, reports on structural conditions and feasibility of repairs, cost estimates, pictures, and plans for the proposed treatment of the site after demolition.

Structure: \_\_\_\_\_ Reports Included:  Yes  No

Photos Included:  Yes  No Future Plans Included:  Yes  No

Description: \_\_\_\_\_

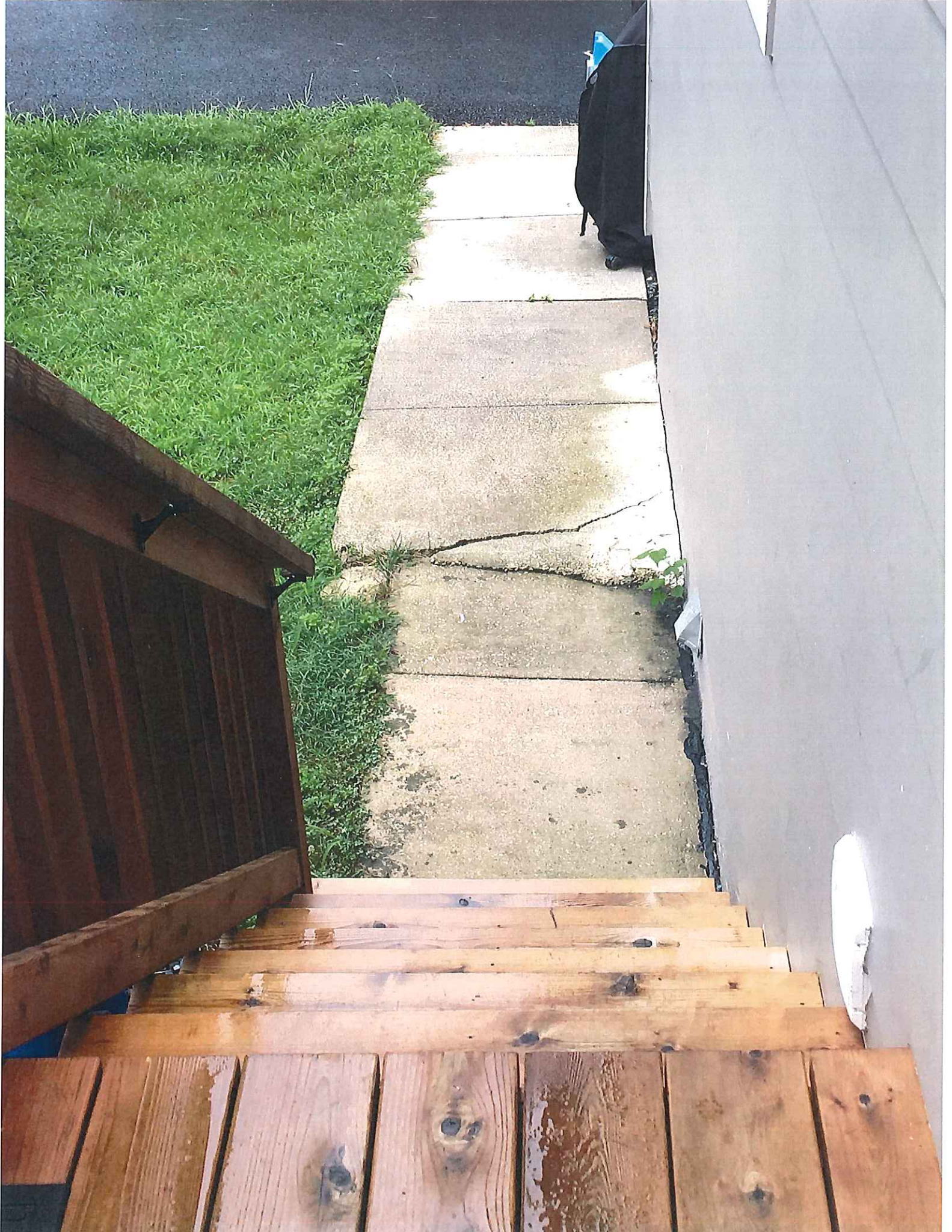
\_\_\_\_\_

OTHER (such as porch, foundation, etc. Please explain in detail): Refer to applicable Guidelines. For signs please use separate Sign Application. Please attach additional pages as necessary.

Description: Replacing concrete back porch with PA flagstone (blue/grey, brown) as in photo

Specs/Photos Included:  Yes  No

PLEASE SUBMIT ADDITIONAL PAGES AS NECESSARY (you may create your own document if it better explains the project)







Proposed PA bluestone