



MEETING MINUTES

LONG REACH VILLAGE CENTER (LRVC) RFP EVALUATION COMMITTEE

Monday, March 20, 2017; 3 p.m.

Tuesday, March 21, 2017; 1 p.m. (continuation of March 20 closed session)

Attendance

Members Present: Nina Basu, Community Member
Janet Evans, Community Member
David Tohn, Community Member
Jahantab Siddiqui, Howard County Administration
Amy Gowan (Presiding Officer), Department of Planning and Zoning
Kent Sheubrooks, Department of Planning and Zoning
Holger Serrano, Department of Public Works

Members Absent: N/A

Staff Present: Patricia Restrepo, Chartwell Enterprises
John Gibb, JLL
Kate Bolinger, Department of Planning and Zoning
Melanie Bishop, Department of Public Works

Topics of Discussion

1. Call to Order
Patricia Restrepo of Chartwell Enterprises opened the meeting at 3:08 p.m.
2. Approval of Meeting Minutes
LRVC evaluation committee member Janet Evans made a motion to approve meeting minutes from March 13 and March 15. This motion was seconded by committee member Nina Basu.

Vote: 7-0 to approve the meeting minutes from March 13 and March 15.
3. **Closed Session** – Discussion of Individual Proposals
Presiding Officer Amy Gowan made a motion to go into closed session at 3:09 pm to discuss the contents of individual proposals. Ms. Gowan stated that closed discussion is necessary to maintain the county's ability to most effectively negotiate with proposers. She further stated that the county's best interests are served when information regarding the contents and number of competing proposals remains confidential throughout the solicitation process. Ms. Gowan noted that the closed discussion falls within the procurement exception found at GP 3-305(B)(14) of the Maryland Open Meetings Act. This motion was seconded by LRVC evaluation committee member Nina Basu.

Vote: 7-0 to go into closed session.



The evaluation committee went into closed session at 3:09 p.m. to discuss individual proposals. Members present included: Nina Basu, Janet Evans, David Tohn, Jahantab Siddiqui, Amy Gowan, Kent Sheubrooks and Holger Serrano. Staff present included: Patricia Restrepo, John Gibb, Kate Bolinger, and Melanie Bishop.

Members of development teams (proposers) also present.

Topics discussed during the closed session included:

- Developer team and experience by individual interviewee
- Development plan by individual interviewee - individual contents of proposed development concept plans, including mix of uses, design, public gathering spaces, and integration with other Urban Renewal Area properties
- How individual proposed plans could benefit the community and redevelop the LRVC using the ReImagine Plan's objectives of economic sustainability, connectivity, community spaces, and site and building design
- Proposed development timelines and processes by interviewee
- Specific questions and answers by interviewee

Ms. Gowan made a motion to continue the closed session at 5:10 pm. This motion was seconded by committee member Nina Basu.

Vote: 7-0 to continue the closed session on March 21 at 1 pm.

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David Tohn, Community Member
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Amy Gowan (Presiding Officer), Department of Planning and Zoning
Kent Sheubrooks, Department of Planning and Zoning
Holger Serrano, Department of Public Works

Members Absent: N/A

Staff Present: Patricia Restrepo, Chartwell Enterprises
John Gibb, JLL
Kate Bolinger, Department of Planning and Zoning
Melanie Bishop, Department of Public Works



1. Continuation of March 20 Closed Session – Discussion of Individual Proposals (Interviews)
Patricia Restrepo of Chartwell Enterprises began the closed session at 1:09 p.m.
Members present included: Nina Basu, Janet Evans, David Tohn, Jahantab Siddiqui, Amy Gowan, Kent Sheubrooks and Holger Serrano. Staff present included: Patricia Restrepo, John Gibb, Kate Bolinger, and Melanie Bishop.

Members of development teams (proposers) also present.

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2. Call to Adjourn (March 21)
Ms. Gowan adjourned the meeting at 4:56 p.m.