



MEETING MINUTES

LONG REACH VILLAGE CENTER (LRVC) RFP EVALUATION COMMITTEE

Monday, March 27, 2017; 4 p.m.

Attendance

Members Present: Janet Evans, Community Member
David Tohn, Community Member
Jahantab Siddiqui, Howard County Administration
Amy Gowan (Presiding Officer), Department of Planning and Zoning
Kent Sheubrooks, Department of Planning and Zoning
Holger Serrano, Department of Public Works

Members Absent: Nina Basu, Community Member

Staff Present: Patricia Restrepo, Chartwell Enterprises
John Gibb, JLL
Kate Bolinger, Department of Planning and Zoning

Topics of Discussion

1. Call to Order

Patricia Restrepo of Chartwell Enterprises opened the meeting at 4:06 p.m.

2. Approval of Meeting Minutes

LRVC evaluation committee member Amy Gowan made a motion to approve meeting minutes from March 20-March 21. This motion was seconded by committee member Jahantab Siddiqui.

Vote: 6-0 to approve the meeting minutes from March 20-March 21.

3. **Closed Session** – Discussion of Individual Proposals

Presiding Officer Amy Gowan made a motion to go into closed session at 4:08 pm to discuss the contents of individual proposals. Ms. Gowan stated that closed discussion is necessary to maintain the county's ability to most effectively negotiate with proposers. She further stated that the county's best interests are served when information regarding the contents and number of competing proposals remains confidential throughout the solicitation process. Ms. Gowan noted that the closed discussion falls within the procurement exception found at GP 3-305(B)(14) of the Maryland Open Meetings Act. This motion was seconded by LRVC evaluation committee member Jahantab Siddiqui.

Vote: 6-0 to go into closed session.



The evaluation committee went into closed session at 4:08 p.m. to discuss individual proposals. Members present included: Janet Evans, David Tohn, Jahantab Siddiqui, Amy Gowan, Kent Sheubrooks and Holger Serrano. Staff present included: Patricia Restrepo, John Gibb, and Kate Bolinger.

Topics discussed during the closed session included:

- Strengths and weaknesses of individual proposers based on development concept plans (mix of uses, design, public gathering spaces, and integration with other Urban Renewal Area properties), developer team and experience, and proposed timelines and processes
- Determination of proposers to enter into Best and Final Offer (BAFO) negotiations
- Identification of weaknesses that individual proposers could be asked to address in order to put forward a development plan that benefits the community and best meets the objectives of the Reimagine plan (economic sustainability, connectivity, community spaces, and site and building design)

4. Call to Adjourn

Ms. Gowan adjourned the meeting at 5:18 p.m.