



HOWARD COUNTY DEPARTMENT OF PLANNING AND ZONING

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DRAFT FOREST CONSERVATION MANUAL Public Comment Portal Instructions

Thank you for your interest in reviewing and providing comments on the Howard County draft Forest Conservation Manual. The following are instructions on how to access and provide comments on the draft Manual in the Department of Planning and Zoning's public comment portal.

To view the draft Manual:

1. Navigate to the document at: <https://hocodpz.konveio.com/fcm2020>

To provide comments:

1. Register to create an account by clicking on the Register link at the top right side of the site. So we can track comments by person, please make the user name be your first initial and last name.
2. Once you have created an account, log in to provide comments. If you represent an organization, please be the single provider of comments for your organization. You'll also be able to see comments others have made.
3. Make your comments by clicking on the document – placing your comment as close to the sentence/image/map/etc. to which your comment relates.
4. Edit your comments – you may want to make initial comments and revise them later, which you can do.
5. Review other comments and reply – you may want to reply to others' comments, another feature offered.

Troubleshooting:

- If you need assistance using the portal, please contact Jeffrey DelMonico at jdelmonico@howardcountymd.gov.