

**EQUAL BUSINESS OPPORTUNITY COMMISSION**

**February 3, 2015**

<i><b>AGENDA ITEM</b></i>	<i><b>DISCUSSION</b></i>	<i><b>ACTION</b></i>
Greetings & Welcome	Richard Hackney called the meeting to order.	Meeting called to order at 9:08 a.m.
Minutes: December 10, 2014	Richard Hackney called for approval of Minutes. Roger Barnes motioned to approve the Minutes; the motion was seconded by Knowlton Atterbeary.	Unanimously approved
Certifications: December 10, 2014 through February 3, 2015	Nancy Briguglio moved that the applications be approved; the motion was seconded by Roger Barnes.	Unanimously approved
Purchasing Report	<p>Purchasing Report:</p> <p>Mahesh presented the FY 2015 2nd Quarter EBO Participation Summary &amp; Waiver Reports.</p> <p>The commissioners noted the lack of utilization with Disabled Business Enterprises. Mahesh mentioned that the relative availability of Disabled Business Enterprises was less when compared with Minority and Women-owned Business Enterprises. Nancy Briguglio suggested reaching out to the Disabled Business Enterprises to get certified into the EBO Program. She suggested the BBI database as a resource. Mahesh will get a list of Disabled Business Enterprises from the BBI database and reach out to them. Richard Hackney questioned if the EBO application had a checkbox for disabled businesses to identify themselves as such. Mahesh mentioned that it does. Constance added that a definition is included in the application as well. Mahesh will take a look at the application and make any necessary changes. Mahesh reminded everyone that disabled takes precedent over race and gender and applicants that check the DBE box are certified accordingly.</p> <p>Mr. Atterbeary inquired about a large number of transactions with Women-owned Business Enterprises on PDQ purchases. He asked if the report on business category descriptions for all PDQ EBO transactions can be shared with the commission. Mahesh will email this report to the commissioners.</p>	

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<i>AGENDA ITEM</i>	<i>DISCUSSION</i>	<i>ACTION</i>
Member Comments	The commissioners were reminded to fill out their Financial Disclosure Statement.	
Adjournment of Meeting by Chairperson	Next EBOC Meeting scheduled for April 7, 2015 at 9:00 a.m.	

**EBOC MEMBER ATTENDEES:**

1. Richard Hackney
2. Roger Barnes
3. Nancy Briguglio
4. Angela Cash (conference call)
5. Knowlton Atterbeary
6. Tajuddin Sabree (conference call)

**ABSENT:**

1. Nathaniel Alston
2. Margaret Kim

**NON-MEMBER ATTENDEES:**

1. Mahesh Sabnani
2. Constance Tucker
3. Darla Herbold
4. Robin Fewell

2/24/2015