



HOWARD COUNTY PUBLIC WORKS BOARD

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James M. Irvin, Executive Secretary
Chaunta Taylor, Recording Secretary
Emily Koubek, Recording Secretary

Cory J. Summerson, Vice Chairperson
Abby Glassberg, Member
Pedro Ramirez, Member
Brandon Robinson, Member
Alan Whitworth, Member

Minutes of the Howard County Public Works Board – Tuesday, December 13, 2016

Members present: Mr. Cory Summerson, Ms. Abby Glassberg, Mr. Alan Whitworth, Mr. Brandon Robinson, and Mr. Pedro Ramirez.

Staff present: Jim Irvin, Executive Secretary; Daniel Davis, Utility Design Division; Chaunta Taylor, Recording Secretary, Real Estate Services Division, Department of Public Works.

Mr. Summerson called the meeting to order at approximately 7:30 p.m.

1. Approval of minutes: Mr. Cory Summerson indicated that the first item on the agenda is the approval of the minutes of the September 13, 2016 hearing. Mr. Summerson asked if there were any comments or questions. There were no comments or questions from the Board.

Motion: On a motion made by Ms. Glassberg and seconded by Mr. Robinson, the Board unanimously approved the minutes of September 13, 2016.

2. Water & Sewer Capital Projects: Mr. Daniel Davis, Chief, Utility Design Division, proposed three (3) new capital projects for the upcoming 2017 and 2018 fiscal years. The purpose of this presentation is to seek recommendations from the Public Works Board concerning the three (3) new capital projects that are proposed. One (1) for the current 2017 fiscal year and the ten-year water and sewer capital improvement program and two (2) for the upcoming 2018 fiscal year and the ten-year water and sewer capital improvement program.

The user costs associated with the water and sewer extensions are as follows:

Sewer house connection charge	\$ 4,500.00	
Sewer In-Aid-of-Construction charge	\$ 600.00	for a 1-inch meter
Sewer Account Charge	\$ 11.13	per quarter
Sewer use charge	\$ 3.10	per 748 gallons
Water house connection charge	\$ 2,400.00	
Water Meter Setting Charge	\$ 385.00	for a 1-inch meter
Water In-Aid-of-Construction charge	\$ 600.00	for a 1-inch meter
Water Account Charge	\$ 14.57	per quarter for a 1-inch meter
Water use charge	\$ 1.93	per 748 gallons (Winter Rates)
	\$ 2.15	per 748 gallons (Summer Rates)

All user costs noted in the presentation are subject to change each July 1.

(a) Capital Project S-6698, FY 2017 Cedar Lane Routine Sewer Extension

Staff Presentation: Mr. Davis indicated that the first project to be brought before the Public Works Board is Capital Project S-6698, the Cedar Lane Routine Sewer Extension. The purpose of this first presentation is to seek a recommendation from the Public Works Board concerning an extension of the public sewer system under capital project S-6698, the Routine Sewer Extension Program. The project is the Cedar Lane Routine Sewer Extension and consists of the design and construction of 675 linear feet of 8-inch sewer to serve one property on Cedar Lane at a total estimated cost of \$625,000.

The project was requested by Ms. Lois E. Peters the owner of 6636 Cedar Lane; parcel 154 on tax map 35. The property is improved, is within the Metropolitan District, and is eligible for public water and sewer service. The property is 2.0 acres in size and is zoned R-20.

The proposed extension was evaluated against the criteria for routine extensions and met all requirements. The property abuts a County road, the extension is less than 1,000 feet and there is sufficient capacity in the system to serve the property.

Interested citizens were notified of tonight's meeting by advertisement in local newspapers and by postings in the project area.

Board Comments: Mr. Whitworth asked if the extension is proposed because it is at the end of the sewer line, is this only for one property owner, and is this a gravity sewer main? Mr. Davis explained there isn't any sewer going up Cedar Lane, the extension was requested from one property owner but it could be extended in the future, and yes it is gravity main. The Board also inquired about the cost and if other owners were contacted or interested? Mr. Davis explained the detail of what was included in the cost and that at this time only one property owner has requested the sewer extension.

Public Testimony: None.

Motion: On a motion made by Ms. Glassberg and seconded by Mr. Ramirez, the Board unanimously recommended that the Director of Public Works approve Capital Project S-6698, FY 2017 Cedar Lane Routine Sewer Extension.

(b) Capital Project W-8332, FY 2018 Heritage Heights Water and Sewer Extension

Staff Presentation: Mr. Davis stated the second project to be brought before the Public Works Board is Capital Project W-8332, the Heritage Heights Water and Sewer Extension project. A project for the design and construction of 700 linear feet of 8-inch water main within Thompson Drive, 700 linear feet of 8-inch sewer main within Thompson Drive and 700 linear feet of 8-inch sewer main within Tulane Road in the Heritage Heights community. Fiscal year 2018 funding of \$900,000 is requested. The total probable estimate is \$900,000.

An extension of water and sewer service was initially requested by two (2) property owners located on Thompson Drive. After receipt of this initial request, notifications were distributed to each owner along Thompson Drive and Tulane Road seeking their input and interest in having the water and sewer system completed (in full) therein. The returned responses indicated support of a capital project to complete water and sewer service along Thompson Drive and Tulane Road.

Interested property owners were notified of tonight's meeting by advertisement in the local newspaper and by postings in the project area.

Board Comments: Mr. Ramirez inquired whether all the owners along Thompson Drive and Tulane Road will be hooked up, and are they required to be hooked up? Mr. Davis explained that 24 homes were impacted and they received 17 favorable responses and no they aren't required to be hooked up. Ms. Glassberg asked if they are allowed to hook up later if requested? Mr. Davis responded, "yes". Mr. Whitworth asked if there is a frontage fee? Mr. Irvin responded that there isn't one.

Public Testimony:

Mr. Mark Wilson, resident of 12301 Wake Forest Road, Clarksville, Maryland. Mr. Wilson explained that Heritage Heights was built in 1959-1960. Most of the properties still have the original septic systems. When the adjacent mains were run 10 years ago, he was told extensions were in the 10 year comprehensive plan. However, the extensions have never been constructed. There are many adjacent subdivisions with sewer, so he feels it's time for an upgrade because they are the only two streets that are still on septic.

Mrs. Shirley Wilson, resident of 12301 Wake Forest Road, Clarksville, Maryland. Mrs. Wilson explained how the loss of electric power makes it very inconvenient to use the facilities with well water. They have elderly neighbors who aren't capable of doing this.

Mr. Robert Anders, resident of 6115 Tulane Drive, Clarksville, Maryland. Mr. Anders indicated he moved there 7 years ago and has public water that he is paying for but that he doesn't have sewer. Everyone has public water and sewer except the two communities. The new adjacent communities have public water and sewer as well, and he feels it is worth providing to all the public.

Motion: On a motion made by Mr. Whitworth and seconded by Ms. Glassberg, the Board unanimously recommended that the Director of Public Works approve Capital Project W-8332, Heritage Heights Water and Sewer Extension.

(c) Capital Project S-6298, FY 2018 Dorsey Run Road Sewer Extension

Staff Presentation: Mr. Davis stated the third project to be brought before the Public Works Board is new FY18 Capital Project S-6298, the Dorsey Run Road Sewer Extension. A project for the design and construction of 475 linear feet of 8-inch sewer main along Dorsey Run Road to serve one property with a failing septic system. Fiscal year 2018 funding of \$400,000 is requested. The total probable estimate is \$400,000.

The requesting property is currently served by a septic system that is failing. The business, Praxair, requested that the County extend sewer service to allow connection to the public system.

Interested property owners were notified of tonight's meeting by letter, by advertisement in the local newspaper and by postings in the project area.

Board Comments: Mr. Whitworth asked if this was underneath the railroad bridge at the bottom of Dorsey Run? Mr. Davis, responded it not a bridge, it's an at grade crossing by Dorsey Run. The sewer is up to the North, the property is at a break in the sewer system and he can't pump to the other system and there is no system for him to fall in by gravity. His system was failing so the Heath

Dept. reached out asking the County to assist. Ms. Glassberg asks how large is the property? Mr. Davis responded around 2 to 3 acres. Mr. Ramirez inquired how they are crossing Dorsey Run? Mr. Davis indicated the challenge will be the bridge. The manhole is under the bridge so they will attempt going off to the side. The main challenge though will be working with CSX to cross the railroad tracks. This may be handled by boring under the tracks. The cost to do this was included in the estimate.

Public Testimony: None.

Motion: On a motion made by Ms. Glassberg and seconded by Mr. Robinson, the Board unanimously recommended that the Director of Public Works approve Capital Project S-6298, Dorsey Run Road Sewer Extension.

3. **Board Elections:** Mr. Irvin asked for any nominations for chairperson and for vice chairperson.

Motion: On a motion made by Ms. Glassberg and seconded by Mr. Whitworth, the Board unanimously recommended that the Director of Public Works accept the nomination of Mr. Summerson as chairperson. On a motion made by Mr. Summerson and seconded by Mr. Whitworth, the Board unanimously recommended that the Director of Public Works accept the nomination of Ms. Glassberg as vice chairperson.

There being no further business, the Public Works Board meeting adjourned at approximately 7:58 p.m.

James M. Irvin
Executive Secretary

Chaunta Taylor
Recording Secretary