

Robinson Nature Center Spring Native Plant Sale

Vendor Invitation 2021



Event: Native Plant Palooza
Date: Sunday May 2, 2021
Time: Noon-4:00 PM
Vendor Set up: 10:30 AM- Noon

Hello,

On behalf of the Robinson Nature Center, we would like to invite you to sell your plants at our 8th Annual Native Plant Sale. The “Native Plant Palooza” will be held Sunday, May 2nd, 2021 between Noon and 4:00 PM. Set up for vendors will occur between 10:30 AM and Noon.

Robinson Nature Center is a LEED platinum certified nature center located on Cedar Lane in Columbia, Maryland just off Rt. 32 in Howard County. As part of our mission, we promote native plant gardening and native landscapes. Each year, our Native Plant sale draws hundreds of residents from across the county and surrounding counties.

COVID Safety Guidelines:

In order to run the event safely this year, we will be following all Maryland and Howard County COVID Safety guidelines and ask all vendors to abide by those guidelines. Those guidelines include:

- All vendors and participants must wear a face mask throughout the duration of the event
- All vendors and participants must abide by the current social distancing guidelines and outdoor gathering limits. We will be spacing vendors out around the grounds in front of the building to prevent crowding and provide for social distancing. We will be requiring visitors to acquire a timed ticket for entry that limits participation to current gathering guidelines. During the event, we ask that vendors remind any participants that are crowding your tables to please space themselves 6 ft apart.
- All vendors must fill out a [COVID health screening form](#) for each member of your team on the day of the event. To save time, please print the form and fill out prior to arriving. All vendors will need to have their temperatures checked upon arrival. Any vendor that does not pass the health screening or temperature check (temperatures should be under 100.4 F) will not be allowed to participate in the event.
- Should additional guidelines go into place prior to the sale, we will communicate these guidelines with registered vendors.

Tips for Vendors:

- If you'd like to participate as a vendor at our native plant sale, ***please fill out the 2021 Vendor Registration Form and return it by April 15, 2021.***
- Plan to bring a large variety of trees, shrubs, vines, ground covers and perennials. Common milkweed is an extremely popular request, and if you have it, we recommend bringing it.
- If you have the ability to process credit cards, we recommend you plan to bring your credit card processing device with you. We encourage patrons to bring cash as we do not have an ATM on-site. If patrons come without cash, they are limited to purchasing with their credit card.
- Robinson staff can provide 1 table and chairs for vendors. We will also provide 1 10x10 canopy to protect you from rain and sun. Please feel free to bring any banners, educational or promotional materials, but please also bring a way to secure those items to your table/ in your space. We now ask vendors to bring any additional tables they wish to use.
- To help alleviate the crowding we have observed in the past, we are encouraging those vendors with the capacity to take pre-orders for which participants can select Robinson Nature Center as the pick-up location on May 2nd between Noon and 4pm to do so. For these customers, we are looking at having a tent set up for curbside pick-up or working with vendors to determine how best to keep these customers separate from browsing customers. If you are able to facilitate pre-orders, please check the box on the registration form, and we will contact you to determine logistics.
- There is no fee to participate in this event. However, we ask that each vendor make either a monetary or material donation. We suggest a donation of 10% of the profit from the sale to support the Native Plant Sale event or a collection of plants for our ever-expanding native gardens. Thank you for your support!



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<http://www.howardcountymd.gov/RobinsonNatureCenter>

410-313-0400