



# Howard County Volunteer of the Year 2016 Nomination Form

**Instructions:** The Howard County Executive and County Council are seeking nominations for Howard County's Volunteer of the Year 2016. Nominations will be accepted for individuals (youth and adults), non-profit organizations or governmental agencies, and for-profit organizations or community groups that have demonstrated commitment and dedication to our community. All nominees will be honored at a local recognition ceremony on Wednesday, April 13, 2016. **Nominations must be postmarked by Friday, March 4, 2016.**

**If using GOOGLE CHROME** you must first save this form to your desktop and open that copy to fill out. Users of other browsers may complete the form online and then save to your desktop.

**Eligibility & Selection Criteria:** Nominees must be either residents of Howard County or do their volunteer work in Howard County. Their efforts should have a significant impact on an individual or the community; for individual nominations, the nominated service must be performed outside the scope of the nominee's paid employment.

**The Award Categories** (Check One):

- Individual Youth (18 & Under)**
- Non-profit Organization or Governmental Agency**  
(recognizing non-profit or governmental agencies successfully engaging and managing volunteers)

- Individual Adult (Over 18)**
- For-profit or Community Group**  
(recognizing for-profit businesses or community groups providing volunteer support to local non-profit or governmental agencies)

**Nominee Information:**

Name of Nominee: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone #: \_\_\_\_\_ Email: \_\_\_\_\_

List each agency or organization where volunteer has served (include length of service, a contact person, phone number and e-mail address).

Agency: \_\_\_\_\_ Length of Service: \_\_\_\_\_  
Contact name: \_\_\_\_\_ Phone #: \_\_\_\_\_  
Email: \_\_\_\_\_

**Individual Nominee:** Is this volunteer work within the scope of their employment? Y  N

Agency: \_\_\_\_\_ Length of Service: \_\_\_\_\_  
Contact name: \_\_\_\_\_ Phone #: \_\_\_\_\_  
Email: \_\_\_\_\_

**Individual Nominee:** Is this volunteer work within the scope of their employment? Y  N

Agency: \_\_\_\_\_ Length of Service: \_\_\_\_\_  
Contact name: \_\_\_\_\_ Phone #: \_\_\_\_\_  
Email: \_\_\_\_\_

**Individual Nominee:** Is this volunteer work within the scope of their employment? Y  N

Agency: \_\_\_\_\_ Length of Service: \_\_\_\_\_  
Contact name: \_\_\_\_\_ Phone #: \_\_\_\_\_  
Email: \_\_\_\_\_

**Individual Nominee:** Is this volunteer work within the scope of their employment? Y  N

Agency: \_\_\_\_\_ Length of Service: \_\_\_\_\_  
Contact name: \_\_\_\_\_ Phone #: \_\_\_\_\_  
Email: \_\_\_\_\_

**Individual Nominee:** Is this volunteer work within the scope of their employment? Y  N

Agency: \_\_\_\_\_ Length of Service: \_\_\_\_\_  
Contact name: \_\_\_\_\_ Phone #: \_\_\_\_\_  
Email: \_\_\_\_\_

**Individual Nominee:** Is this volunteer work within the scope of their employment? Y  N

**Questions/Narrative:** For each nomination, please describe below or on a separate sheet of paper why this individual or group deserves to be the Howard County Volunteer of the year by answering the questions below in a 500-word-or-less narrative.

1. Brief overview of the nominee (biographical information for individuals and organizational data for groups)

2. What impact has the nominee had on the community or an individual?

3. How did the volunteer's activities address or answer an important community or individual need?

4. How did the volunteer overcome obstacles, such as limited resources, to achieve results?

5. How did the volunteer come up with an innovative way to solve a problem?

6. A brief story or “quote” about the nominee.

7. **a.** (*Individual Nominee*) – When did the nominee begin volunteering? How many years of service and/or hours of volunteer time has the nominee given?
- b.** (*Organization/Agency/Group Nominee*) How many years of service and/or hours of volunteer time has the nominee given?

**Endorsements:** You may submit up to two additional endorsements from other individuals or organizations familiar with the nominee's volunteer contributions. These may either be mailed to the address noted below or submitted via e-mail. A form has been provided and a link posted on the website to submit an endorsement.

**Nominator's Information:**

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone #: \_\_\_\_\_ Email: \_\_\_\_\_

**Completed nomination forms and endorsement letters may be submitted either via email to [voy@howardcountymd.gov](mailto:voy@howardcountymd.gov) or by mail to:  
Howard County Volunteer of the Year  
Attn: Alexandra Bresani, Office of Public Information  
3430 Court House Drive  
Ellicott City, Maryland 21043**

**To submit a nomination form by email**, save a copy of the completed form to your desktop and send it as an attachment to [voy@howardcountymd.gov](mailto:voy@howardcountymd.gov).

You will receive a confirmation email once your letter has been received and reviewed for completion.

**Nominations must be postmarked by Friday, March 4, 2016**

For questions, please call (410) 313-2023 or email [voy@howardcountymd.gov](mailto:voy@howardcountymd.gov)

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