

2017 Project Applicant Performance Score Card: Renewal

Howard County Continuum of Care Project Applicant Performance Score Card: Renewals

Overview

Annually, every CoC funded program is ranked and tiered per HUD guidance. This Score Card’s purpose is to ensure that HUD funded programs are providing the highest quality housing and services and that the programs are focused on achieving outcomes to end homelessness.

Overall Program Performance

To provide both project-specific outcome information and CoC-wide contributions, each CoC-funded program will be evaluated based on data entered into HMIS, the HUD Annual Performance Report (APR), and Project Applications submitted. The APR scoring criteria assess outcomes that directly relate to goals set by the HEARTH Act including reducing the length of homelessness, reducing returns to homelessness and increasing income.

NOTES

- 1) All criteria are scored based on materials submitted by the submission deadline, ie: APR due dates, etc.
- 2) The Capacity Assessment will be incorporated into the Performance Score Card results.
- 3) Time frame selected will be the most recently completed grant year or the last fiscal year, whichever ended *sooner*.

Project Name _____ Contact Person _____ E-mail _____	Type of Program PSH _____ Date _____ Phone _____
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Criteria	Source	Max. Points	Scoring/Scaling	Response	Points
0	Project eligibility	11	<p style="margin: 0;"> <u>Pass/Fail/IP</u> 1a <u>Pass/Fail/IP</u> 2a <u>Pass/Fail/IP</u> 1b <u>Pass/Fail/IP</u> 2b <u>Pass/Fail/IP</u> 1c <u>Pass/Fail/IP</u> 2c <u>Pass/Fail/IP</u> 1d <u>Pass/Fail/IP</u> 2d <u>Pass/Fail/IP</u> 2e <u>Pass/Fail/IP</u> 2f <u>Pass/Fail/IP</u> 2g </p> <p style="margin: 0;"> 1 point for each “Pass” .5 point for each “In Process” 0 point for each “Fail” </p>	See criteria on last page	

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1	<p>Utilization Rate.</p> <p>Is the utilization rate at or above 85%? Compare the number of beds requested, and number of persons served</p>	<p><u>CoC APR Q7a.</u></p> <p>>Number of Persons Served >>Total (A)</p> <p><u>CoC Project Application (B)</u></p>	5	<p>95-100% = 5 points 90-94% = 3 points 85-89% = 1 point Below 85% = 0 points (A / B = C)</p>	<p>A. ___ Average number persons</p> <p>B. ___ Funded Beds</p> <p>C. ___ %</p>	
1b	<p>Utilization Rate.</p> <p>Compare the number of units funded and number of units occupied</p>	<p><u>CoC APR Q8a</u></p> <p>>Number of Households >>Total Households (A)</p> <p><u>CoC Project Application (B)</u></p>	0	Information Purposes Only	<p>A. ___ # Households Served</p> <p>B. ___ # Units Funded in Project Application</p>	
2	<p>Destination upon Program Exit – returns to homelessness</p> <p>What percentage of persons who exited, exited to Temporary Destinations including homelessness?</p>	<p><u>CoC APR Q5a.5 and Q23a and Q23b</u></p> <p>23a Exit Destination – More than 90 Days >Temporary Destination >>Subtotal (A)</p> <p>+</p> <p>23b Exit Destination – 90 Days of Less > Temporary Destination >>Subtotal (B)</p> <p>5a – Report Validation Table >5. Number of Leavers (D)</p>	5	<p><u>5 points</u> for 0-15% recidivism <u>3 points</u> for 16-20% recidivism <u>0 points</u> for over 20%</p> <p>A + B = C</p> <p>C / D = E</p>	<p>A. ___ # of persons – more than 90 days - exiting to Temporary Destination</p> <p>+</p> <p>B. ___ # of persons –90 days or less- exiting to Temporary Destination</p> <p>=</p> <p>C. ___ Total Persons Exiting to Temporary Destinations</p> <p>/</p> <p>D. ___ # of Leavers</p> <p>E. ___ % of persons exiting to Temporary Destinations (recidivism measure)</p>	

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3	<p>Destination upon Program Exit – maintain permanent housing</p> <p>What percentage of persons served exit to <u>positive housing destinations</u>?</p>	<p><u>CoC APR Q5a.5 and Q23a and Q23b</u></p> <p>23a – “Exit Destinations – More than 90 Days” >Total >>Total persons exiting to positive housing destinations (A) +</p> <p>23b – “Exit Destinations – 90 Days or Less” >Total >>Total persons exiting to positive housing destinations (B)</p> <p>5a – Report Validation Table >5. Number of Leavers (D)</p>	5	<p><u>5 points</u> for 91-100% <u>3 points</u> for 81-90% <u>1 point</u> for 75-80% <u>0 points</u> for below 75%</p> <p>$(A + B = C) / 2$</p>	<p>A. ___ # of persons – more than 90 days - exiting to positive housing destinations + B. ___ # of persons –90 days or less- exiting to positive housing destinations = C. ___ Total Persons Exiting to positive housing destinations / D. ___ # of Leavers</p> <p>E. ___ % of persons exiting to Temporary Destinations (recidivism measure)</p>	
4	<p>Performance Measure: Adults who Gained or Increased Income from Entry to Annual Assessment/Exit, Average Gain</p> <p>Performance Measure: Percent of Persons who Accomplished this Measure</p> <p>Did at least 35% of all participants increase their overall income?</p>	<p><u>CoC APR Q19a3</u></p> <p>19a3 – “Client Cash Income Change - Income Source - by Entry and Latest Status/Exit”</p> <p>><u>Row</u>: Number of Adults with Any Income (i.e., Total Income): >><u>Column</u>: >>>Total Adults (including those with No Income) (A) >>>Performance Measure: Adults who Gained or Increased Income from Entry to Annual Assessment/Exit, Average Gain (B) >>>Performance Measure: Percent of Persons who Accomplished this Measure (C)</p>	5	<p><u>5 points</u> At least 35% increased or maintained income <u>3 points</u> 30-34% increased or maintained income <u>2 points</u> 25-29% increased or maintained income <u>1 point</u> 20-24% increased or maintained income <u>0 points</u> Less than 20 increased or maintained income</p>	<p>A. ___ # Total Adults (including those with No Income)</p> <p>B. ___ # Performance Measure: Adults who Gained or Increased Income from Entry to Annual Assessment/Exit, Average Gain</p> <p>-----</p> <p>C. ___ % Performance Measure: Percent of Persons who Accomplished this Measure</p>	

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5	<p>Connecting program participants to mainstream benefits.</p> <p>Did at least 56% of adults served (current and leavers) increase or maintain their number of mainstream benefits received?</p>	<p><u>CoC APR Q20b and Q5a2</u></p> <p>20b – Number of Non-Cash Benefit Sources</p> <p>>Row: 1 + Source(s) >>Column:</p> <p>>>>Benefit at Latest Annual Assessment for Stayers (A) >>>Benefit at Exit for Leavers (B)</p> <p>Q5a2. – Number of Persons Served</p> <p>>Number of Persons Served >>Total (D)</p>	3	<p><u>3 points</u> Yes, at least 56% maintained or increased mainstream benefits <u>2 points</u> 45-55% maintained or increased mainstream benefits <u>1 point</u> 33-44% maintained or increased mainstream benefits <u>0 points</u> Less than 33% maintained or increased mainstream benefits</p> <p>$A + B \div C$ $C \div D = E$</p>	<p>A. ___ # Benefit at Latest Annual Assessment for Stayers + B. ___ # Benefit at Exit for Leavers = C. ___ Total Benefits for Stayers and Leavers / D. ___ Total Persons Served = E. ___ % Connected</p>	
6	<p>Ending Chronic Homelessness. Were the total number of PSH beds identified as dedicated/ prioritized for use by CH persons on the 2017 HIC greater than or equal to those identified on the 2016 HIC?</p>	<p>If “No” is answered, please attach a written explanation.</p>	4	<p><i>For PSH projects</i> <u>4 points</u> Yes (Positive #) <u>0 points</u> No (Negative #)</p> <p>$(B - A = C)$</p>	<p>A. ___ # 2016 CH beds B. ___ # 2017 CH beds C. ___ # change between years</p>	
7	<p>Ending Homelessness among Households with Children & Ending Youth Homelessness. Were more households served using RRH from 2016 to 2017?</p>	<p>Use two prior APRs for comparison of RRH households served</p>	1	<p><i>For RRH projects</i> <u>1 points</u> Yes (Positive #) <u>0 points</u> No (Negative #)</p> <p>$(B - A = C)$</p>	<p>A. ___ # 2016 RRH households served B. ___ # 2017 RRH households served C. ___ # change between years</p>	
8	<p>Ending Veterans Homelessness. Did project serve any veterans during the prior APR year?</p>	<p>List number of veterans served per APR.</p>	0	<p>Not scored. Please list number of veterans served (as reported per APR).</p>	<p>This metric is not scored but will be used for data collection relevant to Planning. ___ # Veterans (total persons in all households)</p>	
9a.	<p>Data Quality. Is the project reporting high-quality data to HMIS?</p>	<p><u>CoC APR Q6 – all subsections</u> Q6a - Data Quality: Personally Identifiable Information >Calculate Average Percent (A)</p>	2	<p><u>2 point:</u> for a Percent (%) Error Rate at 5% or Lower <u>0 point:</u> for a Percent (%) Error Rate at 5.01% or Higher</p>	<p>A. ___ Average % of Error Rate</p>	
	<p>6b - Data Quality: Universal Data Elements</p>	<p>>>Total (D)</p>	2	<p><u>2 point:</u> for a Percent (%) Error Rate at 5% or Lower</p>	<p>B. ___ Average % of Error Rate</p>	

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		>Calculate Average Percent (B)		<u>0 point</u> : for a Percent (%) Error Rate at 5.01% or Higher	
		6c - Data Quality: Income and Housing Data Quality >Calculate Average Percent (C)	6	<u>6 point</u> : for a Percent (%) Error Rate at 5% or Lower <u>0 point</u> : for a Percent (%) Error Rate at 5.01% or Higher	C._ %_ Average % of Error Rate
		6d - Data Quality Chronic Homelessness >Calculate Average Percent (D)	4	<u>4 point</u> : for a Percent (%) Error Rate at 5% or Lower <u>0 point</u> : for a Percent (%) Error Rate at 5.01% or Higher	D._ ____ Average % of records unable to calculate
9b.	Data Quality: Timeliness Is the project entering timely data?	6e - Data Quality: Timeliness (BONUS points only)		BONUS POINTS: <u>5 points</u> : for 80% of data entered within 0-10 days <u>0 points</u> : for 80% of data entered in 11 days or longer	
10	Participant Eligibility / Additional Policies. Does the PSH, RRH project operate as “low barrier”?	Does the 2017 project application reflect “Low Barrier” Designation? If “No”, please attach a written explanation.	4	<u>4 Points</u> = Yes <u>0 Points</u> = No	Does the project use a low barrier standard?
11	Participant Eligibility / Additional Policies. Does the PSH, RRH project operate using a “Housing First” approach?	Does the 2017 project application reflect “Housing First” Designation? If “No”, please attach a written explanation.	4	<u>4 Points</u> = Yes <u>0 Points</u> = No	Does the project fully use Housing First?
12	Coordinated Entry/Continuum of Care Participation: Does the project fully participate in Coordinated System of Homeless Services (CSHS) and the Continuum of Care (CoC)?	Does the project fully participate in the CSHS, including providing clients referrals to partner agencies, receiving clients through the CoC, and regular participation in the Committees and Workgroups on homeless services?	6	<u>2 points</u> : Project regularly provides referrals to CSHS Partner Agencies <u>2 points</u> : Project receives clients from the CSHS through the Review Panel (past) /By-Name List (once open) <u>2 points</u> : Project regularly participates in Committees and Workgroups on homeless services through the CoC (75% participation is regular)	<u>Detail your project’s participation in the Coordinated System of Homeless Services and CoC. (Information will be confirmed by CoC Manager)</u>

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	PSH maximum=66 RRH maximum=63 (BONUS maximum = 5)				
	TOTAL				

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Project Renewal Threshold. A CoC must consider the need to continue funding for projects expiring in CY 2018. Renewal projects must meet minimum project eligibility, capacity, timeliness, and performance standards identified in this NOFA or they will be rejected from consideration for funding. See below for pass/fail elements as will be used for assessment that HUD will use to assess each Project during this competition.

(1) When considering renewal projects for award, HUD will review information in LOCCS; Annual Performance Reports (APRs); and information provided from the local HUD CPD Field Office, including monitoring reports and A-133 audit reports as applicable, and performance standards on prior grants, and will assess projects using the following criteria:

(Note: For Howard County review process, the “in process” selection will be added to indicate the project is working towards meeting the standard)

(a) Whether the project applicant’s performance met the plans and goals established in the initial application as amended; Pass or Fail or In Process;

(b) Whether the project applicant demonstrated all timeliness standards for grants being renewed, including that standards for the expenditure of grant funds have been met; Pass or Fail or In Process;

(c) The project applicant’s performance in assisting program participants to achieve and maintain independent living and record of success, except HMIS-dedicated projects are not required to meet this standard; Pass or Fail or In Process;

(d) Whether there is evidence that a project applicant has been unwilling to accept technical assistance, has a history of inadequate financial accounting practices, has indications of project mismanagement, has a drastic reduction in the population served, has made program changes without prior HUD approval, or has lost a project site. Pass or Fail or In Process;

(2) HUD reserves the right to reduce or reject a funding request from the project applicant for the following reasons:

(a) Outstanding obligation to HUD that is in arrears or for which a payment schedule has not been agreed upon; Pass or Fail or In Process;

(b) Audit finding(s) for which a response is overdue or unsatisfactory; Pass or Fail or In Process;

(c) History of inadequate financial management accounting practices; Pass or Fail or In Process;

(d) Evidence of untimely expenditures on prior award; Pass or Fail or In Process;

(e) History of other major capacity issues that have significantly affected the operation of the project and its performance; Pass or Fail or In Process;

(f) History of not reimbursing subrecipients for eligible costs in a timely manner, or at least quarterly; Pass or Fail or In Process; and

(g) History of serving ineligible program participants, expending funds on ineligible costs, or failing to expend funds within statutorily established timeframes. Pass or Fail or In Process.