

CITY OF BALTIMORE

CATHERINE E. PUGH, Mayor



MINORITY AND WOMEN'S BUSINESS
OPPORTUNITY OFFICE

Room 101, City Hall
100 N. Holliday Street
Baltimore, Maryland 21202
Phone: 410-396-4355
Fax: 410-396-1457

April 27, 2017

Mr. Tony Hill
EDWARDS & HILL OFFICE FURNITURE
3306 Royal Fern Way
Windsor Mill, Md 21244-

Re: Minority Business Enterprise (MBE) Certification # 10-358030

Dear Mr. Hill:

The Minority and Women's Business Opportunity Office (MWBOO) has certified your business as a Minority Business Enterprise to provide the services listed below. The certification is effective for a period of two years. During that time, the MWBOO will list the business in the Baltimore City Minority and Women's Business Enterprise directory.

If the ownership or control of the business changes, you must submit to MWBOO a revised Application for Certification. If you disagree with the services assigned to the business, please write to MWBOO immediately so that the listing can be modified appropriately.

Enclosed please find the documents that were submitted with the certification application. You must maintain these documents during the 2-year certification period because you may be required to resubmit them. MWBOO has retained the application, affidavit, license(s) and proof of minority/female status.

If your business is utilized to achieve the MBE or WBE participation goal on a City of Baltimore contract, you may not subcontract more than 10% of the dollar amount of your contract.

If you intend to do business with the City of Baltimore through the Bureau of Purchases, it is necessary to register your company with that agency. You may register your business at www.baltimorecitibuy.org <<http://www.baltimorecitibuy.org>>. Registration is free, and vendors do not incur any additional fees.

Should you have any questions, please contact MWBOO at (410) 396-4355.

Services:

COMMERCIAL FURNITURE SUPPLY, DESIGN, INSTALLATION, RECONFIGURATION, AND MOVING

Approval Date: 04/27/2017

Expiration Date: 04/27/2019

Sincerely,

Courtney M. Billups, Chief
Minority and Women's Business Opportunity Office

