



Larry Hogan
Governor
Boyd K. Rutherford
Lt. Governor
Pete K. Rahn
Secretary

April 5, 2019

ADRIENNE BARNES
KOBAS & ASSOCIATES, LLC
P. O. BOX 10896
BALTIMORE, MD 21234

Dear ADRIENNE BARNES:

CERTIFICATION NO. 19-232

The Maryland Department of Transportation's (MDOT) Office of Minority Business Enterprise (OMBE) is pleased to notify you that pursuant to the Minority Business Enterprise (MBE) Program, the Disadvantaged Business Enterprise (DBE) Program, the Small Business Enterprise (SBE) Program and/or the Airport Concessions Disadvantaged Business Enterprise Program (ACDBE), it has been determined that your firm meets the eligibility standards and is certified in the following capacity:

NAICS Code – NAICS Industry Title

(Specific areas of work your firm is certified to perform within that NAICS Code)

541611 - MBE/DBE/SBE - ADMINISTRATIVE MANAGEMENT AND GENERAL MANAGEMENT CONSULTING SERVICES

541613 - MBE/DBE/SBE - MARKETING CONSULTING SERVICES

541810 - MBE/DBE/SBE - ADVERTISING AGENCIES

541820 - MBE/DBE/SBE - PUBLIC RELATIONS AGENCIES

Only certified firms are eligible to fulfill minority participation goals on contracts issued by the State of Maryland.

As of the date of this letter, your firm is listed in MDOT's online Directory of Certified Firms. The Directory is maintained in real time and serves as the *official* source of your firm's certification status. It is used by prime contractors and consultants seeking participation from minority/disadvantaged subcontractors.

It is important that you check your Directory listing and contact the OMBE at 410-865-1269 regarding corrections or changes. **You must inform OMBE of any change in circumstances affecting the firm's ability to meet size, disadvantaged status, ownership, or control requirements or any material change in the information provided in the application within 30 days of the occurrence of the change.** View your listing at <https://mbe.mdot.maryland.gov/directory/>.

Your firm must be reviewed annually in order to maintain its MBE, DBE and/or ACDBE certification status. We will contact you when it is time to begin the Annual Review process.

Please review the attached Minority Business Resources. If you are not already registered with Maryland's Small Business Reserve Program and **eMarylandMarketplace**, I strongly encourage you to learn more about these programs and complete the free, online registration at your earliest convenience.

The Governor's Office of Small, Minority & Women Business Affairs has oversight of the State's Minority Business Enterprise (MBE) Program. As a coordinating office under Governor Larry Hogan, they connect small businesses to greater economic opportunities. They will reach out to you as a certified MBE and share information about educational and business development programs. Visit their website at www.goMDsmallbiz.maryland.gov to access a wide range of small business resources.

Contact the Office of MBE via telephone using 1-800-544-6056 or 410-865-1269.

Sincerely,

A handwritten signature in black ink that reads "Monica A. Crusse". The signature is fluid and cursive, with the first name being the most prominent.

Monica A Crusse, Chairperson
Minority Business Enterprise Advisory Committee
Office of Minority Business Enterprise

cc: Sabrina Bass
Director
Office of Minority Business Enterprise