

Fiscal 2017 Operating Budget Detail Backup

State's Attorney Department Narrative

Department Description :

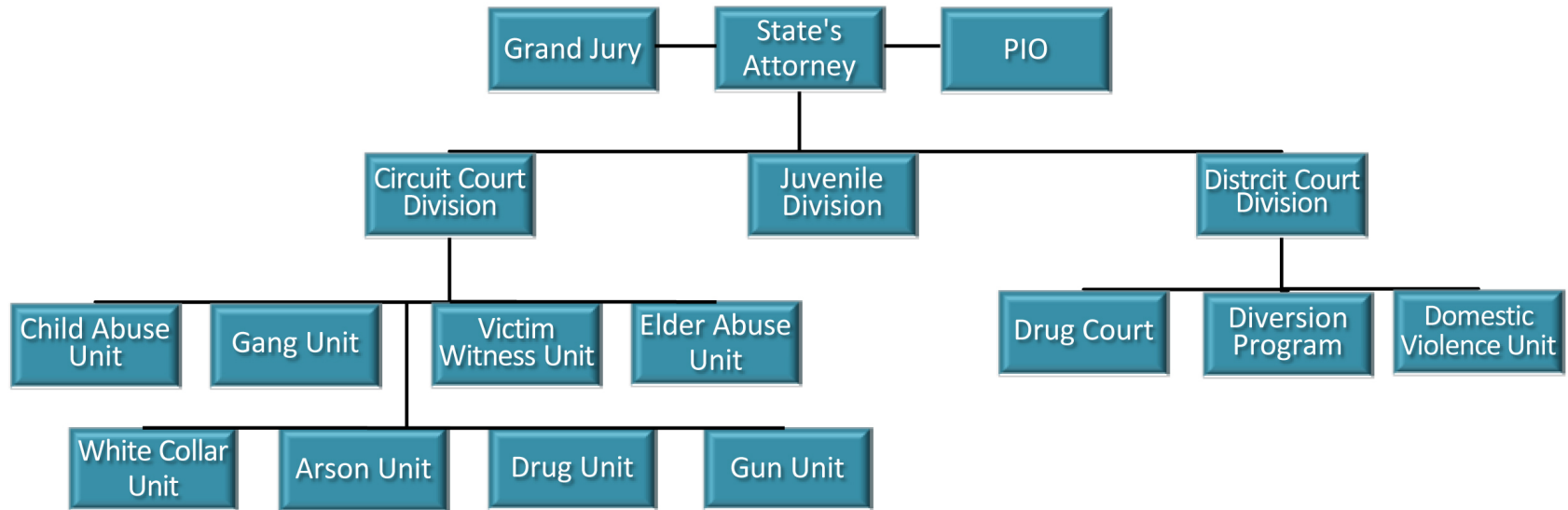
The State's Attorney's Office is responsible for the criminal prosecution of all adults and juveniles charged with crimes in Howard County.

Outlook : (What is new or different about this years budget?)

The State's Attorney's Office will continue to work efficiently with our partners in law enforcement and the court system in order to obtain the best results in criminal prosecution possible.

Fiscal 2017 Operating Budget Detail Backup

State's Attorney Department Organizational Chart



Fiscal 2017 Operating Budget Detail Backup

State's Attorney Department Personnel Summary

Classification	Grade	FY 2016 Authorized	FY 2017 Proposed
1301 - ADMINISTRATIVE ANALYST I	GI	1.00	1.00
1303 - ADMINISTRATIVE ANALYST II	GK	1.00	1.00
1305 - SENIOR ADMINISTRATIVE ANALYST	GL	1.00	1.00
1407 - ADMINISTRATIVE SUPPORT TECHNICIAN II	GE	7.00	7.00
1409 - ADMINISTRATIVE SUPPORT TECHNICIAN III	GF	2.00	2.00
1411 - ADMINISTRATIVE AIDE	GG	10.00	10.00
1412 - ADMINISTRATIVE TECHNICIAN	GG	10.00	10.00
1413 - ADMINISTRATIVE ASSISTANT	GI	2.00	2.00
1504 - ENTRY LEVEL ATTORNEY	GL	6.15	9.15
1505 - ATTORNEY	GM	7.90	4.90
1507 - SENIOR ATTORNEY	GN	9.55	9.60
1511 - PRINCIPAL ATTORNEY	GO	5.00	5.00
1515 - DEPUTY ATTORNEY	GP	2.00	2.00
5205 - HUMAN SERVICES WORKER II	GG	5.00	5.00
5207 - HUMAN SERVICES SPECIALIST I	GH	1.00	1.00
5209 - HUMAN SERVICES SPECIALIST II	GJ	2.00	2.00
5633 - STATE'S ATTORNEY	EA	1.00	1.00
SBFS Total		73.60	73.65

Fiscal 2017 Operating Budget Detail Backup

State's Attorney Department Expenditure Detail

01 - General Fund

	FY 2015 Actual	FY 2016 Approved	FY 2016 Estimate	FY 2017 Proposed	\$ Change	% Change
7500000000 - States Attorney						
50 - Personnel Costs Total	6,839,185	7,162,229	7,038,814	7,451,120	288,891	4.03%
51 - Contractual Services Total	534,189	533,456	524,470	534,311	855	0.16%
52 - Supplies and Materials Total	64,744	78,000	77,607	78,000	0	0.00%
58 - Expense Other Total	50,750	54,894	54,894	44,021	-10,873	-19.81%
7500000000 - States Attorney Total	7,488,868	7,828,579	7,695,785	8,107,452	278,873	3.56%
01 - General Fund Total	7,488,868	7,828,579	7,695,785	8,107,452	278,873	3.56%

Fiscal 2017 Operating Budget Detail Backup

State's Attorney Department Expenditure Detail

14 - Grants Fund

	FY 2015 Actual	FY 2016 Approved	FY 2016 Estimate	FY 2017 Proposed	\$ Change	% Change
7500000000 - States Attorney						
50 - Personnel Costs Total	75,587	239,084	58,252	99,204	-139,880	-58.51%
7500000000 - States Attorney Total	75,587	239,084	58,252	99,204	-139,880	-58.51%
14 - Grants Fund Total	75,587	239,084	58,252	99,204	-139,880	-58.51%
7500 - State's Attorney Total	7,564,455	8,067,663	7,754,037	8,206,656	138,993	1.72%

Fiscal 2017 Operating Budget Detail Backup

State's Attorney Division Detail

Division Narrative : 7500000000 - States Attorney

Fund : General Fund

Narrative :

The State's Attorney's Office is responsible for the criminal prosecution of all adults and juveniles charged with crimes in Howard County. This office is broken down into three divisions as follows:

Circuit Court Division: During Calendar 2015, this division opened 1181 new cases which included 398 Indictments, 3 Informations, and 633 Jury Trial Prayers and 147 Appeals from the District Court.

District Court Division: This division handled 19,948 new cases during Fiscal 2015. These cases included 3,598 criminal matters, in addition to the 742 violation of probation, and 15,608 serious traffic citations. The Alcohol Diversion Program screened a total of 214 cases. In addition, 42 mental health cases were reviewed and handled.

Juvenile Division: This division reviewed 450 referred matters during 2015, and filed 426 new petitions for delinquency. In addition, 466 adjudications, 51 emergency detentions, 1,258 reviews, and 19 violations of probation hearings were handled in Court.

Highlights

In FY2016, the State's Attorney's Office continued to handle a high volume of cases in the District Court system. These cases included serious traffic cases as well as misdemeanor criminal cases. Of note, the number of white collar criminal cases handled by our office in our District Court Division increased in number and complexity. The Citizen Screening Unit reviewed 334 new cases and met with 244 victims during this past year.

In our Circuit Court Division, we had a number of significant cases which proceeded to trial. The office saw an increase in Human Trafficking cases and our office was successful in gaining convictions in several of those cases during this year due to an increased team effort among prosecutors, police and our victim advocate. In one of this year's most significant cases, our prosecutors were able to gain convictions and a sentence of over 100 years for late reported child abuse cases in which the Defendant, Dean Benner, lured several young male victims to his home in Howard County and abused them sexually.

Our efforts in targeting violent offenders has continued. Among these efforts, the office successfully prosecuted three co-defendants for a murder resulting from an armed robbery. Additionally, the office gained convictions for three co-defendants who had brutally beaten a man in a neighboring jurisdiction and then came to Howard County to break and enter his home and threaten his family.

Fiscal 2017 Operating Budget Detail Backup

State's Attorney Division Detail

Divison Personnel Summary : 7500000000 - States Attorney

Fund : General Fund

Classification	Grade	FY 2016 Authorized	FY 2017 Proposed
1301 - ADMINISTRATIVE ANALYST I	GI	1.00	1.00
1303 - ADMINISTRATIVE ANALYST II	GK	1.00	1.00
1305 - SENIOR ADMINISTRATIVE ANALYST	GL	1.00	1.00
1407 - ADMINISTRATIVE SUPPORT TECHNICIAN II	GE	7.00	7.00
1409 - ADMINISTRATIVE SUPPORT TECHNICIAN III	GF	2.00	2.00
1411 - ADMINISTRATIVE AIDE	GG	10.00	10.00
1412 - ADMINISTRATIVE TECHNICIAN	GG	9.00	9.00
1413 - ADMINISTRATIVE ASSISTANT	GI	2.00	2.00
1504 - ENTRY LEVEL ATTORNEY	GL	6.15	9.15
1505 - ATTORNEY	GM	7.90	4.90
1507 - SENIOR ATTORNEY	GN	9.55	9.60
1511 - PRINCIPAL ATTORNEY	GO	5.00	5.00
1515 - DEPUTY ATTORNEY	GP	2.00	2.00
5205 - HUMAN SERVICES WORKER II	GG	5.00	5.00
5209 - HUMAN SERVICES SPECIALIST II	GJ	2.00	2.00
5633 - STATE'S ATTORNEY	EA	1.00	1.00
Total Positions		71.60	71.65

Fiscal 2017 Operating Budget Detail Backup

State's Attorney Division Detail

Division Expenditure Detail : 7500000000 - States Attorney

Fund : General Fund

	FY 2015 Actual	FY 2016 Approved	FY 2016 Estimate	FY 2017 Proposed	\$ Change	% Change
1400000000 - General-Int Grant						
Funded Program : 99999999910000000059300 - DV Legal Assistant FY15						
500100 - Salary-Regular	2,697	0	0	0	0	N/A
501100 - Benefits-FICA	2,813	0	0	0	0	N/A
501300 - Benefits-Health Ins	7,404	0	0	0	0	N/A
501500 - Benefits-Retirement	5,319	0	0	0	0	N/A
50 - Personnel Costs Total	18,233	0	0	0	0	N/A
99999999910000000059300 - DV Legal Assistant FY15 Total	18,233	0	0	0	0	N/A
Funded Program : 99999999910000000059400 - Child Advocacy FY15						
500100 - Salary-Regular	20,714	0	0	0	0	N/A
501100 - Benefits-FICA	3,396	0	0	0	0	N/A
501300 - Benefits-Health Ins	7,404	0	0	0	0	N/A
501500 - Benefits-Retirement	5,990	0	0	0	0	N/A
50 - Personnel Costs Total	37,504	0	0	0	0	N/A
99999999910000000059400 - Child Advocacy FY15 Total	37,504	0	0	0	0	N/A
Funded Program : 99999999910000000070000 - Child Advocacy FY16						
500100 - Salary-Regular	0	28,274	28,274	0	-28,274	-100.00%
500190 - Salary-Other	0	3,657	5,499	0	-3,657	-100.00%
501100 - Benefits-FICA	0	4,946	4,946	0	-4,946	-100.00%
501300 - Benefits-Health Ins	0	9,372	9,372	0	-9,372	-100.00%
501500 - Benefits-Retirement	0	8,722	8,722	0	-8,722	-100.00%
50 - Personnel Costs Total	0	54,971	56,813	0	-54,971	-100.00%
99999999910000000070000 - Child Advocacy FY16 Total	0	54,971	56,813	0	-54,971	-100.00%
Funded Program : 99999999910000000070100 - DV Legal Assistant FY16						
500100 - Salary-Regular	0	10,460	10,460	0	-10,460	-100.00%
500190 - Salary-Other	0	3,328	2,996	0	-3,328	-100.00%
501100 - Benefits-FICA	0	4,499	3,374	0	-4,499	-100.00%
501300 - Benefits-Health Ins	0	9,372	10,464	0	-9,372	-100.00%

Fiscal 2017 Operating Budget Detail Backup

State's Attorney Division Detail

Division Expenditure Detail : 7500000000 - States Attorney

Fund : General Fund

	FY 2015 Actual	FY 2016 Approved	FY 2016 Estimate	FY 2017 Proposed	\$ Change	% Change
1400000000 - General-Int Grant						
Funded Program : 99999999910000000070100 - DV Legal Assistant FY16						
501500 - Benefits-Retirement	0	7,933	6,456	0	-7,933	-100.00%
50 - Personnel Costs Total	0	35,592	33,750	0	-35,592	-100.00%
99999999910000000070100 - DV Legal Assistant FY16 Total	0	35,592	33,750	0	-35,592	-100.00%
Funded Program : 99999999910000000077800 - Domestic Violence Legal Assistant						
500100 - Salary-Regular	0	0	0	13,304	13,304	N/A
500190 - Salary-Other	0	0	0	3,498	3,498	N/A
501100 - Benefits-FICA	0	0	0	4,728	4,728	N/A
501300 - Benefits-Health Ins	0	0	0	12,500	12,500	N/A
501500 - Benefits-Retirement	0	0	0	7,664	7,664	N/A
501700 - Benefits-Worker Com	0	0	0	0	0	N/A
50 - Personnel Costs Total	0	0	0	41,694	41,694	N/A
99999999910000000077800 - Domestic Violence Legal Assistant Total	0	0	0	41,694	41,694	N/A
Funded Program : 99999999910000000077900 - Child Advocacy Center						
500100 - Salary-Regular	0	0	0	24,586	24,586	N/A
500190 - Salary-Other	0	0	0	3,827	3,827	N/A
501100 - Benefits-FICA	0	0	0	5,173	5,173	N/A
501300 - Benefits-Health Ins	0	0	0	12,500	12,500	N/A
501500 - Benefits-Retirement	0	0	0	8,385	8,385	N/A
501700 - Benefits-Worker Com	0	0	0	0	0	N/A
50 - Personnel Costs Total	0	0	0	54,471	54,471	N/A
99999999910000000077900 - Child Advocacy Center Total	0	0	0	54,471	54,471	N/A
1400000000 - General-Int Grant Total	81,458	90,563	90,563	96,165	5,602	6.19%
7500000000 - States Attorney Total	7,488,868	7,828,579	7,695,785	8,107,452	278,873	3.56%

Fiscal 2017 Operating Budget Detail Backup

State's Attorney Division Detail

Division Narrative : 7500000000 - States Attorney

Fund : Grants Fund

Narrative :

Child Advocacy Grant:

This Grant provides funding for a Victim Service Liaison for cases out of the Child Advocacy Center (The Listening Place). The Victim Service Liaison provides crisis intervention service, information and referrals to victims of child abuse, and all sexually based crimes, as well as to their families. In addition, the liaison provides Court accompaniment for the victims.

DV Legal Assistant Grant:

This Grant provides funding for a Legal Assistant designated to assist the prosecutors by working solely in the preparation of domestic violence cases. During 2015, the State's Attorney's Office Domestic Violence Unit prosecuted 775 cases in the District Court. The DV Legal Assistant is specifically trained in domestic violence issues and case preparation. This includes obtaining necessary police reports and medical records as well as determining witnesses and requesting subpoenas. The DV Legal Assistant also conducts legal research on domestic violence issues for the attorneys in this Unit. The Domestic Violence Unit is an integral part of the Howard County Domestic Violence Fatality Review Team, working with over 10 Howard County agencies to analyze prior Domestic Violence fatalities or near fatalities in our community and provide recommendations to the Maryland Network Against Domestic Violence in an effort to make our County safer for its citizens.

Highlights

Child Advocacy Grant:

In one of this year's most significant cases, State vs. Dean Benner, the Child Advocacy Victim Services Liaison worked to provide the vulnerable victims and witnesses in this case with continuous and intensive, 24/7 support services, including crisis intervention, and information and referral with ongoing follow along services. This intervention by the Victim Services Liaison allowed the victims and witnesses in this case to fully participate in the investigation and prosecution of this defendant.

DV Legal Assistant Grant:

During 2015, the Domestic Violence Legal Assistant reviewed and prepared over 600 new cases. This included obtaining necessary police reports and medical records as well as determining witnesses and requesting subpoenas. The Domestic Violence Legal Assistant also conducted legal research on domestic violence issues for the attorneys in this Unit.

Fiscal 2017 Operating Budget Detail Backup

State's Attorney Division Detail

Divison Personnel Summary : 7500000000 - States Attorney

Fund : Grants Fund

Classification	Grade	FY 2016 Authorized	FY 2017 Proposed
1412 - ADMINISTRATIVE TECHNICIAN	GG	1.00	1.00
5207 - HUMAN SERVICES SPECIALIST I	GH	1.00	1.00
Total Positions		2.00	2.00

Fiscal 2017 Operating Budget Detail Backup

State's Attorney Division Detail

Division Expenditure Detail : 7500000000 - States Attorney

Fund : Grants Fund

	FY 2015 Actual	FY 2016 Approved	FY 2016 Estimate	FY 2017 Proposed	\$ Change	% Change
2600000000 - Grants-External						
Funded Program : 99999999910000000051800 - DV Legal Assistant FY14						
500100 - Salary-Regular	7,553	0	0	0	0	N/A
501100 - Benefits-FICA	0	0	0	0	0	N/A
501300 - Benefits-Health Ins	0	0	0	0	0	N/A
501500 - Benefits-Retirement	0	0	0	0	0	N/A
50 - Personnel Costs Total	7,553	0	0	0	0	N/A
99999999910000000051800 - DV Legal Assistant FY14 Total	7,553	0	0	0	0	N/A
Funded Program : 99999999910000000051900 - Child Advocacy FY14						
500100 - Salary-Regular	5,664	0	0	0	0	N/A
501100 - Benefits-FICA	0	0	0	0	0	N/A
501300 - Benefits-Health Ins	0	0	0	0	0	N/A
501500 - Benefits-Retirement	0	0	0	0	0	N/A
50 - Personnel Costs Total	5,664	0	0	0	0	N/A
99999999910000000051900 - Child Advocacy FY14 Total	5,664	0	0	0	0	N/A
Funded Program : 99999999910000000059300 - DV Legal Assistant FY15						
500100 - Salary-Regular	37,638	0	0	0	0	N/A
50 - Personnel Costs Total	37,638	0	0	0	0	N/A
99999999910000000059300 - DV Legal Assistant FY15 Total	37,638	0	0	0	0	N/A
Funded Program : 99999999910000000059400 - Child Advocacy FY15						
500100 - Salary-Regular	24,732	0	0	0	0	N/A
50 - Personnel Costs Total	24,732	0	0	0	0	N/A
99999999910000000059400 - Child Advocacy FY15 Total	24,732	0	0	0	0	N/A
Funded Program : 99999999910000000070000 - Child Advocacy FY16						
500100 - Salary-Regular	0	32,670	24,502	0	-32,670	-100.00%
50 - Personnel Costs Total	0	32,670	24,502	0	-32,670	-100.00%
99999999910000000070000 - Child Advocacy FY16 Total	0	32,670	24,502	0	-32,670	-100.00%

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State's Attorney Division Detail

Division Expenditure Detail : 7500000000 - States Attorney

Fund : Grants Fund

	FY 2015 Actual	FY 2016 Approved	FY 2016 Estimate	FY 2017 Proposed	\$ Change	% Change
2600000000 - Grants-External						
Funded Program : 99999999910000000070100 - DV Legal Assistant FY16						
500100 - Salary-Regular	0	45,000	33,750	0	-45,000	-100.00%
50 - Personnel Costs Total	0	45,000	33,750	0	-45,000	-100.00%
99999999910000000070100 - DV Legal Assistant FY16 Total	0	45,000	33,750	0	-45,000	-100.00%
Funded Program : 99999999910000000077800 - Domestic Violence Legal Assistant						
500100 - Salary-Regular	0	0	0	45,000	45,000	N/A
50 - Personnel Costs Total	0	0	0	45,000	45,000	N/A
99999999910000000077800 - Domestic Violence Legal Assistant Total	0	0	0	45,000	45,000	N/A
Funded Program : 99999999910000000077900 - Child Advocacy Center						
500100 - Salary-Regular	0	0	0	39,204	39,204	N/A
50 - Personnel Costs Total	0	0	0	39,204	39,204	N/A
99999999910000000077900 - Child Advocacy Center Total	0	0	0	39,204	39,204	N/A
Funded Program : 99999999910000000080600 - DUI Court Program						
500100 - Salary-Regular	0	0	0	15,000	15,000	N/A
50 - Personnel Costs Total	0	0	0	15,000	15,000	N/A
99999999910000000080600 - DUI Court Program Total	0	0	0	15,000	15,000	N/A
Funded Program : 99999999960000000024500 - Child Advocacy Center (230-0113)						
500100 - Salary-Regular	0	60,944	0	0	-60,944	-100.00%
501100 - Benefits-FICA	0	4,662	0	0	-4,662	-100.00%
501300 - Benefits-Health Ins	0	10,836	0	0	-10,836	-100.00%
501500 - Benefits-Retirement	0	7,557	0	0	-7,557	-100.00%
50 - Personnel Costs Total	0	83,999	0	0	-83,999	-100.00%
99999999960000000024500 - Child Advocacy Center (230-0113) Total	0	83,999	0	0	-83,999	-100.00%

Fiscal 2017 Operating Budget Detail Backup

State's Attorney Division Detail

Division Expenditure Detail : 7500000000 - States Attorney

Fund : Grants Fund

	FY 2015 Actual	FY 2016 Approved	FY 2016 Estimate	FY 2017 Proposed	\$ Change	% Change
2600000000 - Grants-External						
Funded Program : 99999999960000000024800 - DV Legal Assistant (230-0117)						
500100 - Salary-Regular	0	55,459	0	0	-55,459	-100.00%
501100 - Benefits-FICA	0	4,243	0	0	-4,243	-100.00%
501300 - Benefits-Health Ins	0	10,836	0	0	-10,836	-100.00%
501500 - Benefits-Retirement	0	6,877	0	0	-6,877	-100.00%
50 - Personnel Costs Total	0	77,415	0	0	-77,415	-100.00%
99999999960000000024800 - DV Legal Assistant (230-0117) Total	0	77,415	0	0	-77,415	-100.00%
2600000000 - Grants-External Total	75,587	239,084	58,252	99,204	-139,880	-58.51%
7500000000 - States Attorney Total	75,587	239,084	58,252	99,204	-139,880	-58.51%