

Initial Training for Family Child Care Providers



Presented by the Howard County Office of Children and Families

Potential Provider Training Requirements- Applicants for a Family Child Care License must satisfy training requirements set by the Office of Child Care, all requirements are covered at the Office of Child Care First Orientation that is recommended prior to workshop registration. If you have questions about getting your license, required training classes, setting up your business, or another aspect of family child care, contact Joan Johnson at 410-313-1432 or jmjohnson@howardcountymd.gov for assistance. **Workshop descriptions on back of flyer.**

Required Initial Training Workshops: Summer 2016 Schedule

24 Hour Series Modules

FCCP: Professionalism Module

Tuesday, August 2 / 8:30 am-12:30 pm / \$35

FCCP: Child Development Module

Tuesday, August 2 / 1:00-5:00 pm / \$35

FCCP: Special Needs Module

Tuesday, August 9 / 8:30 am-12:30 pm / \$35

FCCP: Curriculum Module

Tuesday, August 9 / 1:00-5:00 pm / \$35

FCCP: Health & Safety Module

Tuesday, August 11 / 8:30 am-12:30 pm / \$35

FCCP: Community Module

Tuesday, August 11 / 1:00-5:00 pm / \$35

Please bring a bag lunch to all daytime workshops.

Additional Required Trainings

Emergency and Disaster Preparedness

Wednesday, July 20 & 27 / 6:30-9:30 pm / \$45

SIDS: Sudden Infant Death Syndrome includes Supporting Breastfeeding in Childcare

Wednesday, August 3 / 6:30-9:00 pm / \$25

Including All Children and the ADA

Monday, August 8 / 6:30-9:30 pm / \$28

Medication Administration

Saturday, August 13 / 8:30am-3:00pm / \$55

Infant/Child and Adult CPR/AED Certification

Saturday, **July 23** or **Aug 20**

8:00am-10:30am / \$40

First Aid Certification

Saturday, **July 23** or **Aug 20**

10:45am-1:15 pm / \$40

Register at www.howardcountymd.gov/training for 10% discount or mail completed form to:

Howard County Office of Children and Families, 3300 N. Ridge Rd. Suite 380, Ellicott City, MD 21043

Sign me up for the Spring 2016 Initial Training Series. I am available for all workshop dates.

Name _____ Date of Birth ____/____/____

Address _____ City, State, Zip _____

Phone _____ Email Address _____

Initial Training Series (no First Aid or CPR): Total Cost: \$363

Initial Training Series (including First Aid & CPR): Total cost: \$443

CPR and First Aid Course Registration - Choose date: June 18th or July 23rd

CPR 8-10:30am and First Aid 10:45am-1:15pm

PAYMENT INFORMATION: Check or money order is enclosed (payable to Director of Finance)

Credit Card Number: _____ Expiration: _____ Security Code: _____

Name on Card: _____ (Billing address must match mailing address above.)

If you need this flyer in an alternate format, call 410-313-1940 voice/relay. To request accommodations to attend, call at least two weeks in advance.

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Workshop Descriptions

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24 Hour Series Modules

FCCP: Professionalism Module

Tuesday, August 2 / 8:30 am-12:30 pm / \$35

Explore and understand specific concepts and practices that will lay the foundation for a successful program, including supervision, abuse/neglect, appropriate guidance, record keeping, marketing, contracts, and policies and procedures.

FCCP: Child Development Module

Tuesday, August 2 / 1:00-5:00 pm / \$35

This workshop covers child development concepts including stages of growth and development, leading child theorists, and an overview of learning theories.

FCCP: Special Needs Module

Tuesday, August 9 / 8:30 am-12:30 pm / \$35

Basic concepts of inclusive care for family providers. Topics include the Americans with Disabilities Act and how it applies to child care, plus health, behavioral, and developmental issues that must be addressed.

FCCP: Curriculum Module

Tuesday, August 9 / 1:00-5:00 pm / \$35

Participants will gain a better understanding of the components of a family child care curriculum, and learn how to create a developmentally appropriate curriculum, and to plan and design a family child care home that supports all children.

FCCP: Health & Safety Module

Tuesday, August 11 / 8:30 am-12:30 pm / \$35

Learn the basic concepts of health, safety and nutrition for family care programs. Topics include emergency preparedness, menu planning, and specific issues of concern for the health and safety needs of young children.

FCCP: Community Module

Tuesday, August 11 / 1:00-5:00 pm / \$35

This workshop will focus on developing and maintaining relationships with children, families, and the community.

Additional Required Trainings

Emergency and Disaster Preparedness

Wednesday, July 20 & 27 / 6:30-9:30 pm / \$45

Develop a comprehensive plan to follow when a disaster occurs. Natural disasters, medical emergencies, technological hazards, and family and community concerns (disgruntled parents, missing children, pandemic flu) will be covered. Ensure that your plan addresses special needs, notifying parents, sheltering, resources, evacuation, and other possibilities! **Must attend both nights to receive a certificate.**

SIDS: Sudden Infant Death Syndrome includes Supporting Breastfeeding in Childcare

Wednesday, August 3 / 6:30-9:00 pm / \$25

SIDS is the sudden, unexplained death of a healthy infant under 12 months. The cause of SIDS is unknown, but there are ways to make babies in your care safer.

Infant/Child and Adult CPR/AED Certification

Saturday, July 23 or Aug 20

8:00am-10:30am / \$40

First Aid Certification

Saturday, July 23 or Aug 20

10:45am-1:15 pm / \$40

Medication Administration

Saturday, August 13 / 8:30am-3:00pm / \$55

This MSDE-designed workshop will teach providers what they need to know when administering medication to children. Learn how to give oral, topical, inhaled, and emergency medicines to infants and children; how to keep accurate records; regulations for hygiene, safety, and measurement. **Please bring a bagged lunch.**

Including All Children and the ADA

Monday, August 8 / 6:30-9:30 pm / \$28

Explore the requirements of ADA for early care, examine best inclusionary practices, and learn about resources that will help.

Workshop Policies

Pre-registration is required for all workshops and walk-ins will not be permitted to stay. Workshops begin at the time stated in the calendar and your receipt. Plan to arrive 10-15 minutes early to sign-in. If you arrive after the workshop begins, you will be asked to leave; you will not be eligible for a certificate, credit, or refund. Change or Cancellation of a Workshop: If you cannot attend a workshop you have registered for, notify us at least 24 hours in advance to receive a credit for future use. Refunds will not be given unless OCF cancels the workshop. If there are extenuating circumstances on the day of a workshop which require you to cancel your attendance, please call (410) 313-1442 and leave a message. Workshops are designed for adults only; please make appropriate child care arrangements in advance.