



MULTIMODAL TRANSPORTATION BOARD  
MINUTES

April 23, 2019 at 7:00pm

**Members**

**Present:** Larry Schoen, Vice Chair  
David Zinner  
Astamay Curtis  
Rick Wilson  
Alice Giles

**Staff:** Chris Eatough, Executive Secretary  
Jason Quan, Office of Transportation  
Rashidi Jackson, Office of Transportation  
Lauren Frank, Office of Transportation

**Members Not Present:** Ron Hartman, Chair  
Brian Dillard  
David Drasin

**Members of the Public:** Terri Hansen, Howard County Office of Aging  
Cristin Tolen, RTA  
Jo McLaughlin

**1. Approval of Agenda** (minute :01)

Alice Giles requested to add a discussion regarding bus passes to the agenda. Agenda was approved as amended.

**2. Approval of the March 26, 2019 Minutes** (minute :01)

Larry Schoen requested adding “Alice Giles and Rick Wilson” to clarify they are the members who have agreed to come up with a proposal under item 6. iv.. David Zinner requested “ahead of time” be deleted from the first sentence of the third paragraph of agenda item 3.

David Zinner moved to approve the minutes as amended from the March 26, 2019 Multimodal Transportation Board (MTB) meeting. Rick Wilson seconded and the motion passed unanimously.

**3. Public Comments** (minute :03)

There were no public comments.

**4. Special Guest** (minute :04)

Kris Jagarapu, Bureau Chief of Highways gave a brief overview of the Department of Public Works (DPW) Road sweeping procedures in Howard County. The street sweeping program began as a requirement of the Municipal Separate Storm Sewer System (MS4) permit from the Environmental Protection Agency (EPA). DPW uses a contractor to sweep approximately 3,100 roadways out of roughly 3,600 roadways in Howard County to remove the pollutants in the road. Approximately \$400,000 is allocated towards the program. Kris reached out to the contractor regarding a pilot project to sweep roadways containing bike facilities as a separate pass rather than the regular street sweeping. Currently the contractor does not have the ability to take on additional work but Kris will try to find another option for the pilot project. As requested by board members, Kris will also find out if the permit's travel pattern can be adjusted or modified.

**5. Announcements/Updates** (minute :28)

**i. Transit Development Plan Implementation** (minute :28)

Chris Eatough announced that Howard County is on track for the route changes occurring on May 5<sup>th</sup>. Jason Quan gave a brief update on the public outreach events that are taking place by the Office of Transportation (OoT) and the Regional Transportation Agency (RTA) to inform riders of the upcoming changes.

**6. Bus Passes** (added agenda item) (minute :32)

Discussion occurred regarding a pilot program to offer free student bus passes. MTB members edited a proposal presented by Alice Giles for the Office of Transportation to submit to the RTA Board of Commissioners requesting 200 monthly bus passes for 100 students to attend the Innovative Pathways Summer Program.

Larry Schoen suggested adding the information presented by Alice Giles at the March 26, 2019 MTB meeting to provide the background with the proposal.

Larry Schoen moved to approve the bus pass proposal language for the Office of Transportation to submit to the RTA Board Commissioners. Rick Wilson seconded and the motion passed unanimously.

**7. New Business** (minute :33)

**i. Complete Streets Policy update** (minute :33)

Chris Eatough stated Howard County is in the process of updating the Complete Streets Draft Policy which will be taken to County Council for adoption. Updates to the Design Manual will follow after the Policy is adopted. Larry Schoen, Vice Chair for MTB is serving as a Complete Streets Implementation representative. A portion

of next month's MTB meeting will be used to review the final version of the policy. Larry Schoen suggested the MTB members look at the policy and send comments to the Office of Transportation.

**ii. Bicycle Infrastructure project in the proposed FY20 capital budget (minute 1:09)**

Chris Eatough provided background of the Howard County's three-year BikeHoward Express plan and stated the County Executive has submitted his proposed budget to County Council which includes \$2.2 million for new bicycle infrastructure. Chris Eatough presented the BikeHoward Express proposed projects in a handout given to MTB members.

Alice Giles motioned for the Multimodal Transportation Board to fully endorse the \$2.2 million for FY20 for bicycle projects and for the Office of Transportation to write a supportive letter to be circulated to the MTB members for approval and sent to the County Executive and County Council Members. David Zinner seconded and the motion passed unanimously.

**8. Adjournment**

Larry Schoen adjourned the meeting at 8:25pm. The next MTB meeting is scheduled June 25, 2019.

*Chris Eatough*

5/7/2019

Chris Eatough  
Executive Secretary

Date

*Lauren Frank*

5/7/2019

Lauren Frank  
Office of Transportation

Date