



Howard County Maryland
Department of Planning and Zoning
3430 Courthouse Drive, Ellicott City, MD 21043

(410) 313-2350
www.howardcountymd.gov

DPZ Office Use Only:

App. No. _____

Date Filed _____

Request for Determination of Parcel Status as a Legally Created Parcel

I request a written determination as to whether the parcel at the **following address** was a legally created parcel that qualifies as being buildable for a single-family detached dwelling or other use permitted as a matter of right by the Zoning Regulations:

(Please use parcel address and street name only. Do not include Post Office Name or zip code)

Tax Map _____ Grid _____ Parcel _____ Lot _____

Tax Account ID Number (if available) _____

For this determination to be made, you must submit copies of the **recorded deeds for the parcel**, from the most current recorded deed to the deed by which the parcel was first created in its current size and shape. If there is a **plat depicting the parcel**, please also submit that, and/or any other plan that depicts the parcel.

I have attached recorded deeds

I have attached a parcel plat

(Print your name above)

(Print the full mailing address to which you want the determination letter sent)

(Phone number during
business hours)

(Email address [highly recommended])

(If the intended use is **not** a single family detached dwelling, indicate the use here, otherwise leave blank)

Signature of Petitioner

Date

It typically takes approximately one to two weeks to complete the process for this type of determination. We may need to request additional information in order to make a determination, which may extend the time. It is not uncommon that there is not a sufficient record available to make a determination. It is also not uncommon for an initial determination to be made that the parcel appears to not have been legally created, and if so, you may always attempt to find additional records and request a new determination.

Fee: \$50.00 (Make checks payable to the "Director of Finance")

NOTE: No appointment is needed to submit this application. County Website: www.howardcountymd.gov